

**BOARD OF EDUCATION
OAKLAND, NEW JERSEY**

May 9, 2017

1 of 26

Meeting A Reorganization/Regular Monthly Meeting of the Board of Education was held at the Valley Middle School on the above date. The meeting was called to order at 7:05 PM by Ms. DeCarlo.

Meeting Notice Ms. Shelkin led those present in the Pledge of Allegiance and read the Open Public Meetings announcement as follows: The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Oakland Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted on April 29, 2016 in the Municipal Building, the Board Offices, all school offices and copies sent to newspapers serving Oakland: The Record, Ridgewood News and Suburban News. The Board reserves the right to limit public discussion of personnel items, so as to preserve individual privacy.

The Board appreciates the concerns and comments expressed by the public and will take them into consideration. However, please remain advised that, neither the Board nor the administration may comment on or respond to public inquiries or statements regarding any internal personnel matters involving a District employee.

Please be further advised that there is no privilege or qualified privilege with regard to any statements that you make before the Board of Education. Furthermore, in addition to their respective rights to privacy, employees of this school district retain all rights regarding defamation and slander according the laws of New Jersey.

Persons wishing to speak must, upon being recognized, rise, sign in, and state their names and addresses. Each speaker shall be limited to two minutes. A speaker who has not finished in the allotted time will be directed by the presiding officer to summarize quickly and relinquish the floor within 30 seconds.

Roll Call The following members were present: Mr. Akovity, Ms. Cooper, Mr. Scerbo, Mr. Gaffney, Ms. Shelkin. Also present were Dr. Gina M. Coffaro, Superintendent of Schools, Ms. Rachel DeCarlo, Board Secretary/Business Administrator and 25 members of the public.

**BOARD OF EDUCATION
OAKLAND, NEW JERSEY**

May 9, 2017
2 of 26

REORGANIZATION MEETING

I. PURPOSE OF THE MEETING

The purpose of this meeting is to organize the Board of Education as required by statutes and to consider any other matters recommended by the Superintendent of Schools.

II. RESULTS OF SCHOOL ELECTION AND ADMINISTRATION OF OATH OF OFFICE TO ELECTED BOARD MEMBER

A. Report on the Annual School Elections

The Board Secretary reported the unofficial results of the Annual School Election held on April 25, 2017 pursuant to notice given in accordance with school law.

Vote for Tax Levy General Fund	YES	- 228
	NO	- 118

The 2017-2018 school budget was approved.

B. Vote for Member of the Board of Education

Three Year Term:
Mr. Gaffney 254
Mr. Scerbo 259

Mr. Gaffney was elected to serve from April 2017 through April 2020.
Mr. Scerbo was elected to serve from April 2017 through April 2020.

The Oath of Office was administered to Mr. Gaffney and Mr. Scerbo.

Present: Mr. Akovity, Ms. Cooper, Mr. Gaffney, Mr. Scerbo, Ms. Shelkin

**BOARD OF EDUCATION
OAKLAND, NEW JERSEY**

May 9, 2017
3 of 26

III. ELECTION OF OFFICERS

Board Secretary requests nominations for the Office of President:

- A. Nomination: Mr. Scerbo nominated Ms. Carita Shelkin. Ms. Cooper seconded.
(Discussion)

Board Secretary asks if there are any further nominations for the Office of President:

- B. Nomination: None
(Discussion)

Since there were no further nominations from the floor, the Board Secretary requested to close nominations for the Office of President.

Mr. Gaffney moved and Ms. Cooper seconded to nominate Ms. Carita Shelkin for the Office of president. On a roll call vote: AYES: Mr. Akovity, Ms. Cooper, Mr. Gaffney, Mr. Scerbo, Ms. Shelkin. Motion carried.

Chair is assumed by the newly elected President of the Board for the 2017/2018 school year.

Ms. Shelkin requested nominations for the Office of Vice President:

- C. Mr. Gaffney nominated Ms. Lisa Cooper. Mr. Akovity seconded. Great Job.

Ms. Shelkin asked if there are any further nominations for the Office of Vice President:

- D. Nomination: None

Since there were no nominations from the floor, Ms. Shelkin requested that nominations for the Office of Vice President be closed.

Ms. Shelkin motioned and Mr. Scerbo seconded to nominate Ms. Lisa Cooper for the Office for Vice President. On a roll call vote: AYES: Mr. Akovity, Ms. Cooper, Mr. Gaffney, Mr. Scerbo, Ms. Shelkin. Motion carried.

Ms. DeCarlo announced results of voting:

President: Ms. Carita Shelkin Vice President: Ms. Lisa Cooper

**BOARD OF EDUCATION
OAKLAND, NEW JERSEY**

May 9, 2017
4 of 26

IV. ACKNOWLEDGMENT OF THE CODE OF ETHICS

Mr. Akovity moved and Ms. Cooper seconded to acknowledge and agree that a school board member shall abide by the following School Board Association Code of Ethics for School Board Members:

1. I will uphold and enforce all laws, state board rules and regulations, and court orders pertaining to schools. Desired changes should be brought about only through legal and ethical procedures.
2. I will make decisions in terms of the educational welfare of children and will seek to develop and maintain public schools which meet the individual needs of all children regardless of their ability, race, creed, sex, or social standing.
3. I will confine my board action to policymaking, planning, and appraisal, and I will help to frame policies and plans only after the board has consulted those who will be affected by them.
4. I will carry out my responsibility, not to administer the schools, but, together with my fellow board members, to see that they are well run.
5. I will recognize that authority rests with the board of education and will make no personal promises nor take any private action which may compromise the board.
6. I will refuse to surrender my independent judgment to special interest or partisan political groups or to use the schools for personal gain or for the gain of friends.
7. I will hold confidential all matters pertaining to the schools which, if disclosed, would needlessly injure individuals or the schools. But in all other matters, I will provide accurate information and, in concert with my fellow board members, interpret to the staff the aspirations of the community for its schools.
8. I will vote to appoint the best qualified personnel available after consideration of the recommendation of the chief administrative officer.
9. I will support and protect school personnel in proper performance of their duties.
10. I will refer all complaints to the chief administrative officer and will act on the complaints at public meetings only after failure of an administrative solution.

On a roll call vote: AYES: Mr. Akovity, Ms. Cooper, Mr. Gaffney, Mr. Scerbo, Ms. Shelkin. Motion carried.

Note: The Board Members took turns reading the Code of Ethics.

**BOARD OF EDUCATION
OAKLAND, NEW JERSEY**

UNOFFICIAL

May 9, 2017
5 of 26

OFFICIAL PUBLICATIONS

Ms. Shelkin moved and Ms. Cooper seconded to designate the official publications for legal notices of the Board of Education as The Suburban News. If a daily publication is needed, The Record and/or Star Ledger will be used. On a roll call vote: AYES: Mr. Akovity, Ms. Cooper, Mr. Gaffney, Mr. Scerbo, Ms. Shelkin. Motion carried.

MEETINGS

Ms. Shelkin moved and Ms. Cooper seconded to designate generally the second or third Tuesday of the month as the Regular Meeting night of the Board, unless so indicated on the attached meeting schedule. Roberts Rules of Order will be followed as the official parliamentary procedure manual to be used to conduct meetings and appoint the board secretary and board attorney to act as the parliamentarians for calendar year 2017/2018. On a roll call vote: AYES: Mr. Akovity, Ms. Cooper, Mr. Gaffney, Mr. Scerbo, Ms. Shelkin. Motion carried.

OFFICIAL DEPOSITORIES

Ms. Shelkin moved and Ms. Cooper seconded that Capital One Bank, Bank of America and Peapack Gladstone be the Official Depositories. On a roll call vote: AYES: Mr. Akovity, Ms. Cooper, Mr. Gaffney, Mr. Scerbo, Ms. Shelkin. Motion carried.

AUTHORIZED SIGNATURES

Ms. Shelkin moved and Ms. Cooper seconded to authorize the following list of accounts and signatories to sign school warrants, checks and withdrawals, in accordance with Board Policy, for the year this Board is in office, beginning May 1, 2017 (unless indicated, two signatories are required):

<u>Account Name</u>	<u>Account Number</u>	<u>Signatories</u>
General Office	7047886249	Superintendent/Business Administrator/ Secretary
Dogwood Hill General	7047886257	Principal/Secretary
Heights School General	7047886265	Principal/Secretary
Manito School General	7047886273	Principal/Secretary
Valley Middle School	7047886281	Principal/Vice Principal/Secretary
General Account	7047886303	Board President/Treasurer/Business Administrator
Payroll	7047886311	Treasurer/Alternate
SUI	7047886338	Board President/Treasurer/Business Administrator
Cafeteria	7047886346	Board President/Treasurer/Business Administrator
Payroll Agency	7047886354	Business Administrator/Treasurer
Flex Benefits	7047886362	Business Administrator/Treasurer

**BOARD OF EDUCATION
OAKLAND, NEW JERSEY**

May 9, 2017
6 of 26

And, that, as an alternate to the Board Secretary, Dr. Gina M. Coffaro be authorized to sign school warrants, checks and withdrawals.

And, that, as an alternate to the Treasurer of School Monies, the President, or the Vice President of the Oakland Board of Education be authorized to sign school warrants, checks and withdrawals. On a roll call vote: AYES: Mr. Akovity, Ms. Cooper, Mr. Gaffney, Mr. Scerbo, Ms. Shelkin. Motion carried.

TRANSFER OF FUNDS

Ms. Shelkin moved and Ms. Cooper seconded to approve renewal of authorization for both the Business Administrator and Bookkeeper to "wire transfer" funds of this Board to external accounts. On a roll call vote: AYES: Mr. Akovity, Ms. Cooper, Mr. Gaffney, Mr. Scerbo, Ms. Shelkin. Motion carried.

NEW JERSEY SCHOOL BOARDS ASSOCIATION and GARDEN STATE COALITION OF SCHOOL DELEGATES

Ms. Shelkin moved and Ms. Cooper seconded to designate the following as representatives to the New Jersey School Boards Association and Garden State Coalition of Schools for the 2017/2018 school year.

Representative:	Ms. Lisa Cooper
Alternate:	Mr. James Gaffney

LIAISON APPOINTMENTS

Ms. Shelkin moved and Ms. Cooper seconded to designate the following liaison appointments:

Borough Liaison:	John A. Scerbo
Building and Grounds:	Robert Akovity
Finance:	John A. Scerbo
Food Service:	Lisa Cooper
Policy:	Lisa Cooper
Personnel:	James Gaffney
Regular Education:	Robert Akovity
Special Education:	James Gaffney
Transportation:	James Gaffney
PTO/OEF Council:	Lisa Cooper
Emergency Management:	John A. Scerbo
Technology:	Robert Akovity

On a roll call vote: AYES: Mr. Akovity, Ms. Cooper, Mr. Gaffney, Mr. Scerbo, Ms. Shelkin. Motion carried.

**BOARD OF EDUCATION
OAKLAND, NEW JERSEY**

May 9, 2017
7 of 26

PROFESSIONAL SERVICES

Ms. Shelkin moved and Mr. Akovity moved to approve the following professional services for the 2017/2018 school year as per submitted proposals on file in the Business Office:

<u>Name</u>	<u>Services</u>	<u>Contract Amount</u>
Fogarty & Hara, LLC	Attorney	Partner: \$175/hr. Associate: \$155/hr.
Lerch, Vinci & Higgins, LLP	Auditor	Estimated Fee \$23,715
DiCara/Rubino Architects	Architect Services	Principal: \$175/hr. Project Mgr.: \$150/hr.
Lan Associates, Inc.	Engineering Services	Principal: \$200/hr. Engineers: \$98-\$150/hr.
Andrew Bruno Agency	Insurance Broker	NESBIG Rate
Karl & Associates	Right To Know	Estimated Fee \$3,550
Brown & Brown	Insurance Consultant	\$12,000
Educational Data Services	Cooperative Bidding Services	Estimated Fee \$5,400
PEPPM	Cooperative Bidding Services	No Fee
The Hunterdon Regional Co-op	Cooperative Bidding Services	No Fee
The Educational Services Commission of NJ	Cooperative Bidding Services	No Fee

1. The fee structure is most advantageous to the Board, price and other factors considered.
2. Experience, staff and resources necessary to perform the service as demonstrated by their prior performance with the Board.
3. Reputation and responsibility of professional contractor based upon prior performance with the Board.

On a roll call vote: AYES: Mr. Akovity, Ms. Cooper, Mr. Gaffney, Mr. Scerbo, Ms. Shelkin. Motion carried.

**BOARD OF EDUCATION
OAKLAND, NEW JERSEY**

May 9, 2017
8 of 26

BOARD SECRETARY/CUSTODIAN OF RECORDS

Mr. Scerbo moved and Mr. Akovity seconded to confirm appointment of Ms. Rachel DeCarlo, Business Administrator, as Secretary of the Board and the Oakland School District's Custodian of Records for the 2017/2018 school year, as required by law, pending Ms. DeCarlo's reappointment as Business Administrator/Board Secretary. On a roll call vote: AYES: Mr. Akovity, Ms. Cooper, Mr. Gaffney, Mr. Scerbo, Ms. Shelkin. Motion carried.

QUALIFIED PURCHASING AGENT (Q.P.A.)

Mr. Scerbo moved and Mr. Akovity seconded to approve the authorization of Ms. Rachel DeCarlo, School Business Administrator, to make purchases of goods or services per the current State established rate of \$40,000, or as per any revisions made by the State for the 2017/2018 school year for Business Administrators holding the Q.P.A. designation, and as per the attached resolution authorizing purchases in excess of the bid threshold for State contracted goods and services, pending Ms. DeCarlo's reappointment as Business Administrator/Board Secretary. On a roll call vote: AYES: Mr. Akovity, Ms. Cooper, Mr. Gaffney, Mr. Scerbo, Ms. Shelkin. Motion carried.

TREASURER OF SCHOOL MONIES

Mr. Scerbo moved and Mr. Akovity seconded to confirm reappointment of Ms. Judy Favino as Treasurer of School Monies for the school year 2017/2018, as required by law and in accordance with budgetary provisions in the amount of \$4,200. On a roll call vote: AYES: Mr. Akovity, Ms. Cooper, Mr. Gaffney, Mr. Scerbo, Ms. Shelkin. Motion carried.

BOARD POLICIES

Mr. Scerbo moved and Mr. Akovity seconded to reaffirm present Board Policies, By-Laws and Board Regulations as detailed in the Governance Manual for the school year 2017/2018, subject to amendments, additions, revisions or deletions, as determined by Board resolution. On a roll call vote: AYES: Mr. Akovity, Ms. Cooper, Mr. Gaffney, Mr. Scerbo, Ms. Shelkin. Motion carried.

DISTRICT CURRICULUM

Mr. Scerbo moved and Mr. Akovity seconded to approve the Oakland School District's curriculum and services for the 2017/2018 school year meeting all identified QSAC sub-categories. On a roll call vote: AYES: Mr. Akovity, Ms. Cooper, Mr. Gaffney, Mr. Scerbo, Ms. Shelkin. Motion carried.

**BOARD OF EDUCATION
OAKLAND, NEW JERSEY**

May 9, 2017
9 of 26

NORTHWEST BERGEN COUNCIL FOR SPECIAL EDUCATION

Mr. Scerbo moved and Mr. Akovity seconded to approve the Oakland School District's membership in the Northwest Bergen Council for Special Education (NWBCSE) Region I/Mahwah Board of Education, for the 2017/2018 school year. On a roll call vote: AYES: Mr. Akovity, Ms. Cooper, Mr. Gaffney, Mr. Scerbo, Ms. Shelkin. Motion carried.

FINANCE

Mr. Scerbo moved and Mr. Gaffney seconded to accept the results of the Annual School Election of April 25, 2017, as per attached. On a roll call vote: AYES: Mr. Akovity, Ms. Cooper, Mr. Gaffney, Mr. Scerbo, Ms. Shelkin. Motion carried.

Mr. Scerbo moved and Mr. Gaffney seconded to approve the adoption of 2017/2018 School District Budget as approved by the voters at the annual school election on April 25, 2017:

	<u>Budget</u>	<u>Local Tax Levy</u>
Total General Fund	\$31,142,625	\$28,140,484
Total Special Revenue Fund	\$ 452,705	-0-
Total Debt Service Fund	<u>\$ 350,791</u>	<u>\$ 220,001</u>
Totals	\$31,946,121	\$28,360,485

On a roll call vote: AYES: Mr. Akovity, Ms. Cooper, Mr. Gaffney, Mr. Scerbo, Ms. Shelkin. Motion carried.

Mr. Scerbo moved and Mr. Gaffney seconded to approve the monthly Petty Cash amounts for the 2017/2018 school year as follows:

<u>School</u>	<u>Petty Cash Amount</u>	<u>Single Expenditure</u>
Dogwood Hill School	\$100	\$25
Heights School	\$100	\$25
Manito School	\$100	\$25
Valley Middle School	\$250	\$50
Special Services Department	\$100	\$25
Central Office	\$300	\$50

On a roll call vote: AYES: Mr. Akovity, Ms. Cooper, Mr. Gaffney, Mr. Scerbo, Ms. Shelkin. Motion carried.

Mr. Scerbo moved and Mr. Gaffney seconded to approve the following Tax Sheltered Annuity Companies, Brokers and Third Party Administrator:

Equitable	Jim Hughes
Valic	Zaki Saoud
Financial Resources Tax Deferred Services (TDS Group)	Tim Kenyon & Randy Dietrick
Omni Financial	Kristen Clements

On a roll call vote: AYES: Mr. Akovity, Ms. Cooper, Mr. Gaffney, Mr. Scerbo, Ms. Shelkin. Motion carried.

**BOARD OF EDUCATION
OAKLAND, NEW JERSEY**

May 9, 2017
10 of 26

Mr. Scerbo moved and Mr. Gaffney seconded to approve the Superintendent and Business Administrator/Board Secretary, or their designees, be designated as the Board's agents to request State and Federal funds under the existing State and Federal Laws for the period from the date of this Organization Meeting to the Board Organization Meeting in the next calendar year. On a roll call vote: AYES: Mr. Akovity, Ms. Cooper, Mr. Gaffney, Mr. Scerbo, Ms. Shelkin. Motion carried.

Mr. Scerbo moved and Mr. Gaffney seconded to approve the Business Administrator/ Board Secretary be designated as the Board of Education's Claims Auditor with authority, as provided by 18A:19-2 amended, to direct pre-payment of claims for Debt Service, Payroll, Fixed Charges and any other claim or demand which would be in the best interest of the Board to pay promptly. On a roll call vote: AYES: Mr. Akovity, Ms. Cooper, Mr. Gaffney, Mr. Scerbo, Ms. Shelkin. Motion carried.

*** * * REGULAR MONTHLY MEETING * * ***

Report of the Superintendent of Schools

*American Legion Elementary Coloring Contest Winners – Award Presentation
(292 Entries)*

Dogwood Hill

Heights

Manito

Mikayla Amoruso

Julie Wdowiak
(2nd Year Winner)

Alexa Carlson

Deborah Myhren

Veronica Baryla

Emma McElkenny

American Legion Teacher of the Year Award

Ms. Casey Cummings
Manito School

**BOARD OF EDUCATION
OAKLAND, NEW JERSEY**

May 9, 2017
11 of 26

End of Year Dates:

Friday, May 26 – Schools Closed
Monday, May 29 – Schools Closed
Friday, June 2 – 8th Grade Social (Minimum Day for 8th Grade Only)
Monday, June 12-14 - 8th Grade Overnight Trip – Philadelphia Area
Friday, June 16 – 8th Grade Graduation/Minimum Day Students (and Staff Attending Graduation)
Monday, June 19 - Minimum Day
Tuesday, June 20 - Minimum Day – Last Day for Staff and Students

Minutes

**Public Work
Session
4/4/17**

Mr. Scerbo moved and Mr. Gaffney seconded to approve the minutes of the Public Work Session of April 4, 2017. On a roll call vote: AYES: Mr. Gaffney, Mr. Scerbo, Ms. Shelkin. Motion carried. ABSTAINED: Mr. Akovity, Ms. Cooper.

**Executive
Session
4/4/17**

Mr. Scerbo moved and Mr. Gaffney seconded to approve the minutes of the Executive Session of April 4, 2017 (Public Work Session). On a roll call vote: AYES: Mr. Gaffney, Mr. Scerbo, Ms. Shelkin. Motion carried. ABSTAINED: Mr. Akovity, Ms. Cooper.

**Regular Meeting
4/4/17**

Mr. Scerbo moved and Mr. Gaffney seconded to approve the minutes of the Regular Monthly Meeting of April 4, 2017. On a roll call vote: AYES: Ms. Cooper, Mr. Gaffney, Mr. Scerbo, Ms. Shelkin. Motion carried. ABSTAINED: Mr. Akovity.

**Executive Session
4/4/17**

Mr. Scerbo moved and Mr. Gaffney seconded to approve the minutes of the Executive Session of April 4, 2017 (Regular Monthly). On a roll call vote: AYES: Ms. Cooper, Mr. Gaffney, Mr. Scerbo, Ms. Shelkin. Motion carried. ABSTAINED: Mr. Akovity.

Buildings & Grounds

Safety Drills

Mr. Akovity moved and Ms. Cooper seconded to approve the safety drill report for the month of April. On a roll call vote: AYES: Mr. Akovity, Ms. Cooper, Mr. Gaffney, Mr. Scerbo, Ms. Shelkin. Motion carried.

**BOARD OF EDUCATION
OAKLAND, NEW JERSEY**

May 9, 2017
12 of 26

Buildings & Grounds (continued)

Boiler Replacement Manito School Mr. Akovity moved and Ms. Cooper seconded to approve contract for Boiler Replacement at Manito Elementary School, Phase 2, to C.J. Vanderbeck & Sons, as the lowest responsive and responsible bidder in the amount of \$159,000 (which includes \$15,000 in base bid for unforeseen conditions). On a roll call vote: AYES: Mr. Akovity, Ms. Cooper, Mr. Gaffney, Mr. Scerbo, Ms. Shelkin. Motion carried.

Mr. Akovity - Energy efficient

Roof Replacement Valley Middle Mr. Akovity moved and Ms. Cooper seconded to award the Partial Roof Replacement Project (Phase 2) at Valley Middle School to More Consulting Corp., the lowest responsive and responsible bidder in the base amount of \$106,711. On a roll call vote: AYES: Mr. Akovity, Ms. Cooper, Mr. Gaffney, Mr. Scerbo, Ms. Shelkin. Motion carried.

Cafeteria

Cafeteria Report Ms. Cooper moved and Mr. Akovity seconded to approve the cafeteria report for the month of April 2017. On a roll call vote: AYES: Mr. Akovity, Ms. Cooper, Mr. Gaffney, Mr. Scerbo, Ms. Shelkin. Motion carried.

Bills List Ms. Cooper moved and Mr. Akovity seconded to approve the cafeteria report for the month of May 2017. On a roll call vote: AYES: Mr. Akovity, Ms. Cooper, Mr. Gaffney, Mr. Scerbo, Ms. Shelkin. Motion carried.

Pomptonian Food Service Ms. Cooper moved and Mr. Akovity seconded to approve the renewal of Pomptonian Food Service as the District's food service manager for the 2017-2018 school year. On a roll call vote: AYES: Mr. Akovity, Ms. Cooper, Mr. Gaffney, Mr. Scerbo, Ms. Shelkin. Motion carried.

Food/Milk Prices Ms. Cooper moved and Mr. Akovity seconded to approve the food and milk prices for the 2017/2018 school year as follows:

Type A lunch-All Students	\$2.70
Reduced price lunches (all schools)	\$.40
Adult lunches (exclusive of beverage)	\$3.65
Village Fresh Lunch - students	\$4.00
Village Fresh Lunch - adults	\$4.65
Milk - all students	\$.60
Milk - adults	\$.60

On a roll call vote: AYES: Mr. Akovity, Ms. Cooper, Mr. Gaffney, Mr. Scerbo, Ms. Shelkin. Motion carried.

**BOARD OF EDUCATION
OAKLAND, NEW JERSEY**

May 9, 2017
13 of 26

Cafeteria (continued)

**National School
Lunch Program**

Ms. Cooper moved and Mr. Akovity seconded to approve the participation of the Oakland Public Schools in the National School Lunch Program at all schools for the 2017-2018 school year in accordance with the rules and regulations promulgated by the Bureau of Child Nutrition Programs, New Jersey Department of Education. On a roll call vote: AYES: Mr. Akovity, Ms. Cooper, Mr. Gaffney, Mr. Scerbo, Ms. Shelkin. Motion carried.

**Free & Reduced
Lunch Program**

Ms. Cooper moved and Mr. Akovity seconded to approve the participation of the Oakland Public Schools in the Free and Reduced Price School Lunch Program at all schools, for the 2017-2018 school year in accordance with the regulations and income guidelines of the Bureau of Child Nutrition Programs, New Jersey Department of Education. On a roll call vote: AYES: Mr. Akovity, Ms. Cooper, Mr. Gaffney, Mr. Scerbo, Ms. Shelkin. Motion carried.

**Pomptonian
Contract**

Ms. Cooper moved and Mr. Akovity seconded to approve from the fourth addendum to the original contract dated April 15, 2014, between the Oakland Board of Education (also known as SFA), and the Pomptonian Inc. (also known as FSMC). The parties hereby agree that this is the fourth renewal of the contract and previous addendum, and agree to renew the contract as previously amended and renewed. The terms and conditions of which will remain the same except as set for below.

Food Service 2017-2018 Management Fee(s) Guarantees;

The FSMC shall receive, in addition to the costs of operation, an administrative/ management fee of \$.1091 per reimbursable meal and meal equivalent to compensate the FSMC for administrative and management costs. This fee shall be billed monthly as a cost of operation. The SFA guarantees the payment of such costs and fee to the FSMC.

Total meals are calculated by adding reimbursable meal pattern meals (lunch program meals) served and meal equivalents. The number of reimbursable meals served to the children shall be determined by actual count. Cash receipts, other than from sales of reimbursable program meals served to the children, shall be divided by \$1.00 to arrive at an equivalent meal count.

**BOARD OF EDUCATION
OAKLAND, NEW JERSEY**

May 9, 2017
14 of 26

Cafeteria (continued)

The per meal administrative/management fee of \$.1091 will be multiplied by total meals.

The FSMC guarantees the SFA a minimum profit of five thousand dollars (\$5,000.00) for school year 2017-2018.

On a roll call vote: AYES: Mr. Akovity, Ms. Cooper, Mr. Gaffney, Mr. Scerbo, Ms. Shelkin. Motion carried.

Personnel

Staff Appointments Mr. Gaffney moved and Mr. Scerbo seconded to approve the appointment of Administrative, Certificated, Custodial, Secretarial and Non-Aligned staff in The Oakland Public Schools for the 2017/2018 school year, as per the attached. On a roll call vote: AYES: Mr. Akovity, Ms. Cooper, Mr. Gaffney, Mr. Scerbo, Ms. Shelkin. Motion carried.

Mr. Gaffney thanked all for passing the budget – All positions kept.

Special Ed. Aides Mr. Gaffney moved and Mr. Scerbo seconded to approve the appointment of full and part time Special Education Aides, as per the attached. On a roll call vote: AYES: Mr. Akovity, Ms. Cooper, Mr. Gaffney, Mr. Scerbo, Ms. Shelkin. Motion carried.

Vehicle Drivers Mr. Gaffney moved and Mr. Scerbo seconded to approve the appointment of District Vehicle Drivers for the 2017/2018 school year, as per the attached. On a roll call vote: AYES: Mr. Akovity, Ms. Cooper, Mr. Gaffney, Mr. Scerbo, Ms. Shelkin. Motion carried.

Summer Custodians Mr. Gaffney moved and Mr. Scerbo seconded to approve the appointment of 2017 Summer Custodians, as per the attached. On a roll call vote: AYES: Mr. Akovity, Ms. Cooper, Mr. Gaffney, Mr. Scerbo, Ms. Shelkin. Motion carried.

Deborah Grande Mr. Gaffney moved and Mr. Scerbo seconded to approve the adjusted per diem salary, per Article XXXIX of the OEA Employment Agreement, of Ms. Deborah Grande, Assistant Secretary at Manito School, of \$2.15 per day, effective January 20, 2017 through on or about the end of the 2016/2017 school year. On a roll call vote: AYES: Mr. Akovity, Ms. Cooper, Mr. Gaffney, Mr. Scerbo, Ms. Shelkin. Motion carried.

**BOARD OF EDUCATION
OAKLAND, NEW JERSEY**

May 9, 2017
15 of 26

Personnel (continued)

Cheri Morris Mr. Gaffney moved and Mr. Scerbo seconded to accept, with regret, the retirement/resignation of Ms. Cheri Morris, Secretary, effective July 31, 2017. On a roll call vote: AYES: Mr. Akovity, Ms. Cooper, Mr. Gaffney, Mr. Scerbo, Ms. Shelkin. Motion carried.

Mr. Gaffney appreciates Ms. Morris' years of service.

Substitutes Mr. Gaffney moved and Mr. Scerbo seconded to approve the appointment of the following daily substitute personnel, including teachers, nurses, teacher aides, playground/cafeteria aides, secretaries, vehicle drivers, technology aides and custodians for the 2016/2017 school year, subject to New Jersey Department of Education Criminal History Review (NJSA 18A:6-7.2) and Chemical Screening, if newly employed by the District, as per the attached lists. On a roll call vote: AYES: Mr. Akovity, Ms. Cooper, Mr. Gaffney, Mr. Scerbo, Ms. Shelkin. Motion carried.

**Conferences/
Workshops** Mr. Gaffney moved and Mr. Scerbo seconded to approve staff participation in professional conferences/workshops outside the District, as per the attached. On a roll call vote: AYES: Mr. Akovity, Ms. Cooper, Mr. Gaffney, Mr. Scerbo, Ms. Shelkin. Motion carried.

Leave Without Pay Mr. Gaffney moved and Mr. Scerbo seconded to approve the requests for leave without pay, as per the attached. On a roll call vote: AYES: Mr. Akovity, Ms. Cooper, Mr. Gaffney, Mr. Scerbo, Ms. Shelkin. Motion carried.

Jill Padovano Mr. Gaffney moved and Mr. Scerbo seconded to approve the appointment of Ms. Jill Padovano as a Long Term Substitute at Heights School effective on or about May 15, 2017 through the end of the 2016/2017 school year at a per diem salary of \$276.22. This is not a tenure track position and carries no benefits. On a roll call vote: AYES: Mr. Akovity, Ms. Cooper, Mr. Gaffney, Mr. Scerbo, Ms. Shelkin. Motion carried.

Travis Hunt Mr. Gaffney moved and Mr. Scerbo seconded to approve the appointment of Mr. Travis Hunt as a full time Teacher at Valley Middle School, at a salary of \$54,230 (Step 1/BA), effective September 1, 2017 through the end of the 2017/2018 school year. This is a tenure track position with benefits. On a roll call vote: AYES: Mr. Akovity, Mr. Cooper, Mr. Gaffney, Mr. Scerbo, Ms. Shelkin. Motion carried.

**BOARD OF EDUCATION
OAKLAND, NEW JERSEY**

May 9, 2017
16 of 26

Personnel (continued)

- Neil Peller** Mr. Gaffney moved and Mr. Scerbo seconded to approve the appointment of Mr. Neil Peller as a Leave Replacement Teacher at Dogwood Hill School effective on September 1, 2017 through the end of the 2017/2018 school year at an annual salary of \$51,100 (Step 0/BA). This is not a tenure track position but carries benefits. On a roll call vote: AYES: Mr. Akovity, Ms. Cooper, Mr. Gaffney, Mr. Scerbo, Ms. Shelkin. Motion carried.
- Mark Sheridan** Mr. Gaffney moved and Mr. Scerbo seconded to approve the appointment of Mr. Mark Sheridan as a full time Student Aide/Bus Driver at Heights School at a salary of \$17,913 (with benefits), effective April 19, 2017. On a roll call vote: AYES: Mr. Akovity, Ms. Cooper, Mr. Gaffney, Mr. Scerbo, Ms. Shelkin. Motion carried.
- Lauren Baumgarten** Mr. Gaffney moved and Mr. Scerbo seconded to approve the request of Ms. Lauren Baumgarten, Teacher at Heights School, for *Maternity, Adoptive/Child Care* Leave, per Board Policy #4151.2, commencing on or about September 1, 2017 through on or about June 30, 2018. Neither salary nor health benefits accompany this leave. On a roll call vote: AYES: Mr. Akovity, Ms. Cooper, Mr. Gaffney, Mr. Scerbo, Ms. Shelkin. Motion carried.
- Mary Schaffer** Mr. Gaffney moved and Mr. Scerbo seconded to approve Ms. Mary Schaffer as a Home Instructor for the remainder of the 2016/2017 school year. On a roll call vote: AYES: Mr. Akovity, Ms. Cooper, Mr. Gaffney, Mr. Scerbo, Ms. Shelkin. Motion carried.
- Donald Kanarr** Mr. Gaffney moved and Mr. Scerbo seconded to approve a paid leave of absence for Mr. Donald Kanarr, Custodian, from April 7, 2017 – June 30, 2017. On a roll call vote: AYES: Mr. Akovity, Ms. Cooper, Mr. Gaffney, Mr. Scerbo, Ms. Shelkin. Motion carried.
- Donald Kanarr** Mr. Gaffney moved and Mr. Scerbo seconded to accept the resignation of Mr. Donald Kanarr, Custodian, effective June 30, 2017. On a roll call vote: AYES: Mr. Akovity, Ms. Cooper, Mr. Gaffney, Mr. Scerbo, Ms. Shelkin. Motion carried.
- Job Description** Mr. Gaffney moved and Mr. Scerbo seconded to approve the creation of the position and job description for Assistant Supervisor of Buildings and Grounds/Electrician. On a roll call vote: AYES: Mr. Akovity, Ms. Cooper, Mr. Gaffney, Mr. Scerbo, Ms. Shelkin. Motion carried.

**BOARD OF EDUCATION
OAKLAND, NEW JERSEY**

May 9, 2017
17 of 26

Personnel (continued)

Michele Wall Mr. Gaffney moved and Mr. Scerbo seconded to approve the appointment of Ms. Michele Wall as Nurse for the 2017 Summer Programs. On a roll call vote: AYES: Mr. Akovity, Ms. Cooper, Mr. Gaffney, Mr. Scerbo, Ms. Shelkin. Motion carried.

**Student Aides
Summer Programs** Mr. Gaffney moved and Mr. Scerbo seconded to approve the appointment of Ms. Susan Dishuk, Mr. Mark Sheridan and Ms. Leni Palmieri as Student Aides for the 2017 Summer Programs. On a roll call vote: AYES: Mr. Akovity, Ms. Cooper, Mr. Gaffney, Mr. Scerbo, Ms. Shelkin. Motion carried.

**Gina White
Heather Anzalone** Mr. Gaffney moved and Mr. Scerbo seconded to approve the appointment of Ms. Gina White and Ms. Heather Anzalone as Safety Town Teacher/Coordinators at a stipend of \$1,435 each, upon submission of an approved voucher. (These salaries will be funded with tuitions paid by program participants.) On a roll call vote: AYES: Mr. Akovity, Ms. Cooper, Mr. Gaffney, Mr. Scerbo, Ms. Shelkin. Motion carried.

**Summer 2017
Threshold
Teachers** Mr. Gaffney moved and Mr. Scerbo seconded to approve the following teachers for the 2017 Summer Threshold Program, plus preparation time, at an hourly salary of \$49.70, upon submission of an approved voucher:

Mr. William Kobb- Reading
Ms. Mallory Fuentes - Reading
Ms. Antoinette D'Ambrosio - Reading
Ms. Kelly Enright - Mathematics

On a roll call vote: AYES: Mr. Akovity, Ms. Cooper, Mr. Gaffney, Mr. Scerbo, Ms. Shelkin. Motion carried.

**Alexandra
Parlomas** Mr. Gaffney moved and Mr. Scerbo seconded to approve the appointment of Ms. Alexandra Parlomas for the 2017 Summer Preschool Disabled Program, plus preparation time, at an hourly salary of \$49.70, upon submission of an approved voucher. On a roll call vote: AYES: Mr. Akovity, Ms. Cooper, Mr. Gaffney, Mr. Scerbo, Ms. Shelkin. Motion carried.

Kimberly Seisz Mr. Gaffney moved and Mr. Scerbo seconded to approve the appointment of Ms. Kimberly Seisz for the 2017 Summer Multi-Sensory Program, plus preparation time, at an hourly salary of \$49.70, upon submission of an approved voucher. On a roll call vote: AYES: Mr. Akovity, Ms. Cooper, Mr. Gaffney, Mr. Scerbo, Ms. Shelkin. Motion carried.

**BOARD OF EDUCATION
OAKLAND, NEW JERSEY**

May 9, 2017
18 of 26

Personnel (continued)

- Summer 2017 Physical/Occupational** Mr. Gaffney moved and Mr. Scerbo seconded to approve the appointment of the following staff members for the 2017 Summer School Programs:
- | | | |
|-----------------------|------------------------|-----------|
| Mr. Michael Serey | Physical Therapist | \$80/hour |
| Ms. Patricia McNerney | Occupational Therapist | \$80/hour |
- On a roll call vote: AYES: Mr. Akovity, Ms. Cooper, Mr. Gaffney, Mr. Scerbo, Ms. Shelkin. Motion carried.
- Sara Cron** Mr. Gaffney moved and Mr. Scerbo seconded to approve the appointment of Ms. Sara Cron as the 2017 Summer Speech Language Specialist at an hourly salary of \$49.70, upon submission of an approved voucher. On a roll call vote: AYES: Mr. Akovity, Ms. Cooper, Mr. Gaffney, Mr. Scerbo, Ms. Shelkin. Motion carried.
- Revised Mentors** Mr. Gaffney moved and Mr. Scerbo seconded to approve the *Revised* appointment of mentors for novice teaching staff for the 2016/2017 school year, as per the attached. On a roll call vote: AYES: Mr. Akovity, Ms. Cooper, Mr. Gaffney, Mr. Scerbo, Ms. Shelkin. Motion carried.
- ScIP Committees** Mr. Gaffney moved and Mr. Scerbo seconded to approve the ScIP committees for 2017/2018 as follows, upon submission of an approved voucher:
- | | |
|----------------------|-----------------------|
| <u>Dogwood Hill</u> | <u>Heights</u> |
| Mr. Glenn Clark | Ms. Barbara Ciambra |
| Kimberly Schwarz | Cristina Granelli |
| Rachael Civitarese | Tia Venezia |
| <u>Manito</u> | <u>Valley Middle</u> |
| Mr. Adam Silverstein | Mr. Gregg Desiderio |
| Jennifer Grella | Ms. Jackie Christiano |
| Laura Colonelli | Mary Gael Strohmeier |
| | Teresita Bello-Valdes |
- On a roll call vote: AYES: Mr. Akovity, Ms. Cooper, Mr. Gaffney, Mr. Scerbo, Ms. Shelkin. Motion carried.

**BOARD OF EDUCATION
OAKLAND, NEW JERSEY**

May 9, 2017
19 of 26

Personnel (continued)

School Anti-Bullying Specialists Mr. Gaffney moved and Mr. Scerbo seconded to approve the appointment of the following teachers as 2017/2018 School Anti-Bullying Specialists:

Ms. Susan WYROVKY - Dogwood Hill School

Ms. Heather ASIP - Heights School

Ms. Heather ASIP - Manito School

Ms. Ellen MIHOVICS - Valley Middle School

Ms. Elizabeth CONNOLLY - Valley Middle School

Mr. Mark SINCLAIR - Valley Middle School

On a roll call vote: AYES: Mr. Akovity, Ms. Cooper, Mr. Gaffney, Mr. Scerbo, Ms. Shelkin. Motion carried.

Susan Lehman Mr. Gaffney moved and Mr. Scerbo seconded to approve an additional one hour for Ms. Susan Lehman, Full Time Special Education Aide, beginning April 28, 2017 through the end of the 2016/2017 school year. On a roll call vote: AYES: Mr. Akovity, Ms. Cooper, Mr. Gaffney, Mr. Scerbo, Ms. Shelkin. Motion carried.

Leonard Parra Mr. Gaffney moved and Mr. Scerbo seconded to approve Mr. Leonard Parra as an alternate on the Grade 8 Philadelphia area Overnight Trip from June 12-14, 2017. On a roll call vote: AYES: Mr. Akovity, Ms. Cooper, Mr. Gaffney, Mr. Scerbo, Ms. Shelkin. Motion carried.

Regular Education

HIB Report Mr. Akovity moved and Ms. Cooper seconded to approve the HIB Report for the period of April 5, 2017 through May 9, 2017, as follows:

Number of HIB Investigations - 0 -

Number of Affirmed HIB Incidents - 2 -

On a roll call vote: AYES: Mr. Akovity, Ms. Cooper, Mr. Gaffney, Mr. Scerbo, Ms. Shelkin. Motion carried.

Field Trips Mr. Akovity moved and Ms. Cooper seconded to approve the field trips for students in the Oakland School District for the 2016/2017 school year, as per the attached. On a roll call vote: AYES: Mr. Akovity, Ms. Cooper, Mr. Gaffney, Mr. Scerbo, Ms. Shelkin. Motion carried.

**BOARD OF EDUCATION
OAKLAND, NEW JERSEY**

May 9, 2017
20 of 26

Regular Education (continued)

Home Instruction Mr. Akovity moved and Ms. Cooper seconded to approve Home Instruction for one middle school student for a length of time to be determined. On a roll call vote: AYES: Mr. Akovity, Ms. Cooper, Mr. Gaffney, Mr. Scerbo, Ms. Shelkin. Motion carried.

Home Instruction Mr. Akovity moved and Ms. Cooper seconded to approve Home Instruction for one student for the remainder of the school year. Services will be provided by Delta T and Dawn Dennis. (This student was initially approved for home instruction in October.) On a roll call vote: AYES: Mr. Akovity, Ms. Cooper, Mr. Gaffney, Mr. Scerbo, Ms. Shelkin. Motion carried.

Home Instruction Mr. Akovity moved and Ms. Cooper seconded to approve the extension of Home Instruction for one middle school student for the remainder of the school year in science and math. Two hours per week/per subject. (This student was initially approved for home instruction in January.) On a roll call vote: AYES: Mr. Akovity, Ms. Cooper, Mr. Gaffney, Mr. Scerbo, Ms. Shelkin. Motion carried.

Home Instruction Mr. Akovity moved and Ms. Cooper seconded to approve the continuation of home instruction for one student recovering from surgery for the remainder of the school year. (This student was initially approved for home instruction in March.) On a roll call vote: AYES: Mr. Akovity, Ms. Cooper, Mr. Gaffney, Mr. Scerbo, Ms. Shelkin. Motion carried.

Special Education

**West Bergen
Mental Healthcare** Mr. Gaffney moved and Mr. Scerbo seconded to approve a contract with West Bergen Mental Healthcare for reduction in prices for the remainder of the 2016/2017 school year. On a roll call vote: AYES: Mr. Akovity, Ms. Cooper, Mr. Gaffney, Mr. Scerbo, Ms. Shelkin. Motion carried.

**BCSS – Physical
Therapy** Mr. Gaffney moved and Mr. Scerbo seconded to approve the contract with BCSS for Physical Therapy services in the home for one out of district student, not to exceed \$875 for the remainder of the school year. On a roll call vote: AYES: Mr. Akovity, Ms. Cooper, Mr. Gaffney, Mr. Scerbo, Ms. Shelkin. Motion carried.

**Bedside
Instruction** Mr. Gaffney moved and Mr. Scerbo seconded to approve a contract for bedside instruction for one middle school student at the rate of \$32 per hour, five hours per week for an expected duration of three weeks. On a roll call vote: AYES: Mr. Akovity, Ms. Cooper, Mr. Gaffney, Mr. Scerbo, Ms. Shelkin. Motion carried.

**BOARD OF EDUCATION
OAKLAND, NEW JERSEY**

May 9, 2017
21 of 26

Special Education (continued)

West Bergen Wellness Presentation Mr. Gaffney moved and Mr. Scerbo seconded to approve West Bergen Mental Health to give a Wellness Presentation on May 10, 2017 for District parents at a cost not to exceed \$150. On a roll call vote: AYES: Mr. Akovity, Ms. Cooper, Mr. Gaffney, Mr. Scerbo, Ms. Shelkin. Motion carried.

Mr. Gaffney – Compliments Ms. Zimmerle and grateful for the work she does -- On behalf of BOE – Thank you.

**Finance
Payroll**

Mr. Scerbo moved and Mr. Gaffney seconded to approve the April 2017 certified gross (net & agency) payroll in the amount of \$1,754,388.00. On a roll call vote: AYES: Mr. Akovity, Ms. Cooper, Mr. Gaffney, Mr. Scerbo, Ms. Shelkin. Motion carried.

Board Secretary Certification

Mr. Scerbo moved and Mr. Gaffney seconded to approve the Board Secretary's certification to the Oakland Board of Education that, as of May 9, 2017 no line item account has encumbrances and expenditures, which, in total, exceed the line item appropriation in violation of NJAC 6A:23A-16.10(c)3; and further,

Approve the Oakland Board of Education's certification that, after a review of the Board Secretary's and Board Treasurer's monthly financial reports and the advice of District officials, there is no reason to doubt that any major account or fund has been over-expended in violation of NJAC 6A:23A-16.10(c)4. On a roll call vote: AYES: Mr. Akovity, Ms. Cooper, Mr. Gaffney, Mr. Scerbo, Ms. Shelkin. Motion carried.

List of Bills

Mr. Scerbo moved and Mr. Gaffney seconded to approve the payment of the list of bills with the run date of May 9, 2017, which in proper legal form and subject to audit, provided funds are available in their respective accounts. On a roll call vote: AYES: Mr. Akovity, Ms. Cooper, Mr. Gaffney, Mr. Scerbo, Ms. Shelkin. Motion carried.

Budget Transfers

Mr. Scerbo moved and Mr. Gaffney seconded to approve the school year Budget appropriation transfers for March 2017, as per the attached list. On a roll call vote: AYES: Mr. Akovity, Ms. Cooper, Mr. Gaffney, Mr. Scerbo, Ms. Shelkin. Motion carried.

**BOARD OF EDUCATION
OAKLAND, NEW JERSEY**

May 9, 2017

22 of 26

Finance (continued)

Board Secretary's Report Mr. Scerbo moved and Mr. Gaffney seconded to approve the Board Secretary's Financial Report for the month of March 2017. On a roll call vote: AYES: Mr. Akovity, Ms. Cooper, Mr. Gaffney, Mr. Scerbo, Ms. Shelkin. Motion carried.

Treasurer of School Monies Mr. Scerbo moved and Mr. Gaffney seconded to approve the Treasurer of School Monies Report for the month of March 2017. On a roll call vote: AYES: Mr. Akovity, Ms. Cooper, Mr. Gaffney, Mr. Scerbo, Ms. Shelkin. Motion carried.

Chromebook Purchase Mr. Scerbo moved and Mr. Gaffney seconded to approve the purchase of 75 Chromebooks, 75 licenses and 75 extended two year service agreements from CDW Government, Inc. at a cost of \$20,962.50. On a roll call vote: AYES: Mr. Akovity, Ms. Cooper, Mr. Gaffney, Mr. Scerbo, Ms. Shelkin. Motion carried.

Ed Data Services Cooperative Bids Mr. Scerbo moved and Mr. Gaffney seconded to approve the 2017/2018 cooperative bids prepared by Education Data Services, Inc. for General Classroom, Photography, Science Supplies, Athletic, Custodial, Library, Physical Education, Technology, Health & Trainer, Audio Visual, Fine Art, Music, Computer/Toner, Elementary Teaching Aids, Special Needs, and Operational and Maintenance Supplies and Equipment effective December 1, 2016 through November 30, 2017. On a roll call vote: AYES: Mr. Akovity, Ms. Cooper, Mr. Gaffney, Mr. Scerbo, Ms. Shelkin. Motion carried.

Ed Data Services Cooperative Bids Mr. Scerbo moved and Mr. Gaffney seconded to approve the use of the Ed Data Cooperative Bids for Time & Materials - beginning April 1, 2016 (as per lists on file in the Business Office). On a roll call vote: AYES: Mr. Akovity, Ms. Cooper, Mr. Gaffney, Mr. Scerbo, Ms. Shelkin. Motion carried.

2017-2018 Estimated Tuition Costs Mr. Scerbo moved and Mr. Gaffney seconded to approve the *estimated* tuition costs for the 2017/2018 school year:

- Kindergarten \$15,951
- Grades 1-5 \$18,699
- Grades 6-8 \$18,090

On a roll call vote: AYES: Mr. Akovity, Ms. Cooper, Mr. Gaffney, Mr. Scerbo, Ms. Shelkin. Motion carried.

**BOARD OF EDUCATION
OAKLAND, NEW JERSEY**

May 9, 2017
23 of 26

Finance (continued)

- Hourly/Daily Salaries** Mr. Scerbo moved and Mr. Gaffney seconded to approve the attached list of Hourly/Daily Salaries for the 2017/2018 school year. On a roll call vote: AYES: Mr. Akovity, Ms. Cooper, Mr. Gaffney, Mr. Scerbo, Ms. Shelkin. Motion carried.
- Security Coordinator Services** Mr. Scerbo moved and Mr. Gaffney seconded to approve the Shared Services Agreement for District Security Coordinator Services for the 2017/2018 School Year. On a roll call vote: AYES: Mr. Akovity, Ms. Cooper, Mr. Gaffney, Mr. Scerbo, Ms. Shelkin. Motion carried.
- Realtime** Mr. Scerbo moved and Mr. Gaffney seconded to approve the renewal of the Student Information System Agreement with Realtime Information Technology, Inc. for the 2017/2018 school year at a cost of \$29,865.75. On a roll call vote: AYES: Mr. Akovity, Ms. Cooper, Mr. Gaffney, Mr. Scerbo, Ms. Shelkin. Motion carried.
- T-Eval Software** Mr. Scerbo moved and Mr. Gaffney seconded to approve the renewal with Educator Software Solutions for the annual renewal for T-Eval Evaluation software for the 2017-2018 school year at an annual fee of \$3,200. On a roll call vote: AYES: Mr. Akovity, Ms. Cooper, Mr. Gaffney, Mr. Scerbo, Ms. Shelkin. Motion carried.
- Jennifer Serravallo** Mr. Scerbo moved and Mr. Gaffney seconded to approve Consulting Services Agreement between Jennifer Serravallo and the Oakland Public Schools for one full day of site-based professional development at a fee of \$3,000. On a roll call vote: AYES: Mr. Akovity, Ms. Cooper, Mr. Gaffney, Mr. Scerbo, Ms. Shelkin. Motion carried.
- Non-Public 192/193** Mr. Scerbo moved and Mr. Gaffney seconded to approve the contract with Bergen County Special Services School District for services to non-public schools 192/193 for the 2017/2018 school year. On a roll call vote: AYES: Mr. Akovity, Ms. Cooper, Mr. Gaffney, Mr. Scerbo, Ms. Shelkin. Motion carried.
- Public Employer Trust Agreement** Mr. Scerbo moved and Mr. Gaffney seconded to approve the Public Employer Trust Agreement for the policy period beginning July 1, 2017 through June 30, 2018. On a roll call vote: AYES: Mr. Akovity, Ms. Cooper, Mr. Gaffney, Mr. Scerbo, Ms. Shelkin. Motion carried.

**BOARD OF EDUCATION
OAKLAND, NEW JERSEY**

May 9, 2017
24 of 26

Finance (continued)

Dental Coverage Mr. Scerbo moved and Mr. Gaffney seconded to approve the contract with Horizon Blue Cross/Blue Shield of New Jersey for Dental coverage for District employees for the policy period beginning July 1, 2017 through June 30, 2018. On a roll call vote: AYES: Mr. Akovity, Ms. Cooper, Mr. Gaffney, Mr. Scerbo, Ms. Shelkin. Motion carried.

Flexible Spending Account Mr. Scerbo moved and Mr. Gaffney seconded to approve the flexible spending account administrative services agreement between the Oakland Board of Education and Horizon Healthcare Services, Inc. for the 2017/2018 school year. On a roll call vote: AYES: Mr. Akovity, Ms. Cooper, Mr. Gaffney, Mr. Scerbo, Ms. Shelkin. Motion carried.

WB Mason Copier Paper Mr. Scerbo moved and Mr. Gaffney seconded to approve the award of copier paper contract to WB Mason from March 1, 2017 through September 30, 2017 as per bid #EDS-NJ-N-7630 under Ed Data Cooperative Management System. On a roll call vote: AYES: Mr. Akovity, Ms. Cooper, Mr. Gaffney, Mr. Scerbo, Ms. Shelkin. Motion carried.

Excess Funds Mr. Scerbo moved and Mr. Gaffney seconded to approve excess funds from Asbestos Abatement Project to be allocated for the purchase and installation of four sets of gymnasium and cafeteria doors at a cost of \$18,250, account #12-000-400-450-000-04. On a roll call vote: AYES: Mr. Akovity, Ms. Cooper, Mr. Gaffney, Mr. Scerbo, Ms. Shelkin. Motion carried.

Salary Guide Correction Mr. Scerbo moved and Mr. Gaffney seconded to approve correction to 2016/2017 OEA Teacher Salary Guide for MA+15, Step 12, from \$82,645 to \$82,845. Correction was deemed by NJ School Boards and Board Counsel as acceptable. On a roll call vote: AYES: Mr. Akovity, Ms. Cooper, Mr. Gaffney, Mr. Scerbo, Ms. Shelkin. Motion carried.

Manito PTO Gift Mr. Scerbo moved and Mr. Gaffney seconded to accept, with appreciation, a check in the amount of \$25,000 from the Manito PTO to be used for upgrades to the Manito Gym. On a roll call vote: AYES: Mr. Akovity, Ms. Cooper, Mr. Gaffney, Mr. Scerbo, Ms. Shelkin. Motion carried.

Mr. Scerbo – Thanks to Manito PTO. Very fortunate for PTO and OEF

**BOARD OF EDUCATION
OAKLAND, NEW JERSEY**

May 9, 2017
25 of 26

Finance (continued)

Adjusted Salaries Mr. Scerbo moved and Mr. Gaffney seconded to approve the adjusted salaries for 2016/2017 for Ms. Karen Martin, Ms. Linda Szarawarski and Ms. Marybeth VanEeuwen, as per the attached. On a roll call vote: AYES: Mr. Akovity, Ms. Cooper, Mr. Gaffney, Mr. Scerbo, Ms. Shelkin. Motion carried.

ACT Communication System Mr. Scerbo moved and Mr. Gaffney seconded to approve the purchase of Rauland TCU Critical Communication System from ACT, Wharton, NJ, using PEPPM co-op pricing in the amount of \$81,332.97 for Heights Elementary School. An additional \$10,027.54 will be spent for materials needed for the installation to be purchased separately for a total project cost of \$91,360.51. On a roll call vote: AYES: Mr. Akovity, Ms. Cooper, Mr. Gaffney, Mr. Scerbo, Ms. Shelkin. Motion carried.

2017 Ford Truck Mr. Scerbo moved and Mr. Gaffney seconded to approve the purchase of a 2017 Ford F350 truck with 8 foot body through NJ State Contract # A88758/T2101 in the amount of \$45,829 to be used by the Board of Education Maintenance Department. On a roll call vote: AYES: Mr. Akovity, Ms. Cooper, Mr. Gaffney, Mr. Scerbo, Ms. Shelkin. Motion carried.

Audience Participation

Mr. Scerbo moved and Mr. Gaffney seconded to open meeting to public participation. All AYES.

Melissa Russo-Franco – inquired about 3-point seat belts for buses. Shocked as a parent that school buses only require lap belts. What can parents in New Jersey do? Spoke to State Department of Transportation – commented that buses are antiquated.

Dr. Coffaro responded that State only requires lap belts, inspections of buses are mandatory. We can move forward to let our legislatures know.

Joe Isak – Appreciates great work that Board does.

Mr. Scerbo moved and Ms. Cooper seconded to close meeting to public participation. All AYES.

**BOARD OF EDUCATION
OAKLAND, NEW JERSEY**

May 9, 2017
26 of 26

Executive Session Ms. Shelkin moved and Mr. Gaffney seconded to enter Executive Session. On a roll call vote: AYES: Mr. Akovity, Ms. Cooper, Mr. Gaffney, Mr. Scerbo, Ms. Shelkin. Motion carried.

Executive Session was entered at 8:10 PM

Return to Open Session

Mr. Scerbo moved and Mr. Gaffney seconded to return to open session. On a voice vote: ALL AYES.

Open Session was returned to at 9:30 PM

Adjournment

Mr. Akovity moved and Ms. Cooper seconded to adjourn meeting. On a voice vote: ALL AYES.

Meeting was Adjourned at 9:35 PM

Respectfully submitted,

Ms. Rachel DeCarlo
Business Administrator/
Board Secretary