

**BOARD OF EDUCATION
OAKLAND, NEW JERSEY**

December 18, 2012

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Meeting A Regular Monthly Meeting of the Board of Education was held at the Valley Middle School on the above date. The meeting was called to order at 7:30 PM by Mr. Scerbo.

Meeting Notice Mr. Scerbo led those present in the Pledge of Allegiance and read the Open Public Meetings announcement as follows: The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Oakland Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted on December 4, 2012 in the Municipal Building, the Board Offices, all school offices and copies sent to newspapers serving Oakland: The Record, Ridgewood News and Suburban News. The Board reserves the right to limit public discussion of personnel items, so as to preserve individual privacy.

The Board appreciates the concerns and comments expressed by the public and will take them into consideration. However, please remain advised that, neither the Board nor the administration may comment on or respond to public inquiries or statements regarding any internal personnel matters involving a District employee.

Please be further advised that there is no privilege or qualified privilege with regard to any statements that you make before the Board of Education. Furthermore, in addition to their respective rights to privacy, employees of this school district retain all rights regarding defamation and slander according the laws of New Jersey.

Roll Call The following members were present: Mr. Akovity, Mr. Gaffney, Ms. Matts, Mr. Talamini, Mr. Scerbo. Also present were Dr. Richard G. Heflich, Superintendent of Schools, Ms. Joan C. Dunn, Business Administrator/Board Secretary, and approximately 40 members of the public.

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Mr. Scerbo asked for a moment of silence

A Reflection on the Sandy Hook Elementary School Tragedy and the Victims, Families and Community of Newtown, Connecticut

Report of the Superintendent

Dr. Heflich thanked the First Responders of Oakland whom he described as "world class" and true partners with the school district in assuring the health and safety of our pupils and staff. Mr. Scerbo added his thanks on behalf of the school community.

Service Recognition of Oakland's First Responders

Commemorative Plaques were presented to:

- Mr. Edward Kasper - *Chief of Police*
- Mr. Thomas Pianettini - *Traffic Safety Officer*
- Mr. Roy Bauberger - *Emergency Management Coordinator*

Curriculum Revision Reports

- Gifted and Talented Workshop - Ms. Judith Vihonski, District Coordinator
- Elementary World Language - Mr. Glenn Clark, Administrative Liaison
- Preschool - Ms. Karen Rockefeller - Administrative Liaison
- ESL - Ms. Karen Rockefeller - Administrative Liaison
- Social Studies - Grades 5/6 - Ms. Barbara Ciambra, Administrative Liaison

Board President's Report

Kindergarten/Safety Town 2013 Registration

January 15, 2013 (9:30 a.m. - 11:30 a.m.)

Grade One (New to District) Registration

January 16, 2013 (9:30 a.m. - 11:30 a.m.)

Winter Break

Recess Starts - Monday - December 24, 2012

Schools Reopen - Wednesday - January 2, 2013

Board President's Report

Please see attached speeches in honor of Dr. Heflich's retirement from Board Members and Administrators.

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Audience Participation

Ms. Matts moved and Mr. Talamini seconded to open meeting for public comment on the Agenda of this meeting. On a roll call vote: AYES: Mr. Akovity, Mr. Gaffney, Ms. Matts, Mr. Talamini, Mr. Scerbo. Motion carried. Open to Public at 8:20.

No comment

Ms. Matts moved and Mr. Akovity seconded to close meeting for public comment on the Agenda of this meeting. On a roll call vote: AYES: Mr. Akovity, Mr. Gaffney, Ms. Matts, Mr. Talamini, Mr. Scerbo. Motion carried. Closed to Public at 8:20 PM

Minutes

**Special Meeting
11/1/12**

Ms. Matts moved and Mr. Gaffney seconded to approve the minutes of the Special Meeting of November 1, 2012. On a roll call vote: AYES: Mr. Akovity, Mr. Gaffney, Ms. Matts, Mr. Talamini, Mr. Scerbo. Motion carried.

**Special Meeting
Executive Session
11/1/12**

Ms. Matts moved and Mr. Gaffney seconded to approve the minutes of the Executive Session of the Special Meeting of November 1, 2012. On a roll call vote: AYES: Mr. Akovity, Mr. Gaffney, Ms. Matts, Mr. Talamini, Mr. Scerbo. Motion carried.

**Special Meeting/
Work Session
11/13/12**

Ms. Matts moved and Mr. Gaffney seconded to approve the minutes of the Special Meeting/Work Session of November 13, 2012. On a roll call vote: AYES: Mr. Akovity, Mr. Gaffney, Ms. Matts, Mr. Talamini, Mr. Scerbo. Motion carried.

**Special Meeting
11/27/12
AYES:**

Ms. Matts moved and Mr. Gaffney seconded to approve the minutes of the Special Meeting of November 27, 2012. On a roll call vote: Mr. Akovity, Mr. Gaffney, Mr. Talamini, Mr. Scerbo. Motion carried. ABSTAINED: Ms. Matts.

**Special Meeting
Executive Session
11/27/12**

Ms. Matts moved and Mr. Gaffney seconded to approve the minutes of the Executive Session of the Special Meeting of November 27, 2012. On a roll call vote: AYES: Mr. Akovity, Mr. Gaffney, Mr. Talamini, Mr. Scerbo. Motion carried. ABSTAINED: Ms. Matts.

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Buildings & Grounds

Safety Drill Report Mr. Talamini moved and Ms. Matts seconded to approve the safety drill report for the month of November. On a roll call vote: AYES: Mr. Talamini, Mr. Akovity, Mr. Gaffney, Ms. Matts, Mr. Scerbo. Motion carried.

Rajan Mistry Mr. Talamini moved and Ms. Matts seconded to approve the appointment of Mr. Rajan Mistry as a Custodian at Valley Middle School at a prorated annual salary of \$33,217 (Step 0/Oakland Custodian Salary Guide), effective on or about January 15, 2013. This appointment is contingent upon New Jersey Criminal Background Review, chemical screening, CPR/AED certification and successful completion of a 90 day probationary period. On a roll call vote: AYES: Mr. Talamini, Mr. Akovity, Mr. Gaffney, Ms. Matts, Mr. Scerbo. Motion carried.

Wyckoff YMCA Mr. Talamini moved and Ms. Matts seconded to approve the lease agreement between the Oakland Board of Education and the Wyckoff YMCA for the 2012/2013 school year for the operation of Before Care/After Care Program in the Oakland Schools, as per the attached. On a roll call vote: AYES: Mr. Talamini, Mr. Akovity, Mr. Gaffney, Ms. Matts, Mr. Scerbo. Motion carried.

Cafeteria

Cafeteria Report Ms. Matts moved and Mr. Talamini seconded to approve the cafeteria report for the month of November 2012. On a roll call vote: AYES: Ms. Matts, Mr. Akovity, Mr. Gaffney, Mr. Talamini, Mr. Scerbo. Motion carried.

Bills List

Ms. Matts moved and Mr. Talamini seconded to approve the payment of the attached list of bills for December 2012 when in proper legal form and subject to audit, provided funds are available in their respective accounts. On a roll call vote: AYES: Ms. Matts, Mr. Akovity, Mr. Gaffney, Mr. Talamini, Mr. Scerbo. Motion carried.

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Regular Education

Substitutes

Mr. Akovity moved and Mr. Gaffney seconded to approve the appointment of the following daily substitute personnel, including teachers, nurses, teacher aides, playground/cafeteria aides, secretaries, vehicle drivers, technology aides and custodians for the 2012/2013 school year, subject to New Jersey Department of Education Criminal History Review (NJSA 18A:6-7.2) and Chemical Screening, if newly employed by the District, as per the attached lists. On a roll call vote: AYES: Mr. Akovity, Ms. Matts, Mr. Gaffney, Mr. Talamini, Mr. Scerbo. Motion carried.

Field Trips

Mr. Akovity moved and Mr. Gaffney seconded to approve the field trips for students in the Oakland School District for the 2012/2013 school year, as per the attached. On a roll call vote: AYES: Mr. Akovity, Ms. Matts, Mr. Gaffney, Mr. Talamini, Mr. Scerbo. Motion carried.

**Library/Media
Center Reports**

Mr. Akovity moved and Mr. Gaffney seconded to approve the monthly Library/Media Center Report for November 2012. On a roll call vote: AYES: Mr. Akovity, Ms. Matts, Mr. Gaffney, Mr. Talamini, Mr. Scerbo. Motion carried.

**Nursing Services
Report**

Mr. Akovity moved and Mr. Gaffney seconded to approve the Nursing Services Report for November 2012, as per the attached. On a roll call vote: AYES: Mr. Akovity, Ms. Matts, Mr. Gaffney, Mr. Talamini, Mr. Scerbo. Motion carried.

Tara Reischel

Mr. Akovity moved and Mr. Gaffney seconded to amend the request of Ms. Tara Reischel, teacher at Manito School, for a leave without pay for November 29, 2012 to a leave without pay for December 4, 2012. On a roll call vote: AYES: Mr. Akovity, Ms. Matts, Mr. Gaffney, Mr. Talamini, Mr. Scerbo. Motion carried.

Lorenzo Deraco

Mr. Akovity moved and Mr. Gaffney seconded to approve the appointment of Mr. Lorenzo Deraco as Athletic Coordinator for the 2012/2013 school year at the contracted annual salary of \$2,036, upon submission of an approved voucher, effective September 1, 2012. On a roll call vote: AYES: Mr. Akovity, Ms. Matts, Mr. Gaffney, Mr. Talamini, Mr. Scerbo. Motion carried.

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Regular Education (continued)

Mallory Griffith Mr. Akovity moved and Mr. Gaffney seconded to approve the per period pay rate of \$26.80 for Ms. Mallory Griffith for one additional period of teaching from November 27, 2012 through December 21, 2012. On a roll call vote: AYES: Mr. Akovity, Ms. Matts, Mr. Gaffney, Mr. Talamini, Mr. Scerbo. Motion carried.

Philadelphia Trip Mr. Akovity moved and Mr. Gaffney seconded to approve the Grade 8 Overnight Trip to the Philadelphia, PA area, departing from Valley Middle School on Wednesday, May 29, 2013 and returning on Friday, May 31, 2013. On a roll call vote: AYES: Mr. Akovity, Ms. Matts, Mr. Gaffney, Mr. Talamini, Mr. Scerbo. Motion carried. *Mr. Scerbo thanked BOE and Administration for their support.*

Revised Curricula Mr. Akovity moved and Mr. Gaffney seconded to approve the revised curricula for implementation in the 2012-2013 school year:

- Gifted and Talented Workshop
- Elementary World Language (the use of *Rosetta Stone* in Grade 3)
- Preschool
- ESL
- Social Studies - Grades 5/6 (the transfer of the Grade 5 Native American unit to Grade 6)

On a roll call vote: AYES: Mr. Akovity, Ms. Matts, Mr. Gaffney, Mr. Talamini, Mr. Scerbo. Motion carried.

OEF Gift Mr. Akovity moved and Mr. Gaffney seconded to accept, with appreciation, the following gifts from the Oakland Education Foundation, to defray the cost of the Grade 5 students' visit to the Buehler Science Center. (This funding will be deposited in each school's Student Activities Fund, and families will be reimbursed from this Fund.)

Dogwood Hill School	\$1,056.00
Heights School	\$1,261.60
Manito School	\$ 940.80

On a roll call vote: AYES: Mr. Akovity, Ms. Matts, Mr. Gaffney, Mr. Talamini, Mr. Scerbo. Motion carried.
Mr. Akovity thanked OEF for their support.

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Regular Education (continued)

Job Descriptions Mr. Akovity moved and Mr. Gaffney seconded to approve the updated Board Office positions and attached Job Descriptions, as follows:

- Confidential Executive Secretary to the Superintendent of Schools
- Confidential Secretary to the Superintendent of Schools/Transportation Specialist
- Confidential Secretary to the Superintendent of Schools/Human Resources Specialist

On a roll call vote: AYES: Mr. Akovity, Ms. Matts, Mr. Gaffney, Mr. Talamini, Mr. Scerbo. Motion carried.

Teacher Evaluation Selection Committee Mr. Akovity moved and Mr. Gaffney seconded to approve the Teacher Evaluation System Selection Committee to include

- Mr. Adam Silverstein, Manito School Principal
- Ms. Karen Rockefeller, Director of Student Personnel and Special Services
- Ms. Suzanne Hartsuiker, OEA President/District Coord. of Music
- Dr. Richard G. Heflich, Superintendent of Schools

On a roll call vote: AYES: Mr. Akovity, Ms. Matts, Mr. Gaffney, Mr. Talamini, Mr. Scerbo. Motion carried.

Teacher Evaluation - Marshall Mr. Akovity moved and Mr. Gaffney seconded to approve the recommendation of the Teacher Evaluation System Selection Committee to select the NJ State approved *Teacher Evaluation Rubrics by Kim Marshall* - Revised November 23, 2012 for use in the Oakland School District's Teacher Evaluation Pilot during 2012/2013. On a roll call vote: AYES: Mr. Akovity, Ms. Matts, Mr. Gaffney, Mr. Talamini, Mr. Scerbo. Motion carried.

District Advisory Committee Mr. Akovity moved and Mr. Gaffney seconded to approve the establishment of a District Advisory Committee (DEAC) to guide and inform evaluation activities, to engage stakeholders in evaluation work, to share information, to collaborate with NJDOE to inform statewide evaluation policy, and to generate buy-in. Membership on this committee will include Mr. Adam Silverstein, Principal; Ms. Karen Rockefeller, Director; Ms. Suzanne Hartsuiker, OEA President; Dr. Jeffrey Feifer, Interim Superintendent of Schools; Ms. Carita Shelkin, VMS P.T.O. President; and other members to be determined. On a roll call vote: AYES: Mr. Akovity, Ms. Matts, Mr. Gaffney, Mr. Talamini, Mr. Scerbo. Motion carried.

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Regular Education (continued)

- Kristen Hedden** Mr. Akovity moved and Mr. Gaffney seconded to approve the leave request of Ms. Kristen Hedden, Dogwood Hill School Teacher, for Federal Family Leave beginning on or about February 4, 2013 through on or about April 1, 2013. Thirty-five accumulated sick days will be used concurrent with this leave. On a roll call vote: AYES: Mr. Akovity, Ms. Matts, Mr. Gaffney, Mr. Talamini, Mr. Scerbo. Motion carried.
- Kristin Hedden** Mr. Akovity moved and Mr. Gaffney seconded to approve the request of Ms. Kristin Hedden, Dogwood Hill School Teacher, for NJ Family and Medical Leave from on or about April 2, 2013 through the end of the 2012/2013 school year. (This leave does not include salary, but continues health benefits.) On a roll call vote: AYES: Mr. Akovity, Ms. Matts, Mr. Gaffney, Mr. Talamini, Mr. Scerbo. Motion carried.
- Carol Lindsey** Mr. Akovity moved and Mr. Gaffney seconded to approve the request of Ms. Carol Lindsey, Cafeteria/Playground Aide at Manito School, for a leave without pay for January 18 through on or about January 22, 2013. On a roll call vote: AYES: Mr. Akovity, Ms. Matts, Mr. Gaffney, Mr. Talamini, Mr. Scerbo. Motion carried.
- Dr. Feifer** Mr. Akovity moved and Mr. Gaffney seconded to approve the appointment of Dr. Jeffrey P. Feifer as Interim Superintendent of Schools, effective on or about December 17, 2012 through June 30, 2013. On a roll call vote: AYES: Mr. Akovity, Ms. Matts, Mr. Gaffney, Mr. Talamini, Mr. Scerbo. Motion carried.
Mr. Akovity thanked Dr. Feifer for agreeing to accept the position.
- Amanda Steng** Mr. Akovity moved and Mr. Gaffney seconded to approve the appointment of Ms. Amanda Steng as Professional Development Chairperson, effective January 2, 2013 for the remainder of the 2012/2013 school year at prorated additional annual compensation of \$2,036. On a roll call vote: AYES: Mr. Akovity, Ms. Matts, Mr. Gaffney, Mr. Talamini, Mr. Scerbo. Motion carried.
- Job Description** Mr. Akovity moved and Mr. Gaffney seconded to approve the revised Job Description for Professional Development Chairperson. On a roll call vote: AYES: Mr. Akovity, Ms. Matts, Mr. Gaffney, Mr. Talamini, Mr. Scerbo. Motion carried.

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Regular Education (continued)

Caitlin Pinckney Mr. Akovity moved and Mr. Gaffney seconded to approve the appointment of Ms. Caitlin Pinckney, as a long term substitute Elementary School Teacher at Heights School effective on or about January 2, 2013 through on or about June 1, 2013 at a per diem salary of \$245.41. This appointment is contingent upon New Jersey Criminal Background Review, chemical screening, CPR/AED certification. (Ms. Pinckney will be a substitute teacher for Ms. Duno.) This appointment does not include health benefits. On a roll call vote: AYES: Mr. Akovity, Ms. Matts, Mr. Gaffney, Mr. Talamini, Mr. Scerbo. Motion carried.

Stephen Bontempo Mr. Akovity moved and Mr. Gaffney seconded to approve the extension of employment for Mr. Stephen Bontempo, long term substitute teacher, from February 8, 2013 through on or about March 28, 2012, at a per diem salary of \$245.41. This appointment does not include health benefits. On a roll call vote: AYES: Mr. Akovity, Ms. Matts, Mr. Gaffney, Mr. Talamini, Mr. Scerbo. Motion carried.

Alexis Darakjian Mr. Akovity moved and Mr. Gaffney seconded to approve the appointment of Ms. Alexis Darakjian, as a long term substitute Language Arts teacher at Valley Middle School, from on or about January 2, 2013 for the remainder of the school year, at a per diem salary of \$245.41. This appointment is contingent upon New Jersey Criminal Background Review, chemical screening, and CPR/AED certification. This appointment does not include health benefits. On a roll call vote: AYES: Mr. Akovity, Ms. Matts, Mr. Gaffney, Mr. Talamini, Mr. Scerbo. Motion carried.

Change in Training Mr. Akovity moved and Mr. Gaffney seconded to approve the change in training level and updated salary, effective February 1, 2013, for each teacher on the attached list. On a roll call vote: AYES: Mr. Akovity, Ms. Matts, Mr. Gaffney, Mr. Talamini, Mr. Scerbo. Motion carried.

Special Education

Linda Cooke Mr. Gaffney moved and Ms. Matts seconded to rescind the request of Ms. Linda Cooke, full time Classroom/Student Aide, for a day without pay for November 7, 2012, as approved in the October 16 Regular Monthly Meeting Agenda, Item VI.D. Due to Hurricane Sandy, Ms. Cooke's plans were cancelled. On a roll call vote: AYES: Ms. Matts, Mr. Akovity, Mr. Gaffney, Mr. Talamini, Mr. Scerbo. Motion carried.

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Special Education (continued)

Clare Waters Mr. Gaffney moved and Ms. Matts seconded to approve the request of Ms. Clare Waters, part-time Classroom/Student Aide at Valley Middle School, for a leave without pay from November 19 - 21, 2012. On a roll call vote: AYES: Ms. Matts, Mr. Akovity, Mr. Gaffney, Mr. Talamini, Mr. Scerbo. Motion carried.

Christie Choman Mr. Gaffney moved and Ms. Matts seconded to approve the appointment of Ms. Christie Choman as a part time Classroom/Student Aide at Manito School for one hour and 40 minutes per day at \$14.50 per hour, effective December 3, 2012. (This appointment in in addition to Ms. Choman's teaching responsibilities as appointed in July 26, 2012 Agenda.) On a roll call vote: AYES: Ms. Matts, Mr. Akovity, Mr. Gaffney, Mr. Talamini, Mr. Scerbo. Motion carried.

Geraldine Cortazzo Mr. Gaffney moved and Ms. Matts seconded to approve the request for Federal Family Leave for Ms. Geraldine Cortazzo, Manito School Teacher, from December 17, 2012 and continuing for approximately 12 weeks. (Accumulated sick days will be used concurrent with this leave.) On a roll call vote: AYES: Ms. Matts, Mr. Akovity, Mr. Gaffney, Mr. Talamini, Mr. Scerbo. Motion carried.

Carolyn Catenacci Mr. Gaffney moved and Ms. Matts seconded to approve the appointment of Ms. Carolyn Catenacci as a long term substitute Resource Center Teacher at Manito School, effective January 2, 2013 through on or about February 15, 2013, at a per diem salary of \$245.41. This appointment is contingent upon New Jersey Criminal Background Review, chemical screening, and CPR/AED certification. This appointment does not include health benefits. On a roll call vote: AYES: Ms. Matts, Mr. Akovity, Mr. Gaffney, Mr. Talamini, Mr. Scerbo. Motion carried.

Oakland ESL Program Mr. Gaffney moved and Ms. Matts seconded to approve the use of WIDA Model A assessment (<4.5) as entrance criteria for the Oakland E.S.L. Program; and, approve the use of Access for ELLS (≥4.5) and the WIDA Model A (>4.5) for exit Criteria. Additionally, exit criteria will include any two of the following: reading level, classroom achievement, and/or ESL teacher recommendation. On a roll call vote: AYES: Ms. Matts, Mr. Akovity, Mr. Gaffney, Mr. Talamini, Mr. Scerbo. Motion carried.

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Finance

October Payroll

Ms. Matts moved and Mr. Talamini seconded to approve the October 2012 certified gross (net & agency) payroll in the amount of \$1,459,451.51, as per the attached. On a roll call vote: AYES: Ms. Matts, Mr. Akovity, Mr. Gaffney, Mr. Talamini, Mr. Scerbo. Motion carried.

Board Secretary's Certification

Ms. Matts moved and Mr. Talamini seconded to approve the Board Secretary's certification to the Oakland Board of Education that, as of December 18, 2012 no line item account has encumbrances and expenditures, which, in total, exceed the line item appropriation in violation of NJAC 6A:23A-16.10(c)3; and further, Approve the Oakland Board of Education's certification that, after a review of the Board Secretary's and Board Treasurer's monthly financial reports and the advice of District officials, there is no reason to doubt that any major account or fund has been over-expended in violation of NJAC 6A:23A-16.10(c)4. On a roll call vote: AYES: Ms. Matts, Mr. Akovity, Mr. Gaffney, Mr. Talamini, Mr. Scerbo. Motion carried.

Bills List

Ms. Matts moved and Mr. Talamini seconded to approve the payment of the attached list of bills with the run date of December 18, 2012 when in proper legal form and subject to audit, provided funds are available in their respective accounts. On a roll call vote: AYES: Ms. Matts, Mr. Akovity, Mr. Gaffney, Mr. Talamini, Mr. Scerbo. Motion carried.

Financial Report

Ms. Matts moved and Mr. Talamini seconded to approve the Board Secretary's Financial Report for the month of October, 2012. On a roll call vote: AYES: Ms. Matts, Mr. Akovity, Mr. Gaffney, Mr. Talamini, Mr. Scerbo. Motion carried.

Treasurer of School Monies

Ms. Matts moved and Mr. Talamini seconded to approve the Treasurer of School Monies Report for the month of October, 2012. On a roll call vote: AYES: Ms. Matts, Mr. Akovity, Mr. Gaffney, Mr. Talamini, Mr. Scerbo. Motion carried.

Budget Transfers

Ms. Matts moved and Mr. Talamini seconded to approve November 1, 2012 through November 30, 2012 school year Budget appropriation transfers, as per the attached list. On a roll call vote: AYES: Ms. Matts, Mr. Akovity, Mr. Gaffney, Mr. Talamini, Mr. Scerbo. Motion carried.

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Finance (continued)

Clean Diesel Rebate Grant Ms. Matts moved and Mr. Talamini seconded to approve the submission of a Clean Diesel School Bus Rebate Grant to the USEPA, as per the attached. On a roll call vote: AYES: Ms. Matts, Mr. Akovity, Mr. Gaffney, Mr. Talamini, Mr. Scerbo. Motion carried.

Resolution Insurance Group Ms. Matts moved and Mr. Talamini seconded to approve the attached Resolution and Agreement for the Oakland Board of Education to renew membership in the Northeast Bergen County School Board Insurance Group for 2013 - 2016. On a roll call vote: AYES: Ms. Matts, Mr. Akovity, Mr. Gaffney, Mr. Talamini, Mr. Scerbo. Motion carried.

Ed Data Cooperative Bids Ms. Matts moved and Mr. Talamini seconded to approve the 2013-2014 cooperative bids prepared by Education Data Services, Inc. for General Classroom, Photograph, Science Supplies, Athletic, Custodial, Library, Physical Education, Technology, Health & Trainer, Audio Visual, Fine Art, Music, Computer/Toner, Elementary Teaching Aids, Special Needs, Rocketry and Language Arts. (These bids are effective from December 1, 2012 through November 30, 2013. On a roll call vote: AYES: Ms. Matts, Mr. Akovity, Mr. Gaffney, Mr. Talamini, Mr. Scerbo. Motion carried.

Dr. Feifer Signature Authorization Ms. Matts moved and Mr. Talamini seconded to authorize, in accordance with Board Policy, Dr. Jeffrey P. Feifer, Interim Superintendent, as an alternate to the Board Secretary, to sign school warrants, checks and withdrawals, effective January 1, 2013. On a roll call vote: AYES: Ms. Matts, Mr. Akovity, Mr. Gaffney, Mr. Talamini, Mr. Scerbo. Motion carried

**Transportation
Parent Contract**

Mr. Akovity moved and Mr. Gaffney seconded to approve the contract between the Oakland Board of Education and a parent of a student enrolled in an out-of-district school for transportation services to and from the school during the months of July and August 2012, at an estimated cost of \$279.60. On a roll call vote: AYES: Mr. Akovity, Mr. Gaffney, Ms. Matts, Mr. Talamini, Mr. Scerbo. Motion carried.

Parent Contract Mr. Akovity moved and Mr. Gaffney seconded to approve the contract between the Oakland Board of Education and a parent of a student enrolled in an out-of-district school for transportation services to and from the school during the 2012/2013 school year at an estimated school year cost of \$5,042.80. On a roll call vote: AYES: Mr. Akovity, Mr. Gaffney, Ms. Matts, Mr. Talamini, Mr. Scerbo. Motion carried.

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Transportation (continued)

Parent Contract Mr. Akovity moved and Mr. Gaffney seconded to approve the contract between the Oakland Board of Education and a parent of a student enrolled in an out-of-district school for transportation services to and from the school during the 2012/2013 school year at an estimated school year cost of \$6,270.82. On a roll call vote: AYES: Mr. Akovity, Mr. Gaffney, Ms. Matts, Mr. Talamini, Mr. Scerbo. Motion carried.

Parent Contract Mr. Akovity moved and Mr. Gaffney seconded to approve the contract between the Oakland Board of Education and a parent of a student enrolled in an out-of-district school for transportation services to and from the school during the 2012/2013 school year at an estimated school year cost of \$4,717.30. On a roll call vote: AYES: Mr. Akovity, Mr. Gaffney, Ms. Matts, Mr. Talamini, Mr. Scerbo. Motion carried.

Parent Contract Mr. Akovity moved and Mr. Gaffney seconded to approve the contract between the Oakland Board of Education and a parent of a student enrolled in an out-of-district school for transportation services to and from the school during the 2012/2013 school year at an estimated school year cost of \$3,117.40. On a roll call vote: AYES: Mr. Akovity, Mr. Gaffney, Ms. Matts, Mr. Talamini, Mr. Scerbo. Motion carried.

Policy

Concussions Mr. Gaffney moved and Mr. Talamini seconded to approve for second and final reading Policy #5141.8 (NJSBA)/#2431.4 (SEA), entitled *Prevention and Treatment of Sports-Related Concussions and Head Injuries*. (This Policy, when approved with a second reading, shall replace the Board's existing Policy of the same title and file codes.) On a roll call vote: AYES: Mr. Gaffney, Mr. Akovity, Ms. Matts, Mr. Talamini, Mr. Scerbo. Motion carried.

Payment of Claims Mr. Gaffney moved and Mr. Talamini seconded to approve for second and final reading Policy #3326(NJSBA)/#6470 (SEA), entitled *Payment of Claims*. (This Policy, when approved with a second reading, shall replace the Board's existing Policy of the same title and file codes.) On a roll call vote: AYES: Mr. Gaffney, Mr. Akovity, Ms. Matts, Mr. Talamini, Mr. Scerbo. Motion carried.

School Nutrition Mr. Gaffney moved and Mr. Talamini seconded to approve for second and final reading Policy #3542.1(NJSBA)/#8505 (SEA), entitled *School Nutrition*. (This Policy, when approved with a second reading, shall replace the Board's existing Policy of the same title and file codes.) On a roll call vote: AYES: Mr. Gaffney, Mr. Akovity, Ms. Matts, Mr. Talamini, Mr. Scerbo. Motion carried.

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Policy (continued)

Pupil Assessment Mr. Gaffney moved and Mr. Talamini seconded to approve for second and final reading Policy #5120.2(NJSBA)/#2622 (SEA), entitled *Pupil Assessment*. (This Policy, when approved with a second reading, shall replace the Board's existing Policy of the same title and file codes.) On a roll call vote: AYES: Mr. Gaffney, Mr. Akovity, Ms. Matts, Mr. Talamini, Mr. Scerbo. Motion carried.

Board Member Qualifications, Prohibited Acts, and Code of Ethics Mr. Gaffney moved and Mr. Talamini seconded to approve for second and final reading Policy #9111(NJSBA)/#0142 (SEA), entitled *Board Member Qualifications, Prohibited Acts, and Code of Ethics*. (This and Policy, when approved with a second reading, shall replace the Board's existing Policy of the same title and file codes.) On a roll call vote: AYES: Mr. Gaffney, Mr. Akovity, Ms. Matts, Mr. Talamini, Mr. Scerbo. Motion carried.

Pupil Discipline/Code of Conduct Mr. Gaffney moved and Mr. Talamini seconded to approve for second and final reading Policy #5131(NJSBA)/#5600 (SEA), entitled *Pupil Discipline/Code of Conduct*. (This Policy, when approved with a second reading, shall replace the Board's existing Policy of the same title and file codes.) On a roll call vote: AYES: Mr. Gaffney, Mr. Akovity, Ms. Matts, Mr. Talamini, Mr. Scerbo. Motion carried.

Acceptable Use of Computer Network Mr. Gaffney moved and Mr. Talamini seconded to approve for second and final reading Policy #6142.11(NJSBA)/#2361 (SEA), entitled *Acceptable Use of Computer Networks/Computers and Resources*. (This Policy, when approved with a second reading, is a new Policy to be added to the Board's Governing Manual.) On a roll call vote: AYES: Mr. Gaffney, Mr. Akovity, Ms. Matts, Mr. Talamini, Mr. Scerbo. Motion carried.

Audience Participation

Ms. Matts moved and Mr. Talamini seconded to open meeting to public participation. On a voice vote: ALL AYES.

Meeting opened to the public at 8:25 PM

A parent, Mr. Folkerts, added his personal thanks to Dr. Heflich for his years of service.

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Audience Participation (continued)

Ms. Visconti thanked Dr. Heflich for his years of service to the community.

Ms. Matts moved and Mr. Talamini seconded to close meeting to public participation. On a voice vote: ALL AYES.

Meeting closed to the public at 8:28 PM

EXECUTIVE SESSION

Mr. Gaffney moved and Ms. Matts seconded that it be resolved:
WHEREAS, The Board of Education must discuss the Chief School Administrator Search and conduct interviews, and
WHEREAS, the aforesaid subjects are not appropriate subjects to be discussed in a public meeting; and
WHEREAS, the aforesaid subjects to be discussed are within the exemptions that are permitted to be discussed and acted upon in closed executive session pursuant to P.L. 1975, Chapter 231, it is therefore
RESOLVED, that the aforesaid subjects shall be discussed in a closed executive session by this Board and administrative staff as follows:

1. Wednesday January 23, 2013 - 6:00 pm
2. Thursday January 24, 2013 - 7:00 pm
3. Tuesday February 5, 2013 - 6:00 pm
4. Thursday February 7, 2013 - 7:00 pm

Information pertaining thereto will be made available to the public as soon thereafter as possible and once the reasons for nondisclosure no longer exist.
On a roll call vote: AYES: Mr. Akovity, Mr. Gaffney, Ms. Matts, Mr. Scerbo, Mr. Talamini. Motion carried.

Adjournment

Ms. Matts moved and Mr. Talamini seconded to adjourn meeting.
On a voice vote: ALL AYES.

Meeting was adjourned at 8:30 PM

Respectfully submitted,

Ms. Joan C. Dunn
Board Secretary/Business Administrator