

**BOARD OF EDUCATION  
OAKLAND, NEW JERSEY**

October 16, 2012

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**Meeting** A Regular Monthly Meeting of the Board of Education was held at the Administration Office on the above date. The meeting was called to order at 7:30 PM by Mr. Scerbo.

**Meeting Notice** Mr. Scerbo led those present in the Pledge of Allegiance and read the Open Public Meetings announcement as follows: The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Oakland Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted on September 12, 2012 in the Municipal Building, the Board Offices, all school offices and copies sent to newspapers serving Oakland: The Record, Ridgewood News and Suburban News. The Board reserves the right to limit public discussion of personnel items, so as to preserve individual privacy.

The Board appreciates the concerns and comments expressed by the public and will take them into consideration. However, please remain advised that, neither the Board nor the administration may comment on or respond to public inquiries or statements regarding any internal personnel matters involving a District employee.

Please be further advised that there is no privilege or qualified privilege with regard to any statements that you make before the Board of Education. Furthermore, in addition to their respective rights to privacy, employees of this school district retain all rights regarding defamation and slander according the laws of New Jersey.

**Roll Call** The following members were present: Mr. Akovity, Ms. Matts, Mr. Talamini, Mr. Scerbo. Also present were Dr. Richard G. Heflich, Superintendent of Schools, Ms. Joan C. Dunn, Business Administrator/ Board Secretary, and approximately 20 members of the public. ABSENT: Mr. Gaffney.

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**Report of the Superintendent**

**Curriculum Revision Reports**

- Technology - by Mr. Smiraldi
- General/Vocal Music - by Ms. Hartsuiker and Ms. Ciambra
- Instrumental Music - by Ms. Marino & Mr. Silverstein
- Cultural Arts Elective/VMS - by Ms. Ciambra

**Frost Valley Overnight Trip Report**

*Mr. Gregg Desiderio, Principal*

**2011/2012 Harassment, Intimidation, and  
Bullying Annual Report**

*Mr. Glenn Clark, District Anti-Bullying Coordinator*

*Mr. Clark also reported that YTD through  
10/16/12, no cases have been reported*

	<i>2011-2012 Case Reporting</i>	
	<i>First Half</i>	<i>Second Half</i>
<i>DHS</i>	<i>3</i>	<i>2</i>
<i>Heights</i>	<i>1</i>	<i>2</i>
<i>Manito</i>	<i>3</i>	<i>4</i>
<i>VMS</i>	<i>13</i>	<i>6</i>
<i>(One confirmed case)</i>		

**Math-In-Focus Parent University Meeting (Grades 3-5)**

Wednesday, October 17, 2012 - 7:00 p.m. - VMS Cafetorium

**Election Day: November 6, 2012 - Schools Closed for Students**

Professional Day for Staff

**Dogwood Hill School Boiler Replacement Project**

The first part, which involves asbestos removal, will occur during the school break beginning November 7th.

**Audience Participation**

Ms. Matts moved and Mr. Talamini seconded to open meeting for public comment on the Agenda of this meeting. On a roll call vote: AYES: Mr. Akovity, Ms. Matts, Mr. Talamini, Mr. Scerbo. Motion carried. ABSENT: Mr. Gaffney. Open to Public at 8:10

*Ms. Tirino asked whether new curriculum programs were posted online. Dr. Heflich responded that they are not. She also asked about how the Singapore Math Program will be coordinated among all Oakland Schools as well as with the Regional High School. Dr. Heflich explained how training and curriculum coordination would be handled.*

Ms. Matts moved and Mr. Talamini seconded to close meeting for public comment on the Agenda of this meeting. On a roll call vote: AYES: Mr. Akovity, Ms. Matts, Mr. Talamini, Mr. Scerbo. Motion carried. ABSENT: Mr. Gaffney. Closed to Public at 8:15 PM

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**Minutes**

**Special Meeting  
8/28/12** Mr. Talamini moved and Ms. Matts seconded to approve the minutes of the Special Meeting of August 28, 2012. On a roll call vote: AYES: Mr. Akovity, Mr. Talamini, Mr. Scerbo. Motion carried. ABSTAINED: Ms. Matts. ABSENT: Mr. Gaffney.

**Special Meeting  
Executive Session  
8/28/12** Mr. Talamini moved and Ms. Matts seconded to approve the minutes of the Executive Session of the Special Meeting of August 28, 2012. On a roll call vote: AYES: Mr. Akovity, Mr. Talamini, Mr. Scerbo. Motion carried. ABSTAINED: Ms. Matts. ABSENT: Mr. Gaffney.

**Special Meeting  
9/5/12** Mr. Talamini moved and Ms. Matts seconded to approve the minutes of the Special Meeting of September 5, 2012. On a roll call vote: AYES: Mr. Akovity, Mr. Talamini, Mr. Scerbo. Motion carried. ABSTAINED: Ms. Matts. ABSENT: Mr. Gaffney.

**Work Session  
9/18/12** Mr. Talamini moved and Ms. Matts seconded to approve the minutes of the Work Session of September 18, 2012. On a roll call vote: AYES: Ms. Matts, Mr. Talamini, Mr. Scerbo. Motion carried. ABSTAINED: Mr. Akovity. ABSENT: Mr. Gaffney.

**Work Session  
Executive Session  
9/18/12** Mr. Talamini moved and Ms. Matts seconded to approve the minutes of the Executive Session of the Special Meeting of September 18, 2012. On a roll call vote: AYES: Ms. Matts, Mr. Talamini, Mr. Scerbo. Motion carried. ABSTAINED: Mr. Akovity. ABSENT: Mr. Gaffney.

**Regular Monthly  
9/18/12** Mr. Talamini moved and Ms. Matts seconded to approve the minutes of the Regular Monthly Meeting of September 18, 2012. On a roll call vote: AYES: Ms. Matts, Mr. Talamini, Mr. Scerbo. Motion carried. ABSTAINED: Mr. Akovity. ABSENT: Mr. Gaffney.

**Buildings & Grounds**

**Safety Drill Report** Mr. Talamini moved and Ms. Matts seconded to approve the safety drill report for the month of September. On a roll call vote: AYES: Mr. Talamini, Mr. Akovity, Ms. Matts, Mr. Scerbo. Motion carried. ABSENT: Mr. Gaffney.

**Worksheet  
Form M-1** Mr. Talamini moved and Ms. Matts seconded to approve the attached Oakland School District's Annual Maintenance Budget Amount Worksheet (Form M-1) for the fiscal year 2012-2013. On a roll call vote: AYES: Mr. Talamini, Mr. Akovity, Ms. Matts, Mr. Scerbo. Motion carried. ABSENT: Mr. Gaffney.

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**Buildings & Grounds (continued)**

**Comprehensive Maintenance Plan** Mr. Talamini moved and Ms. Matts seconded to approve the submission of the Oakland School District's Comprehensive Maintenance Plan, for the School Years 2011-2012, 2012-2013 and 2013-2014 as follows:

**Whereas**, the Department of Education requires New Jersey School Districts to submit three-year maintenance plans documenting "required" maintenance activities for each of its public school facilities, and

**Whereas**, the required maintenance activities as listed in the attached document for the various school facilities of the Oakland School District are consistent with these requirements, and

**Whereas**, all past and planned activities are reasonable to keep school facilities open and safe for use or in their original condition and to keep their system warranties valid,

**Now Therefore Be It Resolved**, that the Oakland school district hereby authorizes the school business administrator to submit the attached Comprehensive Maintenance Plan for the Oakland School District in compliance with Department of Education requirements.

On a roll call vote: AYES: Mr. Talamini, Mr. Akovity, Ms. Matts, Mr. Scerbo. Motion carried. ABSENT: Mr. Gaffney.

**Annual Facilities Checklist** Mr. Talamini moved and Ms. Matts seconded to approve the Annual Facilities Checklist for all schools dated August 25, 2012, as per the attached. On a roll call vote: AYES: Mr. Talamini, Mr. Akovity, Ms. Matts, Mr. Scerbo. Motion carried. ABSENT: Mr. Gaffney.

**Cafeteria**

**Cafeteria Report** Ms. Matts moved and Mr. Talamini seconded to approve the cafeteria report for the month of September 2012. On a roll call vote: AYES: Ms. Matts, Mr. Akovity, Mr. Talamini, Mr. Scerbo. Motion carried. ABSENT: Mr. Gaffney.

**Bills List** Ms. Matts moved and Mr. Talamini seconded to approve the payment of the attached list of bills for September 2012 when in proper legal form and subject to audit, provided funds are available in their respective accounts. On a roll call vote: AYES: Ms. Matts, Mr. Akovity, Mr. Talamini, Mr. Scerbo. Motion carried. ABSENT: Mr. Gaffney.

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**Regular Education**

**Substitute  
Personnel**

Mr. Akovity moved and Ms. Matts seconded to approve the appointment of the following daily substitute personnel, including teachers, nurses, teacher aides, playground/cafeteria aides, secretaries, vehicle drivers, technology aides and custodians for the 2012/2013 school year, subject to New Jersey Department of Education Criminal History Review (NJSA 18A:6-7.2) and Chemical Screening, if newly employed by the District, as per the attached lists. On a roll call vote: AYES: Mr. Akovity, Ms. Matts, Mr. Talamini, Mr. Scerbo. Motion carried. ABSENT: Mr. Gaffney.

**Conference/  
Workshops**

Mr. Akovity moved and Ms. Matts seconded to approve staff participation in professional conferences/workshops outside the District, as per the attached. On a roll call vote: AYES: Mr. Akovity, Ms. Matts, Mr. Talamini, Mr. Scerbo. Motion carried. ABSENT: Mr. Gaffney.

**Field Trips**

Mr. Akovity moved and Ms. Matts seconded to approve the field trips for students in the Oakland School District for the 2012/2013 school year, as per the attached. On a roll call vote: AYES: Mr. Akovity, Ms. Matts, Mr. Talamini, Mr. Scerbo. Motion carried. ABSENT: Mr. Gaffney.

**Nursing Services  
Report**

Mr. Akovity moved and Ms. Matts seconded to approve the Nursing Services Report for September 2012, as per the attached. On a roll call vote: AYES: Mr. Akovity, Ms. Matts, Mr. Talamini, Mr. Scerbo. Motion carried. ABSENT: Mr. Gaffney.

**Library/Media  
Center Report**

Mr. Akovity moved and Ms. Matts seconded to approve the monthly Library/Media Center Report for September 2012. On a roll call vote: AYES: Mr. Akovity, Ms. Matts, Mr. Talamini, Mr. Scerbo. Motion carried. ABSENT: Mr. Gaffney.

**VMS Afterschool  
Club Advisors**

Mr. Akovity moved and Ms. Matts seconded to approve the Superintendent's recommendation to assign the teachers on the attached list to serve as advisors for the Afterschool Club Program at Valley Middle School for the 2012/2013 school year, as per the attached list. (This attachment indicates the teacher's name and the club activity to which he/she is assigned.) Payment for club service will be made upon submission of an approved voucher at a salary rate of \$57.08 per each 1.5 hour club session, as per the Employment Agreement between the Board of Education and the Oakland Education Association. On a roll call vote: AYES: Mr. Akovity, Ms. Matts, Mr. Talamini, Mr. Scerbo. Motion carried. ABSENT: Mr. Gaffney.

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**Regular Education (continued)**

**NJ School Boards Workshop** Mr. Akovity moved and Ms. Matts seconded to approve the attendance of Mr. John A. Scerbo, Mr. James Gaffney, Mr. Russell Talamini, Ms. Jennifer Matts, and Mr. Robert Akovity, Board Members, and Dr. Richard G. Heflich, Superintendent, at the Annual New Jersey School Boards Association Workshop in Atlantic City, on October 23, 2012 to October 25, 2012. Expenses will be reimbursed by the District, as permissible by law, regulations and Board Policy. On a roll call vote: AYES: Mr. Akovity, Ms. Matts, Mr. Talamini, Mr. Scerbo. Motion carried. ABSENT: Mr. Gaffney.

**Affirmative Action Team** Mr. Akovity moved and Ms. Matts seconded to approve 2012/2013 Oakland School District Affirmative Action Team as follows:  
Ms. Barbara Ciambra - Affirmative Action Officer  
Ms. Karen Rockefeller - Director  
Ms. Heather Podvey - School Counselor  
Mr. Anthony Smiraldi - District Coordinator of Technology Education And Information Services  
Ms. Patricia Gannon - Parent  
On a roll call vote: AYES: Mr. Akovity, Ms. Matts, Mr. Talamini, Mr. Scerbo. Motion carried. ABSENT: Mr. Gaffney.

**Intramural Sessions** Mr. Akovity moved and Ms. Matts seconded to approve that the total number of fall and spring Intramural sessions at Valley Middle School shall not exceed 30. On a roll call vote: AYES: Mr. Akovity, Ms. Matts, Mr. Talamini, Mr. Scerbo. Motion carried. ABSENT: Mr. Gaffney.

**VMS Intramural Sponsors** Mr. Akovity moved and Ms. Matts seconded to approve the following appointment of Valley Middle School Intramural sponsors for the 2012/2013 school year at a one and one-half hour session salary rate of \$57.08, upon submission of an approved voucher:  
• Mr. Lorenzo Deraco • Ms. Karen Purcella-Mastrofilipo  
• Mr. Gregory Hansen  
On a roll call vote: AYES: Mr. Akovity, Ms. Matts, Mr. Talamini, Mr. Scerbo. Motion carried. ABSENT: Mr. Gaffney.

**Dawn Milich** Mr. Akovity moved and Ms. Matts seconded to approve the appointment of Ms. Dawn Milich as Secretary (12 month) at Heights School at a prorated annual salary of \$54,387 (Step 7/12 Month Secretary Column), effective November 1, 2012. On a roll call vote: AYES: Mr. Akovity, Ms. Matts, Mr. Talamini, Mr. Scerbo. Motion carried. ABSENT: Mr. Gaffney.

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**Regular Education (continued)**

**James McMullan** Mr. Akovity moved and Ms. Matts seconded to approve the revised salary of Mr. James McMullan, teacher, for the 2012/2013 school year of \$68,700, (Step7/MA), effective September 1, 2012. On a roll call vote: AYES: Mr. Akovity, Ms. Matts, Mr. Talamini, Mr. Scerbo. Motion carried. ABSENT: Mr. Gaffney.

**Josephine Capizzi** Mr. Akovity moved and Ms. Matts seconded to approve an increase in the work schedule of Ms. Josephine Capizzi, part time Secretary (12 month) for the Curriculum Department at the Board Office from 0.64 F.T.E. to 0.8 F.T.E. This increase in work time results in an increased annual salary from \$32,252 to \$40,315, effective October 16, 2012. As a result of this change, Ms. Capizzi also qualifies for health benefits. On a roll call vote: AYES: Mr. Akovity, Ms. Matts, Mr. Talamini, Mr. Scerbo. Motion carried. ABSENT: Mr. Gaffney.

**2012/2013  
Goals**

Mr. Akovity moved and Ms. Matts seconded to approve the following 2012/2013 Goals for the Oakland School District:

- to continue to revise curriculum to be aligned with the new Common Core State Standards;
- to implement the iPad initiative in the District;
- to meet the State's mandate to select and pilot an Educator Evaluation System;
- to continue to study enrollment changes and space needs and identify ways to create additional instructional space at Valley Middle Schools; and,
- to select a Superintendent of Schools.

On a roll call vote: AYES: Mr. Akovity, Ms. Matts, Mr. Talamini, Mr. Scerbo. Motion carried. ABSENT: Mr. Gaffney.

**Tracey Sourial**

Mr. Akovity moved and Ms. Matts seconded to approve the request for NJ State Family Leave of Ms. Tracey Sourial, Dogwood Hill School Teacher, beginning on or about October 15, 2012 through on or about December 3, 2012. This leave does not include salary but includes a continuation of health benefits. On a roll call vote: AYES: Mr. Akovity, Ms. Matts, Mr. Talamini, Mr. Scerbo. Motion carried. ABSENT: Mr. Gaffney.

**I-Shan Cheng**

Mr. Akovity moved and Ms. Matts seconded to rescind the Resolution II - B contained in the October 9, 2012 Special Meeting Agenda approving a leave of absence for Ms. I-Shan Cheng. On a roll call vote: AYES: Mr. Akovity, Ms. Matts, Mr. Talamini, Mr. Scerbo. Motion carried. ABSENT: Mr. Gaffney.

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**Regular Education (continued)**

**Gael Strohmeyer** Mr. Akovity moved and Ms. Matts seconded to approve the appointment of Ms. Mary Gael Strohmeyer as a full-time Mathematics Teacher at Valley Middle School, effective October 1, 2012 for the 2012/2013 school year, at a prorated annual salary of \$59,521 (Step 3/MA). This appointment includes eligibility for health benefits. (Ms. Strohmeyer has been previously approved by the Board as a part time Mathematics Teacher for the 2012/2013 school year.) On a roll call vote: AYES: Mr. Akovity, Ms. Matts, Mr. Talamini, Mr. Scerbo. Motion carried. ABSENT: Mr. Gaffney.

**Donna Stewart** Mr. Akovity moved and Ms. Matts seconded to accept the retirement/resignation of Ms. Donna Pirozzi-Stewart, effective January 1, 2013. On a roll call vote: AYES: Mr. Akovity, Ms. Matts, Mr. Talamini, Mr. Scerbo. Motion carried. ABSENT: Mr. Gaffney.

On behalf of the Board of Education, Ms. Matts thanked Ms. Pirozzi-Stewart for her outstanding contributions and service to Oakland for over 25 years.

**Nicole Duno** Mr. Akovity moved and Ms. Matts seconded to approve the request of Ms. Nicole Duno, Teacher at Heights School, for Federal Family Leave commencing on or about January 4, 2013 through on or about March 1, 2013. (Ms. Duno will use up to 40 accumulated sick days concurrently with this leave.) On a roll call vote: AYES: Mr. Akovity, Ms. Matts, Mr. Talamini, Mr. Scerbo. Motion carried. ABSENT: Mr. Gaffney.

**Nicole Duno** Mr. Akovity moved and Ms. Matts seconded to approve the request of Ms. Nicole Duno, Teacher at Heights School, for New Jersey Family Medical Leave commencing on or about March 2, 2013 through on or about June 1, 2013. (NJFMLA is without salary, but continues medical benefits.) On a roll call vote: AYES: Mr. Akovity, Ms. Matts, Mr. Talamini, Mr. Scerbo. Motion carried. ABSENT: Mr. Gaffney.

**Ruthann Russo** Mr. Akovity moved and Ms. Matts seconded to approve the request of Ms. Ruthann Russo, Teacher at Heights School, for Federal Family Leave commencing on or about January 22, 2013 through on or about March 15, 2013. (Ms. Russo will use up to 34 accumulated sick days concurrently with this leave.) On a roll call vote: AYES: Mr. Akovity, Ms. Matts, Mr. Talamini, Mr. Scerbo. Motion carried. ABSENT: Mr. Gaffney.



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**Regular Education (continued)**

- Ruthann Russo** Mr. Akovity moved and Ms. Matts seconded to approve the request of Ms. Ruthann Russo, Teacher at Heights School, for New Jersey Family medical Leave commencing on or about March 16, 2013 through on or about June 15, 2013. (NJFMLA is without salary, but continues benefits.) On a roll call vote: AYES: Mr. Akovity, Ms. Matts, Mr. Talamini, Mr. Scerbo. Motion carried. ABSENT: Mr. Gaffney.
- Jaime Opalka** Mr. Akovity moved and Ms. Matts seconded to approve the request of Ms. Jaime Opalka, Teacher at Heights School, for Federal Family Leave commencing on or about February 27, 2013 through on or about April 24, 2013. (Ms. Opalka will use up to 36 accumulated sick days concurrently with this leave.) On a roll call vote: AYES: Mr. Akovity, Ms. Matts, Mr. Talamini, Mr. Scerbo. Motion carried. ABSENT: Mr. Gaffney.
- Jaime Opalka** Mr. Akovity moved and Ms. Matts seconded to approve the request of Ms. Jaime Opalka, Teacher at Heights School, for New Jersey Family Medical Leave commencing on or about April 25, 2013 through on or about June 26, 2013. (NJFMLA is without salary, but continues medical benefits.) On a roll call vote: AYES: Mr. Akovity, Ms. Matts, Mr. Talamini, Mr. Scerbo. Motion carried. ABSENT: Mr. Gaffney.
- Phylissa Gallotta** Mr. Akovity moved and Ms. Matts seconded to approve the request of Ms. Phylissa Gallotta, Teacher at Valley Middle School, for Federal Family Leave commencing on or about February 25, 2013 through on or about April 12, 2013. (Ms. Gallotta will use up to 25 accumulated sick days concurrently with this leave.) On a roll call vote: AYES: Mr. Akovity, Ms. Matts, Mr. Talamini, Mr. Scerbo. Motion carried. ABSENT: Mr. Gaffney.
- Phylissa Gallotta** Mr. Akovity moved and Ms. Matts seconded to approve the request of Ms. Phylissa Gallotta, Teacher at Valley Middle School, for New Jersey Family Medical Leave commencing on or about April 13, 2013 through on or about June 26, 2013. (NJFMLA is without salary, but continues medical benefits.) On a roll call vote: AYES: Mr. Akovity, Ms. Matts, Mr. Talamini, Mr. Scerbo. Motion carried. ABSENT: Mr. Gaffney.

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**Regular Education (continued)**

**Revised Curricula** Mr. Akovity moved and Ms. Matts seconded to approve the revised curricula for implementation in the 2012-2013 school year:

- Technology
- General/Vocal Music
- Instrumental Music
- Cultural Arts Elective/VMS

On a roll call vote: AYES: Mr. Akovity, Ms. Matts, Mr. Talamini, Mr. Scerbo. Motion carried. ABSENT: Mr. Gaffney.

**2011/2012 HIB Report** Mr. Akovity moved and Ms. Matts seconded to approve the 2011/2012 Annual Harassment, Intimidation and Bullying Report. On a roll call vote: AYES: Mr. Akovity, Ms. Matts, Mr. Talamini, Mr. Scerbo. Motion carried. ABSENT: Mr. Gaffney.

**September HIB** Mr. Akovity moved and Ms. Matts seconded to approve the September 2012 Monthly Harassment, Intimidation and Bullying Report reflecting no alleged incidents. On a roll call vote: AYES: Mr. Akovity, Ms. Matts, Mr. Talamini, Mr. Scerbo. Motion carried. ABSENT: Mr. Gaffney.

**2011/2012 EVVRS** Mr. Akovity moved and Ms. Matts seconded to approve the submission of the 2011/2012 Electronic Violence and Vandalism Report to the State Department of Education, as per the attached. On a roll call vote: AYES: Mr. Akovity, Ms. Matts, Mr. Talamini, Mr. Scerbo. Motion carried. ABSENT: Mr. Gaffney.

**Dogwood Hill Minimum Day** Mr. Akovity moved and Ms. Matts seconded to approve the change in the 2012/2013 School Calendar to reflect a minimum day for Dogwood Hill School ONLY on Wednesday, November 7, 2012, due to emergency repairs. On a roll call vote: AYES: Mr. Akovity, Ms. Matts, Mr. Talamini, Mr. Scerbo. Motion carried. ABSENT: Mr. Gaffney.

**Tia Venezia** Mr. Akovity moved and Ms. Matts seconded to approve the appointment of Ms. Tia Venezia as a long term Substitute Teacher at Dogwood Hill School, effective from on or about October 19, 2012 through on or about December 3, 2012 at a per diem salary of \$245.41, upon submission of an approved voucher. (This appointment is contingent upon satisfactory completion of NJ Criminal Background Clearance, Chemical Screening, CPR/AED certification, and other employment requirements.) No health benefits accompany this appointment. On a roll call vote: AYES: Mr. Akovity, Ms. Matts, Mr. Talamini, Mr. Scerbo. Motion carried. ABSENT: Mr. Gaffney.

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**Regular Education (continued)**

**VMS Interscholastic Basketball Schedule** Mr. Akovity moved and Ms. Matts seconded to approve the 2012/2013 Valley Middle School Interscholastic Basketball Schedule, as per the attached. On a roll call vote: AYES: Mr. Akovity, Ms. Matts, Mr. Talamini, Mr. Scerbo. Motion carried. ABSENT: Mr. Gaffney.

**Special Education**

**Commission for the Blind** Ms. Matts moved and Mr. Talamini seconded to approve the contract with the State of New Jersey Department of Human Services Commission for the Blind and Visually Impaired to provide Level 3 Services at a cost of \$11,500 for one student for the remainder of the 2012-2013 school year. On a roll call vote: AYES: Mr. Akovity, Ms. Matts, Mr. Talamini, Mr. Scerbo. Motion carried. ABSENT: Mr. Gaffney.

**Clare Waters** Ms. Matts moved and Mr. Talamini seconded to approve the appointment of Ms. Clare Waters as a part-time Classroom/Student Aide at Valley Middle School for 3.42 hours per day at an hourly salary of \$14.50, effective on or about October 22, 2012. This appointment is contingent upon Criminal Background Clearance, Chemical Screening and CPR/AED certification. On a roll call vote: AYES: Mr. Akovity, Ms. Matts, Mr. Talamini, Mr. Scerbo. Motion carried. ABSENT: Mr. Gaffney.

**Milagros Villarie** Ms. Matts moved and Mr. Talamini seconded to amend the appointment of Ms. Milagros Villarie as a temporary part time Classroom/Student Aide for 60 minutes per day (1 hour) at an hourly salary of \$14.50, effective September 5, 2012 through October 31, 2012. (This appointment was approved for 55 minutes per day on the September 5, 2012 Agenda.) On a roll call vote: AYES: Mr. Akovity, Ms. Matts, Mr. Talamini, Mr. Scerbo. Motion carried. ABSENT: Mr. Gaffney.

**Linda Cooke** Ms. Matts moved and Mr. Talamini seconded to approve the request of Ms. Linda Cooke, full time Classroom/Student Aide, for a day without pay for November 7, 2012. On a roll call vote: AYES: Mr. Akovity, Ms. Matts, Mr. Talamini, Mr. Scerbo. Motion carried. ABSENT: Mr. Gaffney.

**Janice Tuohy** Ms. Matts moved and Mr. Talamini seconded to approve the request of Ms. Janice Tuohy, full time Classroom/Student Aide, for a day without pay for November 12, 2012. On a roll call vote: AYES: Mr. Akovity, Ms. Matts, Mr. Talamini, Mr. Scerbo. Motion carried. ABSENT: Mr. Gaffney.

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**Special Education (continued)**

**Susan Dishuk** Ms. Matts moved and Mr. Talamini seconded to rescind the resolution appointment Ms. Susan Dishuk for the mid-day bus run dated September 5, 2012, Resolution #IV.D. On a roll call vote: AYES: Mr. Akovity, Ms. Matts, Mr. Talamini, Mr. Scerbo. Motion carried. ABSENT: Mr. Gaffney.

**Susan Dishuk** Ms. Matts moved and Mr. Talamini seconded to approve the extension of the work day of Ms. Susan Dishuk, Classroom/Student Aide, by 35 minutes per day at her hourly salary of \$12.60 for 180 school days. Ms. Dishuk is the Student Aide on the morning bus run. On a roll call vote: AYES: Mr. Akovity, Ms. Matts, Mr. Talamini, Mr. Scerbo. Motion carried. ABSENT: Mr. Gaffney.

**The Forum School** Ms. Matts moved and Mr. Talamini seconded to approve the out-of-district placement of one elementary school student in The Forum School, Waldwick, NJ, effective October 22, 2012, for the remainder of the 2012-2013 school year. On a roll call vote: AYES: Mr. Akovity, Ms. Matts, Mr. Talamini, Mr. Scerbo. Motion carried. ABSENT: Mr. Gaffney.

**Finance**

**Payroll**

Ms. Matts moved and Mr. Talamini seconded to approve the September 2012 certified gross (net & agency) payroll in the amount of \$1,449,707.87 as per the attached. On a roll call vote: AYES: Ms. Matts, Akovity, Mr. Talamini, Mr. Scerbo. Motion carried. ABSENT: Mr. Gaffney.

**Board Secretary  
Certification**

Ms. Matts moved and Mr. Talamini seconded to approve the Board Secretary's certification to the Oakland Board of Education that, as of September 18, 2012 no line item account has encumbrances and expenditures, which, in total, exceed the line item appropriation in violation of NJAC 6A:23A-16.10(c)3; and further,

Approve the Oakland Board of Education's certification that, after a review of the Board Secretary's and Board Treasurer's monthly financial reports and the advice of District officials, there is no reason to doubt that any major account or fund has been over-expended in violation of NJAC 6A:23A-16.10(c)4.

On a roll call vote: AYES: Ms. Matts, Akovity, Mr. Talamini, Mr. Scerbo. Motion carried. ABSENT: Mr. Gaffney.

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**Finance (continued)**

- Bills List** Ms. Matts moved and Mr. Talamini seconded to approve the payment of the attached list of bills with the run date of October 16, 2012 when in proper legal form and subject to audit, provided funds are available in their respective accounts. On a roll call vote: AYES: Ms. Matts, Akovity, Mr. Talamini, Mr. Scerbo. Motion carried. ABSENT: Mr. Gaffney.
- Financial Report** Ms. Matts moved and Mr. Talamini seconded to approve the Board Secretary's Financial Report for the month of August, 2012. On a roll call vote: AYES: Ms. Matts, Mr. Akovity, Mr. Talamini, Mr. Scerbo. Motion carried. ABSENT: Mr. Gaffney.
- Treasurer of School Monies** Ms. Matts moved and Mr. Talamini seconded to approve the Treasurer of School Monies Report for the month of August, 2012. On a roll call vote: AYES: Ms. Matts, Mr. Akovity, Mr. Talamini, Mr. Scerbo. Motion carried. ABSENT: Mr. Gaffney.
- Budget Transfers** Ms. Matts moved and Mr. Talamini seconded to approve the September 1, 2012 through October 13, 2012 Budget appropriation transfers as per the attached lists. On a roll call vote: AYES: Ms. Matts, Mr. Akovity, Mr. Talamini, Mr. Scerbo. Motion carried. ABSENT: Mr. Gaffney.
- Check Write Off** Ms. Matts moved and Mr. Talamini seconded to approve authorization by the Business Administrator to write off the attached payroll fund account check in the amount of \$10.51. On a roll call vote: AYES: Ms. Matts, Mr. Akovity, Mr. Talamini, Mr. Scerbo. Motion carried. ABSENT: Mr. Gaffney.
- Grant Money Manito** Ms. Matts moved and Mr. Talamini seconded to approve the acceptance of the award of \$1,000 to Manito School from the Bergen County Utilities Authority to be allocated as follows:  
20-010-100-610-000-03 \$1,000  
BCUA - Manito  
On a roll call vote: AYES: Ms. Matts, Mr. Akovity, Mr. Talamini, Mr. Scerbo. Motion carried. ABSENT: Mr. Gaffney.
- Revised BCSSD** Ms. Matts moved and Mr. Talamini seconded to approve a revised 2012-2013 contract with Bergen County Special Services (BCSSD) to provide educational services to non-public students through IDEA funding of \$57,262 (as per the agreement originally approved on the August 28, 2012 Agenda). On a roll call vote: AYES: Ms. Matts, Mr. Akovity, Mr. Talamini, Mr. Scerbo. Motion carried. ABSENT: Mr. Gaffney.

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**Finance (continued)**

**Purchasing Manual** Ms. Matts moved and Mr. Talamini seconded to approve the changes (pages 10 & 16) to the 2012-2013 Purchasing Manual, as per the attached. On a roll call vote: AYES: Ms. Matts, Mr. Akovity, Mr. Talamini, Mr. Scerbo. Motion carried. ABSENT: Mr. Gaffney.

**Audience Participation**

Ms. Matts moved and Mr. Talamini seconded to open meeting to public participation. On a voice vote: ALL AYES.

Meeting opened to the public at 8:25 PM

Mrs. Kozlovski thanked Mr. Desiderio for his support of trips to Van Allen house for historical background on Oakland. She also cited the e-mail blast about predators and expressed concern about the security of the bus drop off for older students at Heights.

Ms. Matts moved and Mr. Talamini seconded to close meeting to public participation. On a voice vote: ALL AYES.

Meeting closed to the public at 8:29 PM

**Adjournment**

Ms. Matts moved and Mr. Talamini seconded to adjourn meeting. On a voice vote: ALL AYES.

Meeting was adjourned at 8:29PM

Respectfully submitted,

Ms. Joan C. Dunn  
Board Secretary/Business Administrator