

**BOARD OF EDUCATION  
OAKLAND, NEW JERSEY**

January 18, 2011  
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**Meeting** A Regular Monthly Meeting of the Board of Education was held at the Valley Middle School on the above date. The meeting was called to order at 7:35 PM by Mr. Scerbo.

**Flag Salute** The salute to the flag was led by Mr. Scerbo.

**Meeting Notice** Legal notice of the meeting was posted and the press was notified as required by law.

**Roll Call** The following members were present: Mr. Gaffney, Mr. Scerbo, Mr. Talamini. Also present were Mr. James Davis, Business Administrator/Board Secretary, Dr. Richard G. Heflich, Superintendent of Schools and 11 members of the public and 5 administrators. ABSENT: Mr. Akovity, Ms. Matts.

**Report of the  
Superintendent**

- January - *School Board Recognition Month*  
Thank you for serving your community:

*Mr. John Scerbo*

*Ms. Jennifer Matts*

*Mr. James Gaffney*

*Mr. Russell Talamini*

*Mr. Robert Akovity*

- Professional Development Program  
January 17, 2011

**Audience  
Participation** Mr. Gaffney moved and Mr. Talamini seconded to open the meeting for public comment on the Agenda of this meeting.

None

**Close for Public  
Comment** Mr. Gaffney moved and Mr. Talamini seconded to close meeting for public comment on the Agenda of this meeting.

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**Minutes**

**Public Work Sess.  
12/14/10** Mr. Gaffney moved and Mr. Talamini seconded to approve the minutes of the Public Work Session of December 14, 2010. On a roll call vote: AYES: Mr. Gaffney, Mr. Talamini, Mr. Scerbo. Motion carried. ABSENT: Mr. Akovity, Ms. Matts.

**Public Work Sess.  
Executive Session  
12/14/10** Mr. Gaffney moved and Mr. Talamini seconded to approve the minutes of the Executive Session of the Public Work Session of December 14, 2010. On a roll call vote: AYES: Mr. Gaffney, Mr. Talamini, Mr. Scerbo. Motion carried. ABSENT: Mr. Akovity, Ms. Matts.

**Regular Mthly.  
12/14/10** Mr. Gaffney moved and Mr. Talamini seconded to approve the minutes of the Regular Monthly Meeting of December 14, 2010. On a roll call vote: AYES: Mr. Gaffney, Mr. Talamini, Mr. Scerbo. Motion carried. ABSENT: Mr. Akovity, Ms. Matts.

**Buildings & Grounds**

**Safety Drill  
Report** Mr. Talamini moved and Mr. Gaffney seconded to approve the safety drill report for the month of December. On a roll call vote: AYES: Mr. Talamini, Mr. Gaffney, Mr. Scerbo. Motion carried. ABSENT: Mr. Akovity, Ms. Matts.

**Cafeteria**

**Cafeteria Report** Mr. Gaffney moved and Mr. Talamini seconded to approve the cafeteria report for the month of December 2010. On a roll call vote: AYES: Mr. Gaffney, Mr. Talamini, Mr. Scerbo. Motion carried. ABSENT: Mr. Akovity, Ms. Matts.

**List of Bills**

Mr. Gaffney moved and Mr. Talamini seconded to approve the payment of the attached list of bills for January 2011 when in proper legal form and subject to audit, provided funds are available in their respective accounts. On a roll call vote: AYES: Mr. Gaffney, Mr. Talamini, Mr. Scerbo. Motion carried. ABSENT: Mr. Akovity, Ms. Matts.

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**Regular Education  
Substitutes**

Mr. Talamini moved and Mr. Gaffney seconded to approve the appointment of the following daily substitute personnel, including teachers, nurses, teacher aides, playground/cafeteria aides, secretaries, vehicle drivers, technology aides and custodians for the 2010/2011 school year, subject to New Jersey Department of Education Criminal History Review (NJSA 18A:6-7.2) and Chemical Screening, if newly employed by the District, as per the attached list. On a roll call vote: AYES: Mr. Gaffney, Mr. Talamini, Mr. Scerbo. Motion carried. ABSENT: Mr. Akovity, Ms. Matts.

**Conferences/  
Workshops**

Mr. Talamini moved and Mr. Gaffney seconded to approve staff participation in professional conferences/workshops outside the District, as per attached. On a roll call vote: AYES: Mr. Gaffney, Mr. Talamini, Mr. Scerbo. Motion carried. ABSENT: Mr. Akovity, Ms. Matts.

**Nursing Services  
Report**

Mr. Talamini moved and Mr. Gaffney seconded to approve the Nursing Services Report for December 2010, as per the attached. On a roll call vote: AYES: Mr. Gaffney, Mr. Talamini, Mr. Scerbo. Motion carried. ABSENT: Mr. Akovity, Ms. Matts.

**Field Trips**

Mr. Talamini moved and Mr. Gaffney seconded to approve the field trips for students in the Oakland School District for the 2010/2011 school year, as per the attached. On a roll call vote: AYES: Mr. Gaffney, Mr. Talamini, Mr. Scerbo. Motion carried. ABSENT: Mr. Akovity, Ms. Matts.

**N. Vandegrift**

Mr. Talamini moved and Mr. Gaffney seconded to approve the employment of Ms. Nancy I. Vandegrift, retired Bookkeeper, for interim work during January/February at a per diem salary of \$232.77, upon submission of an approved voucher. (Ms. Eva Lonsky's, last day of employment was January 7, 2011.) On a roll call vote: AYES: Mr. Gaffney, Mr. Talamini, Mr. Scerbo. Motion carried. ABSENT: Mr. Akovity, Ms. Matts.

**Donations to  
Valley Middle  
School**

Mr. Talamini moved and Mr. Gaffney seconded to accept, with appreciation, the donation of a preowned refrigerator and microwave for use in the Valley Middle School Home Arts Laboratory (Room 100). On a roll call vote: AYES: Mr. Gaffney, Mr. Talamini, Mr. Scerbo. Motion carried. ABSENT: Mr. Akovity, Ms. Matts.

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**Regular Education (continued)**

**Donation - Paper** Mr. Talamini moved and Mr. Gaffney seconded to accept, with appreciation, the donation of 20 cases of paper from Mindray North America, Mahwah, NJ. On a roll call vote: AYES: Mr. Gaffney, Mr. Talamini, Mr. Scerbo. Motion carried. ABSENT: Mr. Akovity, Ms. Matts.

**Family Life Curriculum** Mr. Talamini moved and Mr. Gaffney seconded to approve the revised Family Life Curriculum Unit for implementation during the 2010/2011 school year. On a roll call vote: AYES: Mr. Gaffney, Mr. Talamini, Mr. Scerbo. Motion carried. ABSENT: Mr. Akovity, Ms. Matts.

**Home Instruction** Mr. Talamini moved and Mr. Gaffney seconded to approve home instruction for one middle school student, effective January 18, 2011. On a roll call vote: AYES: Mr. Gaffney, Mr. Talamini, Mr. Scerbo. Motion carried. ABSENT: Mr. Akovity, Ms. Matts.

**Home Instructors** Mr. Talamini moved and Mr. Gaffney seconded to approve the appointment of the following staff members as Home Instructors for the 2010-2011 school year:  
Ms. Caitlin Groggaard Ms. Amanda Steng  
On a roll call vote: AYES: Mr. Gaffney, Mr. Talamini, Mr. Scerbo.  
Motion carried. ABSENT: Mr. Akovity, Ms. Matts.

**Brittany Tamaro** Mr. Talamini moved and Mr. Gaffney seconded to approve the appointment of Ms. Brittany Tamaro as a substitute teacher in the Oakland School District for the remainder of the school year, effective January 19, 2011 and assigned to Heights School. On a roll call vote: AYES: Mr. Gaffney, Mr. Talamini, Mr. Scerbo. Motion carried. ABSENT: Mr. Akovity, Ms. Matts.

**Special Education**

**Commission for the Blind** Mr. Gaffney moved and Mr. Talamini seconded to approve a contract for Level 1 service with State of NJ Department of Human Services Commission for the Blind and Visually Impaired for the remainder of the 2010-2011 academic school year. On a roll call vote: AYES: Mr. Gaffney, Mr. Talamini, Mr. Scerbo. Motion carried. ABSENT: Mr. Akovity, Ms. Matts.

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**Special Education (continued)**

**Janice Tuohy** Mr. Gaffney moved and Mr. Talamini seconded to approve a request by Ms. Janice Tuohy, Part Time Special Education Teacher Aide, for a leave of absence without pay for February 28, 2011 and March 1, 2011. On a roll call vote: AYES: Mr. Gaffney, Mr. Talamini, Mr. Scerbo. Motion carried. ABSENT: Mr. Akovity, Ms. Matts.

**Stephanie Zaentz** Mr. Gaffney moved and Mr. Talamini seconded to accept the resignation of Ms. Stephanie Zaentz, Part Time Special Education Teacher Aide, effective February 11, 2011. On a roll call vote: AYES: Mr. Gaffney, Mr. Talamini, Mr. Scerbo. Motion carried. ABSENT: Mr. Akovity, Ms. Matts.

**Paraprofessional Workshop** Mr. Gaffney moved and Mr. Talamini seconded to approve payment of 3.5 hours for attendance at Region V Paraprofessional Workshop on January 17, 2011, upon submission of an approved voucher, for the following paraprofessionals:

Ms. Susan Dishuk                      Ms. Jean Nebbia  
Ms. Patricia Klimek                    Ms. Janice Tuohy  
Ms. Donna Marcecca

On a roll call vote: AYES: Mr. Gaffney, Mr. Talamini, Mr. Scerbo. Motion carried. ABSENT: Mr. Akovity, Ms. Matts.

**Finance  
December  
Payroll**

Mr. Talamini moved and Mr. Gaffney seconded to approve the December, 2010 certified gross (net & agency) payroll in the amount of \$1,410,886.48, as per attached. On a roll call vote: AYES: Mr. Gaffney, Mr. Talamini, Mr. Scerbo. Motion carried. ABSENT: Mr. Akovity, Ms. Matts.

**Board  
Certification**

Mr. Talamini moved and Mr. Gaffney seconded to approve the Board Secretary's certification to the Oakland Board of Education that, as of January 18, 2011 and pursuant to NJAC 6A:23-2.11(c) 3, no line item account has encumbrances and expenditures, which, in total, exceed the line item appropriation in violation of NJAC 6A:23-2.11(a); and further,

Approve the Oakland Board of Education's certification that, pursuant to NJAC6A:23-2-11(c)4, after a review of the board secretary's and board treasurer's monthly financial reports and the advice of district officials, there is no reason to doubt that any major account or fund has been over-expended in violation of NJAC 6A:23-2.11(b). On a roll call vote: AYES: Mr. Gaffney, Mr. Talamini, Mr. Scerbo. Motion carried. ABSENT: Mr. Akovity, Ms. Matts.

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- Bills List** Mr. Talamini moved and Mr. Gaffney seconded to approve the payment of the attached list of bills with the run date of January 18, 2011, when in proper legal form and subject to audit, provided funds are available in their respective accounts. On a roll call vote: AYES: Mr. Gaffney, Mr. Talamini, Mr. Scerbo. Motion carried. ABSENT: Mr. Akovity, Ms. Matts.
- Budget Transfers** Mr. Talamini moved and Mr. Gaffney seconded to approve school year Budget appropriation transfers for the period from December 11, 2010, through January 13, 2011, as per the attached list. On a roll call vote: AYES: Mr. Gaffney, Mr. Talamini, Mr. Scerbo. Motion carried. ABSENT: Mr. Akovity, Ms. Matts.
- Board Secretary's Financial Report** Mr. Talamini moved and Mr. Gaffney seconded to approve the Board Secretary's Financial Report for the month of November. On a roll call vote: AYES: Mr. Gaffney, Mr. Talamini, Mr. Scerbo. Motion carried. ABSENT: Mr. Akovity, Ms. Matts.
- Treasurer of School Monies** Mr. Talamini moved and Mr. Gaffney seconded to approve the Treasurer of School Monies Report for the month of November. On a roll call vote: AYES: Mr. Gaffney, Mr. Talamini, Mr. Scerbo. Motion carried. ABSENT: Mr. Akovity, Ms. Matts.
- Dennis Villarie** Mr. Talamini moved and Mr. Gaffney seconded to approve the reimbursement of unused sick days to Mr. Dennis Villarie, retired custodian, for a total of \$6,930 (99 days \* \$70 per day). (Reimbursement is consistent with the terms of the Employment Agreement between the Oakland Board of Education and the Oakland Custodial Association.) On a roll call vote: AYES: Mr. Gaffney, Mr. Talamini, Mr. Scerbo. Motion carried. ABSENT: Mr. Akovity, Ms. Matts.
- 2010 Safety Grant** Mr. Talamini moved and Mr. Gaffney seconded to acceptance of the 2010 Safety Grant Program through the New Jersey School Boards Association Insurance Group in the amount of \$10,056 for the period from July 1, 2010 through June 30, 2011. On a roll call vote: AYES: Mr. Gaffney, Mr. Talamini, Mr. Scerbo. Motion carried. ABSENT: Mr. Akovity, Ms. Matts.

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**Policies**

- Special Education Policy** Mr. Gaffney moved and Mr. Talamini seconded to approve for first reading, Policy #6171.4 (NJSBA)/#2460 (SEA), entitled *Special Education*. (This Policy will replace the existing policy of the same numbers.) On a roll call vote: AYES: Mr. Gaffney, Mr. Talamini, Mr. Scerbo. Motion carried. ABSENT: Mr. Akovity, Ms. Matts.
- Special Education Regulation** Mr. Gaffney moved and Mr. Talamini seconded to approve Regulation #6171.4-5R (NJSBA)/#2460R (SEA), entitled *Special Education*. (This Regulation will replace the existing Regulation of the same numbers.) On a roll call vote: AYES: Mr. Gaffney, Mr. Talamini, Mr. Scerbo. Motion carried. ABSENT: Mr. Akovity, Ms. Matts.
- SE Reg - Location, Identification and Referral** Mr. Gaffney moved and Mr. Talamini seconded to approve Regulation #6171.4R (NJSBA)/#2460.1R (SEA), entitled *Special Education -Location, Identification, and Referral*. (This Regulation will replace the existing Regulation of the same numbers.) On a roll call vote: AYES: Mr. Gaffney, Mr. Talamini, Mr. Scerbo. Motion carried. ABSENT: Mr. Akovity, Ms. Matts.
- SE Reg - Free and Appropriate Public Education** Mr. Gaffney moved and Mr. Talamini seconded to approve Regulation #6171.4R (NJSBA)/#2460.8R (SEA), entitled *Special Education - Free and Appropriate Public Education*. (This Regulation will replace the existing Regulation of the same numbers.) On a roll call vote: AYES: Mr. Gaffney, Mr. Talamini, Mr. Scerbo. Motion carried. ABSENT: Mr. Akovity, Ms. Matts.
- SE Reg - Transition from Early Interv. Programs to Pre-School Programs** Mr. Gaffney moved and Mr. Talamini seconded to approve Regulation #6171.4-8R (NJSBA)/#2460.9R (SEA), entitled *Special Education - Transition from Early Intervention Programs to Preschool Programs*. (This Regulation will replace the existing Regulation of the same numbers.) On a roll call vote: AYES: Mr. Gaffney, Mr. Talamini, Mr. Scerbo. Motion carried. ABSENT: Mr. Akovity, Ms. Matts.
- SE Reg - Instruc. Material to Blind or Print Disabled Pupils** Mr. Gaffney moved and Mr. Talamini seconded to approve Regulation # 6161.1R(NJSBA)/#2460.16R (SEA), entitled *Special Education - Instructional Material to Blind or Print-Disabled Pupils*. (This Regulation is new Board Regulation.) On a roll call vote: AYES: Mr. Gaffney, Mr. Talamini, Mr. Scerbo. Motion carried. ABSENT: Mr. Akovity, Ms. Matts.

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**Policies (continued)**

**Surrogate Parents and Foster Parents** Mr. Gaffney moved and Mr. Talamini seconded to approve for first reading, Policy #6171.5 (NJSBA)/#2467 (SEA), entitled *Surrogate Parents and Foster Parents*. (This Policy will replace the existing policy of the same numbers.) On a roll call vote: AYES: Mr. Gaffney, Mr. Talamini, Mr. Scerbo. Motion carried. ABSENT: Mr. Akovity, Ms. Matts.

**Abolish Policies/Regulations** Mr. Gaffney moved and Mr. Talamini seconded to abolish the following Policies/Regulations:

- Regulation # 6171.4 (NJSBA)/#2460.5 (SEA), entitled *Special Education - Participation in State-Wide Testing*
- Regulation #6171.4-10 (NJSBA)/#2460.10 (SEA), entitled *Special Education - Maintenance, Access to and Confidentiality of Pupil Records*
- Regulation #6171.4-14(NJSBA)/#2460.14 (SEA), entitled *Special Education - In-Service Training*

On a roll call vote: AYES: Mr. Gaffney, Mr. Talamini, Mr. Scerbo. Motion carried. ABSENT: Mr. Akovity, Ms. Matts.

**Open to Audience Participation** Mr. Gaffney moved and Mr. Talamini seconded to open the meeting to public participation. On a voice vote: ALL AYES.

- 1) A resident asked a question about the morning drop off schedule at Heights School. Dr. Heflich responded to the concern raised by the resident.
- 2) A resident asked about the status of contract negotiations between the Board of Education and the Oakland Education Association. Dr. Heflich provided the resident with a current status of the negotiations.

**Close to Audience Participation** Mr. Gaffney moved and Mr. Talamini seconded to close to audience participation.

**Adjournment** Mr. Gaffney moved and Mr. Talamini seconded to adjourn meeting. On a voice vote: ALL AYES.

Meeting was adjourned at 8:00 PM

Respectfully submitted,

Mr. James Davis  
Board Secretary/  
Business Administrator