

**BOARD OF EDUCATION
OAKLAND, NEW JERSEY**

February 15, 2011
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Meeting A Regular Monthly Meeting of the Board of Education was held at the Valley Middle School on the above date. The meeting was called to order at 7:33 PM by Mr. Scerbo.

Flag Salute The salute to the flag was led by Mr. Scerbo.

Meeting Notice Legal notice of the meeting was posted and the press was notified as required by law.

Roll Call The following members were present: Mr. Akovity, Mr. Gaffney, Ms. Matts, Mr. Scerbo, Mr. Talamini. Also present were Mr. James Davis, Business Administrator/Board Secretary, Dr. Richard G. Heflich, Superintendent of Schools and 25 members of the public and 4 administrators.

**Report of the
Superintendent**

Future Cities Presentations

Eleebana Wahan:
(First Place)

- Sidney Anderson
- Jeevan Jeyabalan
- Benjamin Clauss

Inipiruaq Piqaluyak:
(Second Place)

- Peter Zaporoshan
- Karina Rahaman
- Nicholas Bonini

• NATIONAL FUTURE CITY COMPETITION:

Congratulations and Good Luck in Washington, D.C. to the Valley Middle School NJ Regional Future City First Place Champions for their award-winning future city, entitled Eleebana Wahan:

- Sidney Anderson
- Jeevan Jeyabalan
- Benjamin Clauss
- Ms. Judith Vihonski, Teacher/Coach
- Mr. Robert Akovity, Team Engineer/Mentor

Read Across America

March 2, 2011

Winter Break: Schools Closed

February 21 - 25

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Audience Participation Ms. Matts moved and Mr. Talamini seconded to open the meeting for public comment on the Agenda of this meeting.

None

Close for Public Comment Ms. Matts moved and Mr. Talamini seconded to close meeting for public comment on the Agenda of this meeting.

Minutes

Public Work Sess. 1/18/11 Mr. Gaffney moved and Mr. Talamini seconded to approve the minutes of the Public Work Session of January 18, 2011. On a roll call vote: AYES: Mr. Akovity, Mr. Gaffney, Ms. Matts, Mr. Talamini, Mr. Scerbo. Motion carried.

Public Work Sess. Executive Session 1/18/11 Mr. Gaffney moved and Mr. Talamini seconded to approve the minutes of the Executive Session of the Public Work Session of January 18, 2011. On a roll call vote: AYES: Mr. Akovity, Mr. Gaffney, Ms. Matts, Mr. Talamini, Mr. Scerbo. Motion carried.

Regular Mthly. 1/18/11 Mr. Gaffney moved and Mr. Talamini seconded to approve the minutes of the Regular Monthly Meeting of January 18, 2011. On a roll call vote: AYES: Mr. Akovity, Mr. Gaffney, Mr. Talamini, Mr. Scerbo. Motion carried. ABSTAINED: Ms. Matts.

Buildings & Grounds

Safety Drill Report Mr. Talamini moved and Ms. Matts seconded to approve the safety drill report for the month of January. On a roll call vote: AYES: Mr. Talamini, Mr. Akovity, Mr. Gaffney, Ms. Matts, Mr. Scerbo. Motion carried.

Cafeteria

Cafeteria Report Mr. Gaffney moved and Ms. Matts seconded to approve the cafeteria report for the month of January 2011. On a roll call vote: AYES: Mr. Akovity, Mr. Gaffney, Ms. Matts, Mr. Talamini, Mr. Scerbo. Motion carried.

List of Bills

Mr. Gaffney moved and Ms. Matts seconded to approve the payment of the attached list of bills for February 2011 when in proper legal form and subject to audit, provided funds are available in their respective accounts. On a roll call vote: AYES: Mr. Akovity, Mr. Gaffney, Ms. Matts, Mr. Talamini, Mr. Scerbo. Motion carried.

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Regular Education

Substitutes

Ms. Matts moved and Mr. Talamini seconded to approve the appointment of the following daily substitute personnel, including teachers, nurses, teacher aides, playground/cafeteria aides, secretaries, vehicle drivers, technology aides and custodians for the 2010/2011 school year, subject to New Jersey Department of Education Criminal History Review (NJSA 18A:6-7.2) and Chemical Screening, if newly employed by the District, as per the attached list. On a roll call vote: AYES: Ms. Matts, Mr. Akovity, Mr. Gaffney, Mr. Talamini, Mr. Scerbo. Motion carried.

**Conferences/
Workshops**

Ms. Matts moved and Mr. Talamini seconded to approve staff participation in professional conferences/workshops outside the District, as per attached. On a roll call vote: AYES: Ms. Matts, Mr. Akovity, Mr. Gaffney, Mr. Talamini, Mr. Scerbo. Motion carried.

**Nursing Services
Report**

Ms. Matts moved and Mr. Talamini seconded to approve the Nursing Services Report for January 2011, as per the attached. On a roll call vote: AYES: Ms. Matts, Mr. Akovity, Mr. Gaffney, Mr. Talamini, Mr. Scerbo. Motion carried.

Field Trips

Ms. Matts moved and Mr. Talamini seconded to approve the field trips for students in the Oakland School District for the 2010/2011 school year, as per the attached. On a roll call vote: AYES: Ms. Matts, Mr. Akovity, Mr. Gaffney, Mr. Talamini, Mr. Scerbo. Motion carried.

Safety Town 2011

Ms. Matts moved and Mr. Talamini seconded to approve the operation of the District's ***Safety Town 2011 Program***, at the Heights School, from Monday, July 11, 2011 through Thursday, July 21, 2011. On a roll call vote: AYES: Ms. Matts, Mr. Akovity, Mr. Gaffney, Mr. Talamini, Mr. Scerbo. Motion carried.

***Summer Threshold
2011***

Ms. Matts moved and Mr. Talamini seconded to approve the operation of the District's ***Summer Threshold 2011 Program*** at Dogwood Hill School during June/July 2011. (Program dates will be established upon completion of the end-of-year calendar.) On a roll call vote: AYES: Ms. Matts, Mr. Akovity, Mr. Gaffney, Mr. Talamini, Mr. Scerbo. Motion carried.

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Regular Education (continued)

2011 Summer Enrichment Ms. Matts moved and Mr. Talamini seconded to approve the operation of the District's ***2011 Summer Enrichment School Program***, at the Valley Middle School for students, at a tuition rate of \$100 per course. (Program dates will be established upon completion of the end-of-year calendar.) On a roll call vote: AYES: Ms. Matts, Mr. Akovity, Mr. Gaffney, Mr. Talamini, Mr. Scerbo. Motion carried.

Home Instructors Ms. Matts moved and Mr. Talamini seconded to approve the appointment of Ms. Anne Marie VanSickle and Mr. Matthew Myones as Home Instructors for the 2010-2011 school year. On a roll call vote: AYES: Ms. Matts, Mr. Akovity, Mr. Gaffney, Mr. Talamini, Mr. Scerbo. Motion carried.

Kimberly Salacki Ms. Matts moved and Mr. Talamini seconded to acknowledge the return from leave of Ms. Kimberly Salacki, effective January 28, 2011. On a roll call vote: AYES: Ms. Matts, Mr. Akovity, Mr. Gaffney, Mr. Talamini, Mr. Scerbo. Motion carried.

Danielle Weil Ms. Matts moved and Mr. Talamini seconded to acknowledge the end of employment of Ms. Danielle Weil as a leave replacement teacher for Ms. Salacki, effective January 28, 2011. Ms. Weil has been added to the District's Daily Substitute Roster. On a roll call vote: AYES: Ms. Matts, Mr. Akovity, Mr. Gaffney, Mr. Talamini, Mr. Scerbo. Motion carried.

Future City Team Washington, D.C. Competition Ms. Matts moved and Mr. Talamini seconded to approve the Valley Middle School Future City team attendance as the New Jersey Championship Team at the National Engineer Week Future City National Competition in Washington, D.C. from Saturday, February 19, 2011 through Wednesday, February 23, 2011. The team includes three eighth grade students Sidney Anderson, Jeevan Jeyabalan, Benjamin Clauss, teacher/coach Ms. Judith Vihonski, engineer/mentor Mr. Robert Akovity, and Superintendent of Schools Dr. Richard G. Heflich. The Board will pay for expenses, including the Team Dinner, not covered by the Future City Competition, upon submission of approved vouchers. On a roll call vote: AYES: Ms. Matts, Mr. Akovity, Mr. Gaffney, Mr. Talamini, Mr. Scerbo. Motion carried.

Home Instruction Ms. Matts moved and Mr. Talamini seconded to approve one Valley Middle School student on Home Instruction. On a roll call vote: AYES: Ms. Matts, Mr. Akovity, Mr. Gaffney, Mr. Talamini, Mr. Scerbo. Motion carried.

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Regular Education (continued)

Job Description Ms. Matts moved and Mr. Talamini seconded to approve the attached job description for the position of Bookkeeper in The Oakland School District. On a roll call vote: AYES: Ms. Matts, Mr. Akovity, Mr. Gaffney, Mr. Talamini, Mr. Scerbo. Motion carried.

Nancy Vandegrift Ms. Matts moved and Mr. Talamini seconded to approve the extension of employment of Ms. Nancy I. Vandegrift, retired Bookkeeper, for interim work through the month of March, at a per diem salary of \$232.77, upon submission of an approved voucher. On a roll call vote: AYES: Ms. Matts, Mr. Akovity, Mr. Gaffney, Mr. Talamini, Mr. Scerbo. Motion carried.

**Short Hills Tours
Grade 8 Trip** Ms. Matts moved and Mr. Talamini seconded to approve the contract between the Oakland Board of Education and Short Hills Tours, dated January 19, 2011, for the tour arrangements for the Grade 8 Overnight Trip to Philadelphia on June 1-3, 2011. On a roll call vote: AYES: Ms. Matts, Mr. Akovity, Mr. Gaffney, Mr. Talamini, Mr. Scerbo. Motion carried.

Brittany Tamaro Ms. Matts moved and Mr. Talamini approve the salary adjustment for Ms. Brittany Tamaro, long term substitute teacher at Heights School, to \$230.33 per day, effective February 28, 2011. On a roll call vote: AYES: Ms. Matts, Mr. Akovity, Mr. Gaffney, Mr. Talamini, Mr. Scerbo. Motion carried.

**Museum of Jewish
Heritage** Ms. Matts moved and Mr. Talamini seconded to approve participation of Valley Middle School Grade 7 students in the Lipper Program with the Museum of Jewish Heritage in their study of the Holocaust. This includes a pre-visit with students by Lipper Fellows on February 14, 2011, a Museum visit on February 28, 2011, and a post museum visit on March 7, 2011 with students and Lipper Fellows. All costs associated with participation are funded by a grant, including bus transportation to and from the Museum. On a roll call vote: AYES: Ms. Matts, Mr. Akovity, Mr. Gaffney, Mr. Talamini, Mr. Scerbo. Motion carried.

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Regular Education (continued)

**VMS Track and
Field Schedule**

Ms. Matts moved and Mr. Talamini seconded to approve the attached afterschool 2010/2011 Valley Middle School Interscholastic Track and Field Schedule. This schedule reflects the planned home and away meets for the Team, with supervision of Mr. Bart Blanken, Mr. Timothy Hausch and Mr. Thomas McGoldrick, Coaches. The Board, with this resolution, acknowledges that transportation costs will be assumed by the Board and will be provided by the District and/or by private transportation contractor to away games for the teams. On a roll call vote: AYES: Ms. Matts, Mr. Akovity, Mr. Gaffney, Mr. Talamini, Mr. Scerbo. Motion carried.

**VMS Track and
Field Officials**

Ms. Matts moved and Mr. Talamini seconded to approve the appointment of the following as Valley Middle School Interscholastic Track and Field Officials for the 2010/2011 Season, at the Board approved \$42 per game, upon submission of an approved voucher:

Jason Clark	Ana Garcia	Melissa Kearney
Lauren Iandoli	John Messina	Matthew Myones
Denise Nicolosi	Leonard Parra	Michael Dittmer
Lawrence Green	Scott Wordsman	

On a roll call vote: AYES: Ms. Matts, Mr. Akovity, Mr. Gaffney, Mr. Talamini, Mr. Scerbo. Motion carried.

Felicia Kicinski

Ms. Matts moved and Mr. Talamini seconded to approve the appointment of Ms. Felicia Kicinski as Bookkeeper in the Oakland Public Schools, effective on an employment start date to be determined at the entry level step contained in the 2010-2011 Salary Guide for Bookkeeper contained in 2010-2013 Employment Agreement between the Oakland Education Association and the Oakland Board of Education. This appointment is contingent upon a reference review, New Jersey Department of Education Criminal History Review (NJSA 18A:6-7.2), Chemical Screening, CPR/AED certification and all other employment requirements of the District. On a roll call vote: AYES: Ms. Matts, Mr. Akovity, Mr. Gaffney, Mr. Talamini, Mr. Scerbo. Motion carried.

Special Education

***Preschool Disabled
Summer Program***

Mr. Gaffney moved and Ms. Matts seconded to approve the operation of the District's ***Preschool Disabled Summer 2011 Program***. (Dates and school location will be determined at a later date.) On a roll call vote: AYES: Mr. Gaffney, Mr. Akovity, Ms. Matts, Mr. Talamini, Mr. Scerbo. Motion carried.

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Special Education (continued)

Pam Hildebrandt Mr. Gaffney moved and Ms. Matts seconded to approve a request by Ms. Pam Hildebrandt, Special Education Teacher Aide, for a leave of absence without pay for February 4, 2011 and February 7, 2011. On a roll call vote: AYES: Mr. Gaffney, Mr. Akovity, Ms. Matts, Mr. Talamini, Mr. Scerbo. Motion carried.

Gina Eyl Mr. Gaffney moved and Ms. Matts seconded to approve the appointment of Ms. Gina M. Eyl as a part time Special Education Teacher Aide at Valley Middle School, effective February 16, 2011, at an hourly salary of \$14.50. Ms. Eyl's assignment will be 3 hours and 28 minutes per regular school day. Additional work time as a Teacher Aide will be vouchered. On a roll call vote: AYES: Mr. Gaffney, Mr. Akovity, Ms. Matts, Mr. Talamini, Mr. Scerbo. Motion carried.

Finance

**January
Payroll**

Ms. Matts moved and Mr. Talamini seconded to approve the January, 2011 certified gross (net & agency) payroll in the amount of \$1,401,197.75, as per attached. On a roll call vote: AYES: Ms. Matts, Mr. Akovity, Mr. Gaffney, Mr. Talamini, Mr. Scerbo. Motion carried.

**Board
Certification**

Ms. Matts moved and Mr. Talamini seconded to approve the Board Secretary's certification to the Oakland Board of Education that, as of February 15, 2011 and pursuant to NJAC 6A:23-2.11(c) 3, no line item account has encumbrances and expenditures, which, in total, exceed the line item appropriation in violation of NJAC 6A:23-2.11(a); and further,

Approve the Oakland Board of Education's certification that, pursuant to NJAC6A:23-2-11(c)4, after a review of the board secretary's and board treasurer's monthly financial reports and the advice of district officials, there is no reason to doubt that any major account or fund has been over-expended in violation of NJAC 6A:23-2.11(b).

On a roll call vote: AYES: Ms. Matts, Mr. Akovity, Mr. Gaffney, Mr. Talamini, Mr. Scerbo. Motion carried.

Bills List

Ms. Matts moved and Mr. Talamini seconded to approve the payment of the attached list of bills with the run date of February 15, 2011, when in proper legal form and subject to audit, provided funds are available in their respective accounts. On a roll call vote: AYES: Ms. Matts, Mr. Akovity, Mr. Gaffney, Mr. Talamini, Mr. Scerbo. Motion carried.

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Finance (continued)

- Budget Transfers** Ms. Matts moved and Mr. Talamini seconded to approve school year Budget appropriation transfers for the period from January 14, 2011 through February 11, 2011, as per the attached list. On a roll call vote: AYES: Ms. Matts, Mr. Akovity, Mr. Gaffney, Mr. Talamini, Mr. Scerbo. Motion carried.
- Board Secretary's Financial Report** Ms. Matts moved and Mr. Talamini seconded to approve the Board Secretary's Financial Report for the month of December. On a roll call vote: AYES: Ms. Matts, Mr. Akovity, Mr. Gaffney, Mr. Talamini, Mr. Scerbo. Motion carried.
- Treasurer of School Monies** Ms. Matts moved and Mr. Talamini seconded to approve the Treasurer of School Monies Report for the month of December. On a roll call vote: AYES: Ms. Matts, Mr. Akovity, Mr. Gaffney, Mr. Talamini, Mr. Scerbo. Motion carried.
- Western States Contracting Alliance (WSCA)** Ms. Matts moved and Mr. Talamini seconded to approve the purchase of two replacement servers from Apple Computer purchased through the Western States Contracting Alliance (WSCA), and listed below is the NJ State contract number applicable to this purchase from Apple Computer:
State of New Jersey CCN# 621450
WSCA MPA: B27158
On a roll call vote: AYES: Ms. Matts, Mr. Akovity, Mr. Gaffney, Mr. Talamini, Mr. Scerbo. Motion carried.
- Ballot Position Drawing** Ms. Matts moved and Mr. Talamini seconded to approve the drawing of the names for position on the ballot on March 17, 2011 at 4:00 PM at the District Office of the School Business Administrator of the Oakland Public Schools. On a roll call vote: AYES: Ms. Matts, Mr. Akovity, Mr. Gaffney, Mr. Talamini, Mr. Scerbo. Motion carried.
- Waiver Request** Ms. Matts moved and Mr. Talamini seconded to approve a waiver request to the Bergen County Executive Superintendent of Schools of the Special Education Medicaid Initiative (SEMI) requirements for the 2011/2012 school year, due to the fact that the estimated number of eligible pupils, which is 15, is less than 40. On a roll call vote: AYES: Ms. Matts, Mr. Akovity, Mr. Gaffney, Mr. Talamini, Mr. Scerbo. Motion carried.

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Policies

Special Education Mr. Gaffney moved and Mr. Talamini seconded to approve for first reading, Policy #6171.4 (NJSBA)/#2460 (SEA), entitled *Special Education*. (This Policy will replace the existing policy of the same numbers.) On a roll call vote: AYES: Mr. Gaffney, Mr. Akovity, Ms. Matts, Mr. Talamini, Mr. Scerbo. Motion carried.

Student Records Mr. Gaffney moved and Mr. Talamini seconded to approve for first reading, Policy #5125 (NJSBA)/#8330 (SEA), entitled *Student Records*. (This Policy will replace the existing policy of the same numbers.) On a roll call vote: AYES: Mr. Gaffney, Mr. Akovity, Ms. Matts, Mr. Talamini, Mr. Scerbo. Motion carried.

Open to Audience Participation Ms. Matts moved and Mr. Talamini seconded to open the meeting to public participation. On a voice vote: ALL AYES.

- 1) A resident asked a question regarding the traffic problem at Dogwood Hill School in the afternoon. She stated she was concerned about the safety of the students. Dr. Heflich responded to the question and concern raised by the resident.

Close to Audience Participation Ms. Matts moved and Mr. Talamini seconded to close to audience participation.

Adjournment Ms. Matts moved and Mr. Gaffney seconded to adjourn meeting. On a voice vote: ALL AYES.

Meeting was adjourned at 8:15 PM

Respectfully submitted,

Mr. James Davis
Board Secretary/
Business Administrator