

**BOARD OF EDUCATION
OAKLAND, NEW JERSEY**

June 21, 2016

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Meeting A Regular Monthly Meeting of the Board of Education was held at the Administration Office on the above date. The meeting was called to order at 7:35 PM by Ms. Shelkin.

Meeting Notice Ms. Shelkin led those present in the Pledge of Allegiance and read the Open Public Meetings announcement as follows: The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Oakland Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted on April 29, 2016 in the Municipal Building, the Board Offices, all school offices and copies sent to newspapers serving Oakland: The Record, Ridgewood News and Suburban News. The Board reserves the right to limit public discussion of personnel items, so as to preserve individual privacy.

The Board appreciates the concerns and comments expressed by the public and will take them into consideration. However, please remain advised that, neither the Board nor the administration may comment on or respond to public inquiries or statements regarding any internal personnel matters involving a District employee.

Please be further advised that there is no privilege or qualified privilege with regard to any statements that you make before the Board of Education. Furthermore, in addition to their respective rights to privacy, employees of this school district retain all rights regarding defamation and slander according the laws of New Jersey.

Persons wishing to speak must, upon being recognized, rise, sign in, and state their names and addresses. Each speaker shall be limited to two minutes. A speaker who has not finished in the allotted time will be directed by the presiding officer to summarize quickly and relinquish the floor within 30 seconds.

Roll Call The following members were present: Mr. Akovity, Ms. Cooper, Mr. Gaffney, Mr. Scerbo, Ms. Shelkin. Also present were Dr. Gina M. Coffaro, Superintendent of Schools, Ms. Rachel DeCarlo, Board Secretary/Business Administrator and eight members of the public.

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Audience Participation

Mr. Scerbo moved and Mr. Gaffney seconded to open meeting for public comment on the Agenda of this meeting. On a roll call vote: AYES: Mr. Akovity, Ms. Cooper, Mr. Gaffney, Mr. Scerbo, Ms. Shelkin. Motion carried.

None

Mr. Scerbo moved and Ms. Cooper seconded to close meeting for public comment on the Agenda of this meeting. On a roll call vote: AYES: Mr. Akovity, Ms. Cooper, Mr. Gaffney, Mr. Scerbo, Ms. Shelkin. Motion carried.

Minutes

**Special/Exec.
Session
5/10/16**

Mr. Scerbo moved and Mr. Akovity seconded to approve the minutes of the Special/Executive Session of May 10, 2016. On a roll call vote: AYES: Ms. Cooper, Mr. Scerbo, Mr. Gaffney. Motion carried. ABSTAINED: Mr. Akovity, Ms. Shelkin.

**Public Work
Session
5/17/16**

Mr. Scerbo moved and Mr. Akovity seconded to approve the minutes of the Public Work Session of May 17, 2016. On a roll call vote: AYES: Mr. Akovity, Ms. Cooper, Mr. Scerbo, Ms. Shelkin, Mr. Gaffney. Motion carried.

**Executive
Session
5/17/16**

Mr. Scerbo moved and Mr. Akovity seconded to approve the minutes of the Executive Session of May 17, 2016 (Public Work Session). On a roll call vote: AYES: Mr. Akovity, Ms. Cooper, Mr. Scerbo, Ms. Shelkin, Mr. Gaffney. Motion carried.

**Regular Meeting
5/17/16**

Mr. Scerbo moved and Ms. Cooper seconded to approve the minutes of the Regular Monthly Meeting of May 17, 2016. On a roll call vote: AYES: Mr. Akovity, Ms. Cooper, Mr. Scerbo, Ms. Shelkin, Mr. Gaffney. Motion carried.

**Executive Session
5/17/16**

Mr. Scerbo moved and Mr. Akovity seconded to approve the minutes of the Executive Session of May 17, 2016 (Regular Monthly). On a roll call vote: AYES: Mr. Akovity, Ms. Cooper, Mr. Scerbo, Ms. Shelkin, Mr. Gaffney. Motion carried.

Buildings & Grounds

Safety Drill Report

Mr. Akovity moved and Ms. Cooper seconded to approve the safety drill report for the month of May. On a roll call vote: AYES: Mr. Akovity, Ms. Cooper, Mr. Scerbo, Ms. Shelkin, Mr. Gaffney. Motion carried.

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Buildings & Grounds (Continued)

VMS Bleachers Mr. Akovity moved and Ms. Cooper seconded to approve the submission of a project application for replacing the bleachers in the Valley Middle School gymnasium (State Project #3760-080-16-2000) to the State of New Jersey, Department of Education. This project is not in the current Long Range Facility Plan and therefore, the Board of Education approves amending the school district's Long Range Plan to include this project. On a roll call vote: AYES: Mr. Akovity, Ms. Cooper, Mr. Scerbo, Ms. Shelkin, Mr. Gaffney. Motion carried.

**Dual Use
2016-2017** Mr. Akovity moved and Ms. Cooper seconded to approve the application for Dual Use of Educational Space for the 2016/2017 school year to the Bergen County Executive Superintendent of Schools for Room 8 (Speech/ESL) at Manito School. On a roll call vote: AYES: Mr. Akovity, Ms. Cooper, Mr. Scerbo, Ms. Shelkin, Mr. Gaffney. Motion carried.

**Heights
Compliance** Mr. Akovity moved and Ms. Cooper seconded to approve alternate method of compliance in accordance with NJAC 6A:26-6.3(h) 4ii by providing toilet rooms adjacent to or outside the classroom in lieu of individual toilet rooms in each room at Heights School. On a roll call vote: AYES: Mr. Akovity, Ms. Cooper, Mr. Scerbo, Ms. Shelkin, Mr. Gaffney. Motion carried.

**Heights
Site Improvements** Mr. Akovity moved and Ms. Cooper seconded to approve the attached Resolution awarding the contract for Site Improvements at Heights Elementary School to D.R. Mullen Construction Co, Inc. On a roll call vote: AYES: Mr. Akovity, Ms. Cooper, Mr. Scerbo, Ms. Shelkin, Mr. Gaffney. Motion carried.

**Asbestos
Abatement** Mr. Akovity moved and Ms. Cooper seconded to approve the attached Resolution awarding the contract for VMS Full Containment Asbestos Roof Drain Abatement Project to Plymouth Environmental Co., Inc. On a roll call vote: AYES: Mr. Akovity, Ms. Cooper, Mr. Scerbo, Ms. Shelkin, Mr. Gaffney. Motion carried.

**Cafeteria
Cafeteria Report** Ms. Cooper moved and Mr. Akovity seconded to approve the cafeteria report for the month of May 2016. On a roll call vote: AYES: Mr. Akovity, Ms. Cooper, Mr. Scerbo, Ms. Shelkin, Mr. Gaffney. Motion carried.

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Cafeteria (Continued)

Bills List Ms. Cooper moved and Mr. Akovity seconded to approve the payment of the attached list of bills for June 2016 when in proper legal form and subject to audit, provided funds are available in their respective accounts. On a roll call vote: AYES: Mr. Akovity, Ms. Cooper, Mr. Scerbo, Ms. Shelkin, Mr. Gaffney. Motion carried.

Personnel

Non-Aligned Staff Mr. Gaffney moved and Mr. Akovity seconded to approve the reappointment of the District's Non-Aligned Staff for the 2016/2017 school year as per the attached list. Salaries are to be determined. On a roll call vote: AYES: Mr. Akovity, Ms. Cooper, Mr. Scerbo, Ms. Shelkin, Mr. Gaffney. Motion carried.

**Custodial
Personnel**

Mr. Gaffney moved and Mr. Akovity seconded to approve the appointment of the District Custodial personnel for the 2016/2017 school year, as per the attached. On a roll call vote: AYES: Mr. Akovity, Ms. Cooper, Mr. Scerbo, Ms. Shelkin, Mr. Gaffney. Motion carried.

**Administrative
Staff**

Mr. Gaffney moved and Mr. Akovity seconded to approve the reappointment of the Administrative staff for the 2016/2017 school year, as per the attached. On a roll call vote: AYES: Mr. Akovity, Ms. Cooper, Mr. Scerbo, Ms. Shelkin, Mr. Gaffney. Motion carried.

Anthony Smiraldi

Mr. Gaffney moved and Mr. Akovity seconded to accept, with regret, the retirement/resignation of Mr. Anthony Smiraldi, Supervisor of Technology, effective January 1, 2017. On a roll call vote: AYES: Mr. Akovity, Ms. Cooper, Mr. Scerbo, Ms. Shelkin, Mr. Gaffney. Motion carried.

Merit Pay

Mr. Gaffney moved and Mr. Akovity seconded to approve the Merit Pay for Principals and Supervisors, as per the attached. On a roll call vote: AYES: Mr. Akovity, Ms. Cooper, Mr. Scerbo, Ms. Shelkin, Mr. Gaffney. Motion carried.

**Special Education
Aides**

Mr. Gaffney moved and Mr. Akovity seconded to approve the appointment of full and part time special education aides, as per the attached list. On a roll call vote: AYES: Mr. Akovity, Ms. Cooper, Mr. Scerbo, Ms. Shelkin, Mr. Gaffney. Motion carried.

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Personnel (Continued)

**Playground/
Cafeteria Aides** Mr. Gaffney moved and Mr. Akovity seconded to approve the appointment of Playground/Cafeteria Aides for the 2016/2017 school year, as per the attached. On a roll call vote: AYES: Mr. Akovity, Ms. Cooper, Mr. Scerbo, Ms. Shelkin, Mr. Gaffney. Motion carried.

**Curriculum
Review
Committees** Mr. Gaffney moved and Mr. Akovity seconded to approve the revised Summer 2016 Curriculum Review Committees, as per the attached. On a roll call vote: AYES: Mr. Akovity, Ms. Cooper, Mr. Scerbo, Ms. Shelkin, Mr. Gaffney. Motion carried.

Nicole Morrisroe Mr. Gaffney moved and Mr. Akovity seconded to approve the appointment of Ms. Nicole Morrisroe as a Leave Replacement at Manito Elementary School to cover for Ms. McMichaels, at a per diem salary of \$276.22 starting on September 1, 2016 through on or about December 30, 2016. This appointment is a non-tenured position with no benefits. All employment requirements have been completed. On a roll call vote: AYES: Mr. Akovity, Ms. Cooper, Mr. Scerbo, Ms. Shelkin, Mr. Gaffney. Motion carried.

Renee Ploger Mr. Gaffney moved and Mr. Akovity seconded to amend the appointment of Ms. Renee Ploger as a Leave Replacement at Manito Elementary School to cover for Ms. Heather Nebesni, at a per diem salary \$276.22, effective September 1, 2016 through on or about November 23, 2016. This appointment is a non-tenured position with no benefits. All employment obligations have been completed. On a roll call vote: AYES: Mr. Akovity, Ms. Cooper, Mr. Scerbo, Ms. Shelkin, Mr. Gaffney. Motion carried.

All salaries/stipends for the following appointments to be finalized pending the outcome of negotiations:

**District
Coordinators** Mr. Gaffney moved and Mr. Akovity seconded to approve the appointment of Major Subject District Coordinators for 2016/2017, upon submission of an approved voucher:

| | |
|--|------------------------|
| Mathematics | - Ms. Kimberly Salacki |
| Reading/Language Arts | - Mr. Matt McQuillen |
| Science Program | - Mr. Don Dean |
| Technology Education and Information Services | - Ms. Kathy Capela |

On a roll call vote: AYES: Mr. Akovity, Ms. Cooper, Mr. Scerbo, Ms. Shelkin, Mr. Gaffney. Motion carried.

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Personnel (Continued)

Teachers-In-Charge Mr. Gaffney moved and Mr. Akovity seconded to approve the appointment of the following Teachers-In-Charge for 2016/2017, upon submission of an approved voucher:

| | |
|----------------------|----------------------------|
| Dogwood Hill School | - Ms. Kelly Bosgra |
| Heights School | - Ms. Kaylan VanBrookhoven |
| Manito School | - Mr. Jayson Crum |
| Valley Middle School | - Mr. Matt Myones |

On a roll call vote: AYES: Mr. Akovity, Ms. Cooper, Mr. Scerbo, Ms. Shelkin, Mr. Gaffney. Motion carried.

Building Reading Coordinators Mr. Gaffney moved and Mr. Akovity seconded to approve the appointment of the following Elementary Building Reading Coordinators for 2016/2017, upon submission of an approved voucher:

| | |
|---------------------|-----------------------------|
| Dogwood Hill School | - Ms. Kathleen Danielson |
| Heights School | - Ms. Antoinette D'Ambrosio |
| Manito School | - Mr. William Kobb |
| Valley Middle | - Ms. Tracey Scala |

On a roll call vote: AYES: Mr. Akovity, Ms. Cooper, Mr. Scerbo, Ms. Shelkin, Mr. Gaffney. Motion carried.

Building Math Coordinators Mr. Gaffney moved and Mr. Akovity seconded to approve the appointment of the following Building Mathematics Program Coordinators for 2016/2017, upon submission of an approved voucher:

| | |
|----------------------|------------------------|
| Dogwood Hill School | - Mr. John Dougherty |
| Heights School | - Ms. Maria D'Avirro |
| Manito School | - Ms. Laura Colonnelli |
| Valley Middle School | - Ms. Ashley Holton |

On a roll call vote: AYES: Mr. Akovity, Ms. Cooper, Mr. Scerbo, Ms. Shelkin, Mr. Gaffney. Motion carried.

Special Area Coordinators Mr. Gaffney moved and Mr. Akovity seconded to approve the appointment of Special Area Program Coordinators for the 2016/2017 school year, upon submission of an approved voucher:

| <u>Program</u> | <u>Name</u> |
|-------------------------------|---------------------------|
| Athletic Program | Mr. Matt Myones |
| General/Vocal Music | Ms. Suzanne Hartsuiker |
| Instrumental/Band Music | Ms. Marcia Marino |
| Overnight Trip Co-Coordinator | Ms. Ann Marie VanSickle |
| Overnight Trip Co-Coordinator | Mr. Don Dean |
| Child Study Team | Ms. Arlene Ishak |
| Professional Development | Ms. Teresita Bello-Valdez |
| Gifted & Talented | Ms. Jena Boomhower |

On a roll call vote: AYES: Mr. Akovity, Ms. Cooper, Mr. Scerbo, Ms. Shelkin, Mr. Gaffney. Motion carried.

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Personnel (Continued)

**ScIP
Committees**

Mr. Gaffney moved and Mr. Akovity seconded to approve the ScIP committees for 2016/2017 as follows, upon submission of an approved voucher:

Dogwood Hill

Mr. Glenn Clark
Kimberly Schwarz
Rachael Civitarese

Manito

Mr. Adam Silverstein
Ms. Jennifer Grella
Ms. Laura Colonnelli

Heights

Ms. Barbara Ciambra
Ms. Stacy Contreras
Ms. Antonella Lind
Valley Middle
Mr. Gregg Desiderio
Ms. Jackie Christiano
Ms. Teresita Bello-Valdes
Ms. Gael Strohmeier

On a roll call vote: AYES: Mr. Akovity, Ms. Cooper, Mr. Scerbo, Ms. Shelkin, Mr. Gaffney. Motion carried.

Laura Colonnelli

Mr. Gaffney moved and Mr. Akovity seconded to approve the appointment of Ms. Laura Colonnelli as the Mentoring Chairperson for the 2016/2017 school year, upon submission of an approved voucher.

On a roll call vote: AYES: Mr. Akovity, Ms. Cooper, Mr. Scerbo, Ms. Shelkin, Mr. Gaffney. Motion carried.

**Student Activity
Assignments**

Mr. Gaffney moved and Mr. Akovity seconded to approve the appointment of the following teachers for the 2016/2017 stipended Student Activity Assignments, upon submission of an approved voucher:

Activity

Boys Basketball Coach
Girls Basketball Coach
Track & Field

Cross Country Coach

Cheer Team Coach*

Cheer Team Coach*

Yearbook**

Yearbook**

Student Council - VMS

Student Council - VMS

Student Council - Dogwood Hill

Student Council - Heights***

Student Council - Heights***

Student Council - Manito***

Student Council - Manito***

Elementary Homework Club-Dogwood

Name

Mr. Ryan Gilligan
Mr. Jay Wordsman
Mr. Robert Albano
Mr. Timothy Hausch
Mr. John Messina
Mr. Thomas McGoldrick
Ms. Stacy Kasper
Ms. Ashley Holton
Ms. Mary Richter
Ms. Liz Connolly
Ms. Jill Jeune
Ms. Mary Richter
Ms. Liz Miggels
Ms. Vanessa Telischak
Ms. Stacy Contreras
Ms. Holly Arisman
Ms. Michele Guy
Ms. Erin Bauberger
Ms. Kim Schwarz

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Personnel (Continued)

Student Activity

Assignments

Continued

| | |
|----------------------------------|--|
| Elementary Homework Club-Heights | Ms. Tia Venezia Ms. Kelly Schnug Ms. Heather Anzalone |
| Elementary Homework Club-Manito | Ms. Lauren Colonelli Ms. Brittany Pobanz Ms. Jennifer Grella |

*This stipend will be equally divided between the staff members who will be co-coordinators for the Cheer Team.

**Each staff member will receive 1/3 of stipend.

***This stipend will be equally divided between the staff members who will be co-coordinators for the Manito and Heights Student Council.

On a roll call vote: AYES: Mr. Akovity, Ms. Cooper, Mr. Scerbo, Ms. Shelkin, Mr. Gaffney. Motion carried.

Mark Sinclair

Mr. Gaffney moved and Mr. Akovity seconded to approve the appointment of Mr. Mark Sinclair as a Guidance Counselor at Valley Middle School, effective September 1, 2016, at an annual salary of \$57,935 (Step 1-2 /MA). All employment obligations have been completed. This is a tenure track position. On a roll call vote: AYES: Mr. Akovity, Ms. Cooper, Mr. Scerbo, Ms. Shelkin, Mr. Gaffney. Motion carried.

**Substitute
Custodians**

Mr. Gaffney moved and Mr. Akovity seconded to approve the list of substitute custodians for the 2016/2017 school year, subject to New Jersey Department of Education Criminal History Review (NJSA 18A:6-7.2) and Chemical Screening, if newly employed by the District. On a roll call vote: AYES: Mr. Akovity, Ms. Cooper, Mr. Scerbo, Ms. Shelkin, Mr. Gaffney. Motion carried.

**Professional
Conferences/
Workshops**

Mr. Gaffney moved and Mr. Akovity seconded to approve staff participation in professional conferences/workshops outside the District, as per the attached. On a roll call vote: AYES: Mr. Akovity, Ms. Cooper, Mr. Scerbo, Ms. Shelkin, Mr. Gaffney. Motion carried.

**Leaves Without
Pay**

Mr. Gaffney moved and Mr. Akovity seconded to approve the requests for leave without pay, as per the attached. On a roll call vote: AYES: Mr. Akovity, Ms. Cooper, Mr. Scerbo, Ms. Shelkin, Mr. Gaffney. Motion carried.

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Personnel (Continued)

Graduate Coursework Reimbursement Mr. Gaffney moved and Mr. Akovity seconded to approve reimbursement to teachers for successful completion of graduate coursework during the 2015/2016 school year, as per the attached. On a roll call vote: AYES: Mr. Akovity, Ms. Cooper, Mr. Scerbo, Ms. Shelkin, Mr. Gaffney. Motion carried.

Tracey Caso Mr. Gaffney moved and Mr. Akovity seconded to approve the appointment of Ms. Tracey Caso as a Part Time (.60) ELL Teacher at Heights and Manito Schools for the 2016/2017 school year at an annual salary of \$30,660 (Step 0/BA) effective September 1, 2016 with no benefits. All employment obligations have been completed. On a roll call vote: AYES: Mr. Akovity, Ms. Cooper, Mr. Scerbo, Ms. Shelkin, Mr. Gaffney. Motion carried.

J. Thimmel Mr. Gaffney moved and Mr. Akovity seconded to approve the appointment of Ms. Jacqueline Thimmel as a Science Teacher at Valley Middle School for the 2016/2017 school year at an annual salary of \$56,085 (Step 1/BA15) effective September 1, 2016. This is a tenure track position and contingent upon satisfactory completion of all employment obligations. On a roll call vote: AYES: Mr. Akovity, Ms. Cooper, Mr. Scerbo, Ms. Shelkin, Mr. Gaffney. Motion carried.

Anti-Bullying Specialists Mr. Gaffney moved and Mr. Akovity seconded to approve the appointment of the following teachers as 2016/2017 School Anti-Bullying Specialists:

| | |
|------------------------|------------------------|
| Ms. Susan Wyrovsky | - Dogwood Hill School |
| Ms. Toyin Adejoke | - Heights School |
| Ms. Heather Podvey | - Manito School |
| Ms. Elizabeth Connolly | - Valley Middle School |
| Mr. Mark Sinclair | - Valley Middle School |
| Ms. Ellen Mihovics | - Valley Middle School |

On a roll call vote: AYES: Mr. Akovity, Ms. Cooper, Mr. Scerbo, Ms. Shelkin, Mr. Gaffney. Motion carried.

Rachel DeCarlo Mr. Gaffney moved and Mr. Akovity seconded to approve the appointment of Ms. Rachel DeCarlo as Business Administrator/Board Secretary for the Oakland Public Schools, effective July 1, 2016 through June 30, 2017. On a roll call vote: AYES: Mr. Akovity, Ms. Cooper, Mr. Scerbo, Ms. Shelkin, Mr. Gaffney. Motion carried.

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Personnel (Continued)

Summer IEP Coverage Mr. Gaffney moved and Mr. Akovity seconded to approve the following teachers for IEP Meeting coverage as needed during Summer 2016, upon submission of an approved voucher, at the Threshold teaching hourly rate of \$49.70 per hour:

| | |
|---------------------------|------------------------|
| Mr. William Kobb | Ms. Mallory Fuentes |
| Ms. Antoinette D'Ambrosio | Ms. Kelly Enright |
| Ms. Sara Cron | Ms. Suzanne Hartsuiker |
| Ms. Lauren Butterworth | |

On a roll call vote: AYES: Mr. Akovity, Ms. Cooper, Mr. Scerbo, Ms. Shelkin, Mr. Gaffney. Motion carried.

Fran Renshaw Mr. Gaffney moved and Mr. Akovity seconded to approve the appointment of Ms. Fran Renshaw as a Behaviorist for the July 1, 2016 through June 30, 2017 school year at an hourly rate of \$100, upon submission of an approved voucher. On a roll call vote: AYES: Mr. Akovity, Ms. Cooper, Mr. Scerbo, Ms. Shelkin, Mr. Gaffney. Motion carried.

ABA Home Program Providers Mr. Gaffney moved and Mr. Akovity seconded to approve the appointment of the following ABA Home Program providers for Extended School Year services:

| <u>Name</u> | <u>Hourly Rate of Pay</u> |
|----------------------------|--|
| Ms. Monica Kallini | \$70/100 (Home Program Instructor/Coordinator) |
| Ms. Dana Sirot | \$70 |
| Ms. Jennifer R. Tannucilli | \$55/90 (Home Program Instructor/Coordinator) |
| Dr. Eric Rosenblatt | \$100 (Home Program Instructor/Coordinator) |
| Ms. Jennifer Rosenblatt | \$70 |

On a roll call vote: AYES: Mr. Akovity, Ms. Cooper, Mr. Scerbo, Ms. Shelkin, Mr. Gaffney. Motion carried.

District Nurses Mr. Gaffney moved and Mr. Akovity seconded to approve summer days for District Nurses to complete promotion paperwork as follows:

| | |
|----------------------|--------|
| Ms. Silvia Dellalaco | 2 Days |
| Ms. Barbara Verga | 1 Day |
| Ms. Michele Wall | 1 Day |
| Ms. Karen Kutlick | 1 Day |

On a roll call vote: AYES: Mr. Akovity, Ms. Cooper, Mr. Scerbo, Ms. Shelkin, Mr. Gaffney. Motion carried.

Trish McGuire Mr. Gaffney moved and Mr. Akovity seconded to approve Ms. Trish McGuire to attend Grade 8 graduation as an aide to one out of district student. On a roll call vote: AYES: Mr. Akovity, Ms. Cooper, Mr. Scerbo, Ms. Shelkin, Mr. Gaffney. Motion carried.

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Personnel (Continued)

Sue Dishuk Mr. Gaffney moved and Mr. Akovity seconded to approve Ms. Sue Dishuk as a bus aide for the 2016 Summer Threshold program. On a roll call vote: AYES: Mr. Akovity, Ms. Cooper, Mr. Scerbo, Ms. Shelkin, Mr. Gaffney. Motion carried.

Student Teaching Mr. Gaffney moved and Mr. Akovity seconded to approve the Fall 2016 Student Teaching/Field Experience assignments, as per the attached sheet. On a roll call vote: AYES: Mr. Akovity, Ms. Cooper, Mr. Scerbo, Ms. Shelkin, Mr. Gaffney. Motion carried.

Juliet March Mr. Gaffney moved and Mr. Akovity seconded to approve Ms. Juliet March to provide Extended Year Services to one in-district student not to exceed 32 hours (plus 5 hours, 45 minutes prep time). On a roll call vote: AYES: Mr. Akovity, Ms. Cooper, Mr. Scerbo, Ms. Shelkin, Mr. Gaffney. Motion carried.

Summer Custodians Mr. Gaffney moved and Mr. Akovity seconded to approve the revised Summer 2016 Custodians, as per the attached. On a roll call vote: AYES: Mr. Akovity, Ms. Cooper, Mr. Scerbo, Ms. Shelkin, Mr. Gaffney. Motion carried.

Night Supervisor Mr. Gaffney moved and Mr. Akovity seconded to approve the appointment of the following custodians for the 2016-2017 stipended position of Night Supervisor:

| | |
|----------------------|----------------------|
| Mr. Michael Cascione | Dogwood Hill School |
| Mr. Jorge Alvarado | Heights School |
| Mr. Kevin Wilke | Manito School |
| Mr. Salvatore Crocco | Valley Middle School |

On a roll call vote: AYES: Mr. Akovity, Ms. Cooper, Mr. Scerbo, Ms. Shelkin, Mr. Gaffney. Motion carried.

Certificated Staff Revised Mr. Gaffney moved and Mr. Akovity seconded to approve the *revised* certificated staff for the 2016-2017 school year, as per the attached. On a roll call vote: AYES: Mr. Akovity, Ms. Cooper, Mr. Scerbo, Ms. Shelkin, Mr. Gaffney. Motion carried.

Regular Education

HIB Report Mr. Akovity moved and Mr. Scerbo seconded to approve the HIB Report for the period of May 18, 2016 through June 21, 2016 as follows:

| | |
|----------------------------------|-----|
| Number of HIB Investigations | - 4 |
| Number of Affirmed HIB Incidents | - 0 |

On a roll call vote: AYES: Mr. Akovity, Ms. Cooper, Mr. Scerbo, Ms. Shelkin, Mr. Gaffney. Motion carried.

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Regular Education (Continued)

Mentoring Plan Mr. Akovity moved and Mr. Scerbo seconded to approve the District's Mentoring Plan, as revised in accordance with State regulations. On a roll call vote: AYES: Mr. Akovity, Ms. Cooper, Mr. Scerbo, Ms. Shelkin, Mr. Gaffney. Motion carried.

Mentoring Plan SOA Mr. Akovity moved and Mr. Scerbo seconded to approve the submission of the District Mentoring Plan Statement of Assurance to the County Office. On a roll call vote: AYES: Mr. Akovity, Ms. Cooper, Mr. Scerbo, Ms. Shelkin, Mr. Gaffney. Motion carried.

Job Descriptions Mr. Akovity moved and Mr. Scerbo seconded to approve the attached Job Descriptions:
Supervisor of Instruction and Special Programs
Guidance Counselor
On a roll call vote: AYES: Mr. Akovity, Ms. Cooper, Mr. Scerbo, Ms. Shelkin, Mr. Gaffney. Motion carried.

Bollinger Inc. Mr. Akovity moved and Mr. Scerbo seconded to approve the 2016/2017 contract with Bollinger Inc. for Student Accident Insurance. On a roll call vote: AYES: Mr. Akovity, Ms. Cooper, Mr. Scerbo, Ms. Shelkin, Mr. Gaffney. Motion carried.

Anti-Bullying Self-Assessment Mr. Akovity moved and Mr. Scerbo seconded to approve the following scores for the 2015-2016 School Self-Assessment under the Anti-Bullying Bill of Rights Act:
Valley Middle - 72 Dogwood Hill - 72
Heights - - 72 Manito - - 72
On a roll call vote: AYES: Mr. Akovity, Ms. Cooper, Mr. Scerbo, Ms. Shelkin, Mr. Gaffney. Motion carried.

Special Education

Extended Year 2015-2016 Out-of-District Mr. Gaffney moved and Ms. Cooper seconded to approve the 2015/2016 Extended Year Out of District Placements, as per the attached. On a roll call vote: AYES: Mr. Akovity, Ms. Cooper, Mr. Scerbo, Ms. Shelkin, Mr. Gaffney. Motion carried.

2016-2017 Out-of-District Mr. Gaffney moved and Ms. Cooper seconded to approve the 2016/2017 Out of District Placements, as per the attached. On a roll call vote: AYES: Mr. Akovity, Ms. Cooper, Mr. Scerbo, Ms. Shelkin, Mr. Gaffney. Motion carried.

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Special Education (Continued)

Bayada Nursing Mr. Gaffney moved and Ms. Cooper seconded to approve contract for one student with Bayada for nursing services for the 2016/2017 school year including extended school year not to exceed \$85,700. On a roll call vote: AYES: Mr. Akovity, Ms. Cooper, Mr. Scerbo, Ms. Shelkin, Mr. Gaffney. Motion carried.

Concordia Learning Center Mr. Gaffney moved and Ms. Cooper seconded to approve the contract with Concordia Learning Center at St. Joseph's to provide Developmental Vision Instruction for one student July 1 – August 31, 2016 (not to exceed \$500.) On a roll call vote: AYES: Mr. Akovity, Ms. Cooper, Mr. Scerbo, Ms. Shelkin, Mr. Gaffney. Motion carried.

Concordia Learning Center Mr. Gaffney moved and Ms. Cooper seconded to approve the contract with Concordia Learning Center at St. Joseph's to provide Developmental Vision Instruction for one student September 2016 through June 2017 (not to exceed \$5,000). On a roll call vote: AYES: Mr. Akovity, Ms. Cooper, Mr. Scerbo, Ms. Shelkin, Mr. Gaffney. Motion carried.

Bergen County Special Services Mr. Gaffney moved and Ms. Cooper seconded to approve home programming summer hours for one student provided by Bergen County Special Services not to exceed 180 hours. On a roll call vote: AYES: Mr. Akovity, Ms. Cooper, Mr. Scerbo, Ms. Shelkin, Mr. Gaffney. Motion carried.

Bergen County Special Services Mr. Gaffney moved and Ms. Cooper seconded to approve home programming for one student provided by Bergen County Special Services not to exceed 510 hours. On a roll call vote: AYES: Mr. Akovity, Ms. Cooper, Mr. Scerbo, Ms. Shelkin, Mr. Gaffney. Motion carried.

Finance
Payroll

Mr. Scerbo moved and Mr. Gaffney seconded to approve the May 2016 certified gross (net & agency) payroll in the amount of \$1,732,619.87. On a roll call vote: AYES: Mr. Akovity, Ms. Cooper, Mr. Scerbo, Ms. Shelkin, Mr. Gaffney. Motion carried.

Board Secretary Certification Mr. Scerbo moved and Mr. Gaffney seconded to approve the Board Secretary's certification to the Oakland Board of Education that, as of June 21, 2016 no line item account has encumbrances and expenditures, which, in total, exceed the line item appropriation in violation of NJAC 6A:23A-16.10(c)3; and further,

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Finance (Continued)

Approve the Oakland Board of Education's certification that, after a review of the Board Secretary's and Board Treasurer's monthly financial reports and the advice of District officials, there is no reason to doubt that any major account or fund has been over-expended in violation of NJAC 6A:23A-16.10(c)4. On a roll call vote: AYES: Mr. Akovity, Ms. Cooper, Mr. Scerbo, Ms. Shelkin, Mr. Gaffney. Motion carried.

List of Bills

Mr. Scerbo moved and Mr. Gaffney seconded to approve the payment of the list of bills with the run date of June 21, 2016, which in proper legal form and subject to audit, provided funds are available in their respective accounts. On a roll call vote: AYES: Mr. Akovity, Ms. Cooper, Mr. Scerbo, Ms. Shelkin, Mr. Gaffney. Motion carried.

Board Secretary's Report

Mr. Scerbo moved and Mr. Gaffney seconded to approve the Board Secretary's Financial Report for the month of April 2016. On a roll call vote: AYES: Mr. Akovity, Ms. Cooper, Mr. Scerbo, Ms. Shelkin, Mr. Gaffney. Motion carried.

Treasurer of School Monies

Mr. Scerbo moved and Mr. Gaffney seconded to approve the Treasurer of School Monies Report for the month of April 2016. On a roll call vote: AYES: Mr. Akovity, Ms. Cooper, Mr. Scerbo, Ms. Shelkin, Mr. Gaffney. Motion carried.

Budget Transfers

Mr. Scerbo moved and Mr. Gaffney seconded to approve the school year Budget appropriation transfers for April 2016, as per the attached list. On a roll call vote: AYES: Mr. Akovity, Ms. Cooper, Mr. Scerbo, Ms. Shelkin, Mr. Gaffney. Motion carried.

Chrome Books And Carts

Mr. Scerbo moved and Mr. Gaffney seconded to approve the purchase from CDW Government Inc., Chrome Books and Carts with licensing at a cost of \$41,904.42. On a roll call vote: AYES: Mr. Akovity, Ms. Cooper, Mr. Scerbo, Ms. Shelkin, Mr. Gaffney. Motion carried.

Workers Comp

Mr. Scerbo moved and Mr. Gaffney seconded to approve the payment to Northeast Bergen County School Board Insurance Group for Workers Compensation 2016-2017 as per the attached. On a roll call vote: AYES: Mr. Akovity, Ms. Cooper, Mr. Scerbo, Ms. Shelkin, Mr. Gaffney. Motion carried.

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Finance (Continued)

Insured Assess. Mr. Scerbo moved and Mr. Gaffney seconded to approve the payment to Northeast Bergen County School Board Insurance Group for Insured Assessment 2016-2017 as per the attached. On a roll call vote: AYES: Mr. Akovity, Ms. Cooper, Mr. Scerbo, Ms. Shelkin, Mr. Gaffney. Motion carried.

Capital Reserve Mr. Scerbo moved and Mr. Gaffney seconded to Deposit into Capital Reserve

WHEREAS, NJAC 6A:23A-14.3 and 6A:23A-14.4 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a Board of Education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by Board resolution, and

WHEREAS, the Oakland Board of Education wishes to transfer unanticipated excess current year revenue or unexpended appropriations from the General Fund into a Capital Reserve, and

WHEREAS, the Oakland Board of Education has determined that an amount not to exceed \$750,000 to Capital Reserve is available for such purpose of transfer;

NOW, THEREFORE BE IT RESOLVED, by the Oakland Board of Education that it hereby authorizes the District's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

On a roll call vote: AYES: Mr. Akovity, Ms. Cooper, Mr. Scerbo, Ms. Shelkin, Mr. Gaffney. Motion carried.

Valley Medical Group Mr. Scerbo moved and Mr. Gaffney seconded to approve the agreement between the Oakland Board of Education and Valley Medical Group to provide alcohol and drug testing services. On a roll call vote: AYES: Mr. Akovity, Ms. Cooper, Mr. Scerbo, Ms. Shelkin, Mr. Gaffney. Motion carried.

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Finance (Continued)

**2016/2017
Contracts** Mr. Scerbo moved and Mr. Gaffney seconded to approve the attached 2016/2017 anticipated contracts to be renewed, awarded or to expire during the school year pursuant to PL2015, Chapter 47. These contracts are, have been, and will continue to be in full compliance with all State and Federal statutes and regulations; in particular, New Jersey Title 18A:18. Et.seq, NJAC Chapter 23, and Federal Procurement Regulations 2 CFR Part 200.317 et. seq. On a roll call vote: AYES: Mr. Akovity, Ms. Cooper, Mr. Scerbo, Ms. Shelkin, Mr. Gaffney. Motion carried.

**Merit Goal
Payment** Mr. Scerbo moved and Mr. Gaffney seconded to approve Superintendent's Merit Goal payment for 2015-2016 goal completion. On a roll call vote: AYES: Mr. Akovity, Ms. Cooper, Mr. Scerbo, Ms. Shelkin, Mr. Gaffney. Motion carried.

Signatories Mr. Scerbo moved and Mr. Gaffney seconded to amend the following signatories to sign school warrants, checks and withdrawals, in accordance with Board Policy, for the year this Board is in office, beginning May 1, 2016:

| <u>Account Name</u> | <u>Account Number</u> | <u>Signatories</u> |
|---------------------|---------------------------|--|
| Payroll | 7047886311 | Business Administrator/Alternate |
| SUI | 7047886338 | Board President/Business Administrator |
| Payroll Agency | 7047886354 | Business Administrator/Alternate |
| Flex Benefits | 7047886362 | Business Administrator |

On a roll call vote: AYES: Mr. Akovity, Ms. Cooper, Mr. Scerbo, Ms. Shelkin, Mr. Gaffney. Motion carried.

AESOP Mr. Scerbo moved and Mr. Gaffney seconded to approve the contract with Frontline Technologies (AESOP) for employee substitute system for the 2016/2017 school year. On a roll call vote: AYES: Mr. Akovity, Ms. Cooper, Mr. Scerbo, Ms. Shelkin, Mr. Gaffney. Motion carried.

**NCLB
2015/2016** Mr. Scerbo moved and Mr. Gaffney seconded to accept the fiscal year 2015/2016 NCLB Title II Part A allocation amount of \$19,872 (\$19,182 Public and \$690 Nonpublic). On a roll call vote: AYES: Mr. Akovity, Ms. Cooper, Mr. Scerbo, Ms. Shelkin, Mr. Gaffney. Motion carried.

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Finance (Continued)

**NCLB
"refusal"** Mr. Scerbo moved and Mr. Gaffney seconded to approve the "refusal" of the fiscal year 2015/2016 NCLB Title I Part A and Title III funds as listed below:

Title I Part A = \$ 35,876

Title III = \$ 2,668

On a roll call vote: AYES: Mr. Akovity, Ms. Cooper, Mr. Scerbo, Ms. Shelkin, Mr. Gaffney. Motion carried.

Julie Matthews Mr. Scerbo moved and Mr. Gaffney seconded to approve the payment of \$1,000 to Dr. Julie Matthews for literacy consultant services on June 7 and June 22, 2016. On a roll call vote: AYES: Mr. Akovity, Ms. Cooper, Mr. Scerbo, Ms. Shelkin, Mr. Gaffney. Motion carried.

OEF School Gift Mr. Scerbo moved and Mr. Gaffney seconded to accept, with appreciation, the following school gifts from the Oakland Education Foundation:

- Parent Portal \$ 2,215.00
- STEAM Curriculum for 6th Grade \$12,145.00
- Artist in Residence Teacher Grant \$ 1,800.00

On a roll call vote: AYES: Mr. Akovity, Ms. Cooper, Mr. Scerbo, Ms. Shelkin, Mr. Gaffney. Motion carried.

**Dogwood Hill
PTO Gift** Mr. Scerbo moved and Mr. Gaffney seconded to accept, with appreciation, the following school gifts from the Dogwood Hill School PTO:

- Library Circulation Desk \$11,981.35
- Baskets (for Classroom Books) \$ 650.00

On a roll call vote: AYES: Mr. Akovity, Ms. Cooper, Mr. Scerbo, Ms. Shelkin, Mr. Gaffney. Motion carried.

**Heights PTO
Gift** Mr. Scerbo moved and Mr. Gaffney seconded to accept, with appreciation, the following school gifts from the Heights School PTO:

- 25 Chromebooks & Chromebook Cart \$7,719.57
- Guided Reading Short Reads
 Fiction Complete Set (Levels A-Z) \$2,942.02
- SmartBoard \$4,834.00

On a roll call vote: AYES: Mr. Akovity, Ms. Cooper, Mr. Scerbo, Ms. Shelkin, Mr. Gaffney. Motion carried.

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Finance (Continued)

Manito PTO Gift Mr. Scerbo moved and Mr. Gaffney seconded to accept, with appreciation, the following school gifts from the Manito School PTO:

- Guided Reading Short Reads
 Fiction Complete Set (Levels A-Z) \$2,942.02
- Bookcases \$4,660.00

On a roll call vote: AYES: Mr. Akovity, Ms. Cooper, Mr. Scerbo, Ms. Shelkin, Mr. Gaffney. Motion carried.

VMS PTO Gift Mr. Scerbo moved and Mr. Gaffney seconded to accept, with appreciation, the following school gifts from the Valley Middle School PTO:

- Light Post Banners w/brackets \$1,600.00
- US Flag – 5 x 8 \$ 105.00
- Outdoor Gooseneck Pole \$2,950.00
- Matching Board/Rim \$ 500.00
- Six Pillar Banner Set – GYM \$ 629.99
- Person of Character Banner – Café \$ 599.99
- Library Furniture – Two Sofas \$1,158.00
 - Two Recliners \$1,058.00
 - Delivery \$ 120.00
- Comic Book Bin \$1,508.34

On a roll call vote: AYES: Mr. Akovity, Ms. Cooper, Mr. Scerbo, Ms. Shelkin, Mr. Gaffney. Motion carried.

Transportation

Bus Evacuation Drills Mr. Gaffney moved and Mr. Scerbo seconded to approve the Bus Evacuation Drills for the 2015/2016 school year, as per the attached. On a roll call vote: AYES: Mr. Akovity, Ms. Cooper, Mr. Scerbo, Ms. Shelkin, Mr. Gaffney. Motion carried.

Durham Bus Routes Renewal Mr. Gaffney moved and Mr. Scerbo seconded to approve the renewal cost for 2016/2017 contracted routes from Durham School Services, as per the attached. On a roll call vote: AYES: Mr. Akovity, Ms. Cooper, Mr. Scerbo, Ms. Shelkin, Mr. Gaffney. Motion carried.

Audience Participation

None

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Executive Session Mr. Scerbo moved and Mr. Akovity seconded to enter Executive Session. On a roll call vote: AYES: Mr. Akovity, Ms. Cooper, Mr. Gaffney, Mr. Scerbo, Ms. Shelkin. Motion carried.

Executive Session was entered at 7:55 PM

Return to Open Session

Ms. Cooper moved and Mr. Gaffney seconded to return to open session. On a voice vote: ALL AYES.

Open Session was returned to at 8:45 PM

Adjournment

Mr. Gaffney moved and Mr. Scerbo seconded to adjourn meeting. On a voice vote: ALL AYES.

Meeting was Adjourned at 8:50 PM

Respectfully submitted,

Ms. Rachel DeCarlo
Business Administrator/
Board Secretary