

**BOARD OF EDUCATION
OAKLAND, NEW JERSEY**

March 19, 2013

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Meeting A Regular Monthly Meeting of the Board of Education was held at the Valley Middle School on the above date. The meeting was called to order at 7:30 PM by Mr. Scerbo.

Meeting Notice Mr. Scerbo led those present in the Pledge of Allegiance and read the Open Public Meetings announcement as follows: The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Oakland Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted on March 1, 2013 in the Municipal Building, the Board Offices, all school offices and copies sent to newspapers serving Oakland: The Record, Ridgewood News and Suburban News. The Board reserves the right to limit public discussion of personnel items, so as to preserve individual privacy.

The Board appreciates the concerns and comments expressed by the public and will take them into consideration. However, please remain advised that, neither the Board nor the administration may comment on or respond to public inquiries or statements regarding any internal personnel matters involving a District employee.

Please be further advised that there is no privilege or qualified privilege with regard to any statements that you make before the Board of Education. Furthermore, in addition to their respective rights to privacy, employees of this school district retain all rights regarding defamation and slander according the laws of New Jersey.

Roll Call The following members were present: Mr. Akovity, Mr. Gaffney, Ms. Matts, Mr. Scerbo, Mr. Talamini Also present were Dr. Jeffrey P. Feifer, Interim Superintendent of Schools, Ms. Joan C. Dunn, Business Administrator/Board Secretary, and approximately 50 members of the public.

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Report of the Superintendent of Schools
Recognition of Future City Competition National Award Winners

- Welcome and Congratulations - *Dr. Jeffrey Feifer*
- Comments and Introductions - *Ms. Judith Vihonski*
- Presentation of Byen Vann - *Anna Butler, Padraic Burns, Sophia Kotik*
- Proclamation - *Bergen County Executive Kathleen Donovan*
- Recognition by Board of Education - Presentation of Award Trophies
Mr. John A. Scerbo, Board President
Mr. Robert Akovity, Board Member and Volunteer Mentor

Introduction of Superintendent of Schools Designee

- Overview of Process - *Dr. Jeffrey Feifer*
- Introduction - *Mr. John A. Scerbo, Board President*
- Comments by Superintendent Designee - *Dr. Gina Coffaro*
- Questions from Audience
- Summary - *Dr. Jeffrey Feifer*

School Business Administrator Designee

Mr. Bleeker was unable to attend, but will be at the March 27 Meeting

Principal/Liaison Reports

- Ms. Rockefeller - NJ ASK Update
- Ms. Ciambra - School Updates, Highlights, Commendations
- Mr. Clark - School Updates, Highlights, Commendations; HIB Report
- Mr. Silverstein - School Updates, Highlights, Commendations
- Mr. Desiderio/ - School Updates, Highlights, Commendations
Ms. Christiano

The Proposed 2013/2014 School District Budget

Public Hearing:	March 27, 2013	7:30 pm
PTO Council-Sponsored District Budget Presentation:	April 1, 2013	7:00 pm
Board Elections:	April 16, 2013	2:00 - 9:00 pm

Audience Participation

Ms. Matts moved and Mr. Akovity seconded to open meeting for public comment on the Agenda of this meeting. On a roll call vote: AYES: Mr. Akovity, Mr. Gaffney, Ms. Matts, Mr. Talamini, Mr. Scerbo. Motion carried.

Open to Public at 8:35 PM

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There was no comment at this time.

Ms. Matts moved and Mr. Akovity seconded to close meeting for public comment on the Agenda of this meeting. On a roll call vote: AYES: Mr. Akovity, Mr. Gaffney, Ms. Matts, Mr. Talamini, Mr. Scerbo. Motion carried.

Closed to Public at 8:35 PM

Minutes

**Work Session/
Special Meeting
2/12/13**

Ms. Matts moved and Mr. Talamini seconded to approve the minutes of the Work Session/Special Meeting of February 12, 2013. On a roll call vote: AYES: Mr. Akovity, Mr. Gaffney, Ms. Matts, Mr. Talamini, Mr. Scerbo. Motion carried.

**Executive Session
2/12/13**

Ms. Matts moved and Mr. Talamini seconded to approve the minutes of the Executive Session of February 12, 2013. On a roll call vote: AYES: Mr. Akovity, Mr. Gaffney, Ms. Matts, Mr. Talamini, Mr. Scerbo. Motion carried.

**Regular Monthly
2/12/13**

Ms. Matts moved and Mr. Talamini seconded to approve the minutes of the Regular Monthly Meeting of February 12, 2013. On a roll call vote: AYES: Mr. Akovity, Mr. Gaffney, Ms. Matts, Mr. Talamini, Mr. Scerbo. Motion carried.

**Special Meeting
2/26/13**

Ms. Matts moved and Mr. Talamini seconded to approve the minutes of the Special Meeting of February 26, 2013. On a roll call vote: AYES: Mr. Gaffney, Ms. Matts, Mr. Talamini, Mr. Scerbo. Motion carried. ABSTAINED: Mr. Akovity.

**Executive Session
2/26/13**

Ms. Matts moved and Mr. Talamini seconded to approve the minutes of the Executive Session of February 26, 2013. On a roll call vote: AYES: Mr. Gaffney, Ms. Matts, Mr. Talamini, Mr. Scerbo. Motion carried. ABSTAINED: Mr. Akovity.

Buildings & Grounds

Safety Drill Report

Mr. Talamini moved and Ms. Matts seconded to approve the safety drill report for the month of February. On a roll call vote: AYES: Mr. Talamini, Mr. Akovity, Mr. Gaffney, Ms. Matts, Mr. Scerbo. Motion carried.

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Buildings & Grounds (continued)

VMS Blinds Mr. Talamini Moved and Ms. Matts seconded to approve the purchase of window blinds for Valley Middle School from The Liberty Group under Ed Data Cooperative Contract #4475, as per the attached. On a roll call vote: AYES: Mr. Talamini, Mr. Akovity, Mr. Gaffney, Ms. Matts, Mr. Scerbo. Motion carried.

Cafeteria

Cafeteria Report Ms. Matts moved and Mr. Talamini seconded to approve the cafeteria report for the month of February 2013. On a roll call vote: AYES: Ms. Matts, Mr. Akovity, Mr. Gaffney, Mr. Talamini, Mr. Scerbo. Motion carried.

Bills List

Ms. Matts moved and Mr. Talamini seconded to approve the payment of the attached list of bills for March 2013 when in proper legal form and subject to audit, provided funds are available in their respective accounts. On a roll call vote: AYES: Ms. Matts, Mr. Akovity, Mr. Gaffney, Mr. Talamini, Mr. Scerbo. Motion carried.

Regular Education

Gina Coffaro Mr. Akovity moved and Mr. Gaffney seconded to approve the contract of Dr. Gina Coffaro, Superintendent of Schools, effective July 1, 2013. On a roll call vote: AYES: Mr. Akovity, Ms. Matts, Mr. Gaffney, Mr. Talamini, Mr. Scerbo. Motion carried.

Kyle Bleeker

Mr. Akovity moved and Ms. Matts seconded to approve the contract of Mr. Kyle Bleeker, School Business Administrator/Board Secretary, effective July 1, 2013. On a roll call vote: AYES: Mr. Akovity, Ms. Matts, Mr. Gaffney, Mr. Talamini, Mr. Scerbo. Motion carried.

Spring Conferences Mr. Akovity moved and Ms. Matts seconded to approve the elimination of Minimum Days on April 16, 17, and 18 for Spring Conferences. On a roll call vote: AYES: Mr. Akovity, Ms. Matts, Mr. Gaffney, Mr. Talamini, Mr. Scerbo. Motion carried.

Ms. Matts highlighted that this will increase the amount of instructional time for students.

**Curriculum
Secretary Position**

Mr. Akovity moved and Ms. Matts seconded to approve the change of time for the position of Curriculum Secretary from .8 to 1.0, effective April 15, 2013. On a roll call vote: AYES: Mr. Akovity, Ms. Matts, Mr. Gaffney, Mr. Talamini, Mr. Scerbo. Motion carried.

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Regular Education (continued)

Cheryl Morris Mr. Akovity moved and Ms. Matts seconded to approve the Change in Assignment for Cheryl Morris from Twelve-Month School Secretary at Dogwood Hill Elementary School to Twelve-Month Secretary, Curriculum Office, effective April 15, 2013. On a roll call vote: AYES: Mr. Akovity, Ms. Matts, Mr. Gaffney, Mr. Talamini, Mr. Scerbo. Motion carried.

Josephine Capizzi Mr. Akovity moved and Ms. Matts seconded to approve the Change in Assignment for Josephine Capizzi from .8 Secretary, Curriculum Office, to Full-Time, Twelve-Month School Secretary at Dogwood Hill Elementary School, effective April 15, 2013. On a roll call vote: AYES: Mr. Akovity, Ms. Matts, Mr. Gaffney, Mr. Talamini, Mr. Scerbo. Motion carried.

**2013/2014
School Calendar** Mr. Akovity moved and Ms. Matts seconded to Approve the 2013/2014 School Year Calendar, as per the attached. On a roll call vote: AYES: Mr. Akovity, Ms. Matts, Mr. Gaffney, Mr. Talamini, Mr. Scerbo. Motion carried.

Substitutes Mr. Akovity moved and Ms. Matts seconded to approve the appointment of daily substitute personnel, including teachers, nurses, teacher aides, playground/cafeteria aides, secretaries, vehicle drivers, technology aides and custodians for the 2012/2013 school year, subject to New Jersey Department of Education Criminal History Review (NJSA 18A:6-7.2) and Chemical Screening, if newly employed by the District, as per the attached lists. On a roll call vote: AYES: Mr. Akovity, Ms. Matts, Mr. Gaffney, Mr. Talamini, Mr. Scerbo. Motion carried.

**Conferences/
Workshops** Mr. Akovity moved and Mr. Matts seconded to approve staff participation in professional conferences/workshops outside the District, as per the attached. On a roll call vote: AYES: Mr. Akovity, Ms. Matts, Mr. Gaffney, Mr. Talamini, Mr. Scerbo. Motion carried.

Field Trips Mr. Akovity moved and Ms. Matts seconded to approve the field trips for students in the Oakland School District for the 2012/2013 school year, as per the attached. On a roll call vote: AYES: AYES: Mr. Akovity, Ms. Matts, Mr. Gaffney, Mr. Talamini, Mr. Scerbo. Motion carried.

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Regular Education (continued)

Library/Media Center Report Mr. Akovity moved and Ms. Matts seconded to approve the monthly Library/Media Center Report for February 2013, as per the attached. On a roll call vote: AYES: Mr. Akovity, Ms. Matts, Mr. Gaffney, Mr. Talamini, Mr. Scerbo. Motion carried.

Nursing Services Mr. Akovity moved and Ms. Matts seconded to approve the Nursing Services Report for February 2013, as per the attached. On a roll call vote: AYES: Mr. Akovity, Ms. Matts, Mr. Gaffney, Mr. Talamini, Mr. Scerbo. Motion carried.

HIB Report Mr. Akovity moved and Ms. Matts seconded to approve the HIB Report for February 2013 as follows:

Number of HIB Investigations - 1
Number of Affirmed HIB Incidents - 0

On a roll call vote: AYES: Mr. Akovity, Ms. Matts, Mr. Gaffney, Mr. Talamini, Mr. Scerbo. Motion carried.

Jill Oberoi Mr. Akovity moved and Ms. Matts seconded to approve the appointment of Ms. Jill Oberoi as a substitute teacher aide and playground cafeteria aide retroactive to October 2012 through the end of the 2012/2013 school year. On a roll call vote: AYES: Mr. Akovity, Ms. Matts, Mr. Gaffney, Mr. Talamini, Mr. Scerbo. Motion carried.

Track Schedule Mr. Akovity moved and Ms. Matts seconded to approve the 2012/2013 Valley Middle School Interscholastic Track Schedule, as per the attached. On a roll call vote: AYES: Mr. Akovity, Ms. Matts, Mr. Gaffney, Mr. Talamini, Mr. Scerbo. Motion carried.

Track Officials Mr. Akovity moved and Ms. Matts seconded to approve the appointment of the following as Valley Middle School Interscholastic Track and Field Officials for the 2012/2013 Season, at the Board approved \$42 per game, upon submission of an approved voucher:

Mr. John Messina	Mr. Jason Clark	Mr. Leonard Parra
Ms. Ellen Mihovics	Ms. Jill Jeune	Ms. Steven Cohen
Mr. Matt Myones	Ms. Erin Sterbinsky	Ms. Robyn Greenwald
Ms. Stacy Kasper	Ms. Alexis Darakjian	Mr. Jay Anspach
Mr. Greg Hansen		

On a roll call vote: AYES: Mr. Akovity, Ms. Matts, Mr. Gaffney, Mr. Talamini, Mr. Scerbo. Motion carried.

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Regular Education (continued)

Tammy Greulich Mr. Akovity moved and Ms. Matts seconded to approve the request of Ms. Tammy Greulich, Playground/Cafeteria Aide, for a leave without pay from March 19 through March 22, 2013. On a roll call vote: AYES: Mr. Akovity, Ms. Matts, Mr. Gaffney, Mr. Talamini, Mr. Scerbo. Motion carried.

Janet Leogrande Mr. Akovity moved and Ms. Matts seconded to approve the request of Ms. Janet Leogrande, Playground/Cafeteria Aide, for a leave without pay on Tuesday, February 12, 2013. On a roll call vote: AYES: Mr. Akovity, Ms. Matts, Mr. Gaffney, Mr. Talamini, Mr. Scerbo. Motion carried.

Mary Cleary Mr. Akovity moved and Ms. Matts seconded to approve the request of Ms. Mary Cleary, Playground/Cafeteria Aide, for a leave without pay on Thursday, March 7, 2013. On a roll call vote: AYES: Mr. Akovity, Ms. Matts, Mr. Gaffney, Mr. Talamini, Mr. Scerbo. Motion carried.

Home Instruction Mr. Akovity moved and Ms. Matts seconded to approve Home Instruction for one elementary school student with an effective date of March 11, 2013 for an indefinite period of time. On a roll call vote: AYES: Mr. Akovity, Ms. Matts, Mr. Gaffney, Mr. Talamini, Mr. Scerbo. Motion carried.

Heather Meyers Mr. Akovity moved and Ms. Matts seconded to approve the appointment of Ms. Heather Meyers to provide Home Instruction for one elementary school student with an effective date of March 11, 2013 for an indefinite period of time. On a roll call vote: AYES: Mr. Akovity, Ms. Matts, Mr. Gaffney, Mr. Talamini, Mr. Scerbo. Motion carried.

Leigh McMichael Mr. Akovity moved and Ms. Matts seconded to approve the appointment of Ms. Leigh McMichael to provide Home Instruction for one elementary school student with an effective date of March 11, 2013 for an indefinite period of time. On a roll call vote: AYES: Mr. Akovity, Ms. Matts, Mr. Gaffney, Mr. Talamini, Mr. Scerbo. Motion carried.

Home Instruction Mr. Akovity moved and Ms. Matts seconded to approve the home instruction for one elementary school student with an effective date of March 8, 2013 for an indefinite period of time. On a roll call vote: AYES: Mr. Akovity, Ms. Matts, Mr. Gaffney, Mr. Talamini, Mr. Scerbo. Motion carried.

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Regular Education (continued)

Mallory Griffith Mr. Akovity moved and Ms. Matts seconded to approve the appointment Ms. Mallory Griffith as a Home Instructor for one elementary school student with an effective date of March 8, 2013, for an indefinite period of time. On a roll call vote: AYES: Mr. Akovity, Ms. Matts, Mr. Gaffney, Mr. Talamini, Mr. Scerbo. Motion carried.

Re-enrollment of Manito Student Mr. Akovity moved and Ms. Matts seconded to acknowledge the re-enrollment of one student residing in the Manito School area for the remainder of the 2012/2013 school year, effective March 13, 2013. On a roll call vote: AYES: Mr. Akovity, Ms. Matts, Mr. Gaffney, Mr. Talamini, Mr. Scerbo. Motion carried.

Elizabeth Stober Mr. Akovity moved and Ms. Matts seconded to approve the request from Ms. Elizabeth Stober, Playground/Cafeteria Aide for the following days without pay due to illness: September 10, 2012, January 3, January 17, January 25, February 25, February 27, March 7, and March 13, 2013. On a roll call vote: AYES: Mr. Akovity, Ms. Matts, Mr. Gaffney, Mr. Talamini, Mr. Scerbo. Motion carried.

Brigida Caruso Mr. Akovity moved and Ms. Matts seconded to approve the retirement/resignation of Ms. Brigida Caruso, Confidential Secretary for the School Business Administrator/Payroll-Benefits, effective June 1, 2013. On a roll call vote: AYES: Mr. Akovity, Ms. Matts, Mr. Gaffney, Mr. Talamini, Mr. Scerbo. Motion carried.

Mr. Scerbo thanked Ms. Caruso for her years of service to the District.

Resolution Mr. Akovity moved and Ms. Matts seconded to approve the attached Resolution authorizing the approval of the attached Revised Addendum to the Collective Negotiations Agreement between the Oakland Board of Education and the Oakland Education Association for the 2010-2011 through 2012-2013 school years with regards to summer 2013 hours for the District Coordinator of Technology Education and Information Services. On a roll call vote: AYES: Mr. Akovity, Ms. Matts, Mr. Gaffney, Mr. Talamini, Mr. Scerbo. Motion carried.

Ruth Kokkinakis Mr. Akovity moved and Ms. Matts seconded to approve a request for Ms. Ruth Kokkinakis, Teacher at Valley Middle School, for a leave without pay on the following days: February 6, 2013 (a.m. only) and two full days on March 11 and 14, 2013. On a roll call vote: AYES: Mr. Akovity, Ms. Matts, Mr. Gaffney, Mr. Talamini, Mr. Scerbo. Motion carried.

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Special Education

Tracey O'Boyle

Mr. Gaffney moved and Mr. Talamini Seconded to approve the appointment of Ms. Tracey O'Boyle as a Home Program Instructor for the remainder of the 2012/2013 school year, at an hourly rate of \$40.00. This appointment is contingent upon satisfactory completion of all employment requirements. On a roll call vote: AYES: Mr. Gaffney, Mr. Akovity, Ms. Matts, Mr. Talamini, Mr. Scerbo. Motion carried.

Natalie Albanese

Mr. Gaffney moved and Mr. Talamini Seconded to approve the appointment of Ms. Natalie Albanese as a Home Program Instructor for the remainder of the 2012/2013 school year, at an hourly rate of \$40.00. This appointment is contingent upon satisfactory completion of all employment requirements. On a roll call vote: AYES: Mr. Gaffney, Mr. Akovity, Ms. Matts, Mr. Talamini, Mr. Scerbo. Motion carried.

Christie Choman

Mr. Gaffney moved and Mr. Talamini Seconded to approve an additional 40 minutes per day of student aide time for Ms. Christie Choman, at a rate of \$14.50 per hour, to be pro-rated effective April 1, 2013. On a roll call vote: AYES: Mr. Gaffney, Mr. Akovity, Ms. Matts, Mr. Talamini, Mr. Scerbo. Motion carried.

Christie Choman

Mr. Gaffney moved and Mr. Talamini Seconded to approve a change in the teaching/aide schedule of Ms. Christie Choman from 9:07 a.m. - 1:47 pm daily (23 hours, 20 minutes per week) to 9:17 a.m. - 2:27 p.m. daily (25 hours, 50 minutes per week), effective April 1, 2013. On a roll call vote: AYES: Mr. Gaffney, Mr. Akovity, Ms. Matts, Mr. Talamini, Mr. Scerbo. Motion carried.

Mallory Griffith

Mr. Gaffney moved and Mr. Talamini Seconded to approve to extend the per period pay rate of \$26.80 for Ms. Mallory Griffith for one additional period of teaching three times per week from February 5 to March 8, 2013. On a roll call vote: AYES: Mr. Gaffney, Mr. Akovity, Ms. Matts, Mr. Talamini, Mr. Scerbo. Motion carried.

**Finance
Payroll**

Ms. Matts moved and Mr. Talamini seconded to approve the February 2013 certified gross (net & agency) payroll in the amount of \$1,477,987.97 as per the attached. On a roll call vote: AYES: Ms. Matts, Mr. Akovity, Mr. Gaffney, Mr. Talamini, Mr. Scerbo. Motion carried.

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Finance Education

**Board Secretary's
Certification**

Ms. Matts moved and Mr. Talamini seconded that The Board of Education acknowledges and accepts the certification from the Board Secretary that as of January 31, 2013 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(c)3.

The Oakland Board of Education acknowledges that it receives and accepts the reports of the School Business Administrator/Board Secretary for the month ending January 31, 2013 and certifies that the reports indicate that no major account or fund is over expended in violation of N.J.A.C. 6A:23A-16.10(c)4 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Bills List

Ms. Matts moved and Mr. Talamini seconded to approve the payment of the attached list of bills with the run date of March 19, 2013 when in proper legal form and subject to audit, provided funds are available in their respective accounts. On a roll call vote: AYES: Ms. Matts, Mr. Akovity, Mr. Gaffney, Mr. Talamini, Mr. Scerbo. Motion carried.

**Board Secretary's
Report**

Ms. Matts moved and Mr. Talamini seconded to approve the Board Secretary's Financial Report for the month of January, 2013. On a roll call vote: AYES: Ms. Matts, Mr. Akovity, Mr. Gaffney, Mr. Talamini, Mr. Scerbo. Motion carried.

**Treasurer of
School Monies
Report**

Ms. Matts moved and Mr. Talamini seconded to approve the Treasurer of School Monies Report for the month of January, 2013. On a roll call vote: AYES: Ms. Matts, Mr. Akovity, Mr. Gaffney, Mr. Talamini, Mr. Scerbo. Motion carried.

Transfers

Ms. Matts moved and Mr. Talamini seconded to approve the budgetary transfers for January and February 2013, as per the attached lists. On a roll call vote: AYES: Ms. Matts, Mr. Akovity, Mr. Gaffney, Mr. Talamini, Mr. Scerbo. Motion carried.

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**Transportation
Region 1**

Mr. Akovity moved and Mr. Gaffney seconded to approve that It Be Resolved that the Oakland Board of Education does hereby approve an agreement with the Region 1/Mahwah Board of Education, a Coordinated Transportation Services Agency, for the purpose of transporting students in accordance with Chapter 53, P.L. 1997 for the 2013/2014 school year. The services to be provided include, but are not limited to, the coordinated transportation of public, nonpublic and special education students.

Be It Further Resolved, that the Oakland Board of Education agrees to abide by the Transportation Services Agreement as published by the Region 1/Mahwah Board of Education and attached to this Agenda. On a roll call vote: AYES: Mr. Akovity, Mr. Gaffney, Ms. Matts, Mr. Talamini, Mr. Scerbo. Motion carried.

**Policy
Distribution of
Materials**

Mr. Akovity moved and Mr. Gaffney seconded to approve for first reading Policy #1140(NJSBA)/#5721(SEA), entitled *Distribution of Materials by Pupils and Staff*. (This Policy, when approved with a second reading, shall replace the Board's existing Policy of the same title and file codes.) On a roll call vote: AYES: Mr. Akovity, Mr. Gaffney, Ms. Matts, Mr. Talamini, Mr. Scerbo. Motion carried.

Mr. Akovity suggested adding language so that any costs of distribution would be the responsibility of the organization. It was agreed to add this language to the policy.

Consent Form

Mr. Akovity moved and Mr. Gaffney seconded to approve the *Distribution of Materials Consent Form* to accompany Policy #1140, *Distribution of Materials by Pupils and Staff*. On a roll call vote: AYES: Mr. Akovity, Mr. Gaffney, Ms. Matts, Mr. Talamini, Mr. Scerbo. Motion carried.

Audience Participation

Ms. Matts moved and Mr. Akovity seconded to open meeting to public participation. On a voice vote: ALL AYES.

Meeting opened to the public at 8:45 PM

Mr. Folkerts asked whether minimum day elimination was a response to all of the snow/Sandy days. Dr. Feifer responded that it was an attempt to recapture additional instructional time.

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Audience Participation (continued)

Ms. Matts moved and Mr. Talamini seconded to close meeting to public participation. On a voice vote: ALL AYES.

Meeting closed to the public at 8:45PM

Adjournment

Ms. Matts moved and Mr. Talamini seconded to adjourn meeting. On a voice vote: ALL AYES.

Meeting was adjourned at 8:45 PM

Respectfully submitted,

Ms. Joan C. Dunn
Board Secretary/Business Administrator