

**BOARD OF EDUCATION
OAKLAND, NEW JERSEY**

March 15, 2011
1 of 9

Meeting A Regular Monthly Meeting of the Board of Education was held at the Valley Middle School on the above date. The meeting was called to order at 7:38 PM by Mr. Scerbo.

Flag Salute The salute to the flag was led by Mr. Scerbo.

Meeting Notice Legal notice of the meeting was posted and the press was notified as required by law.

Roll Call The following members were present: Mr. Akovity, Mr. Gaffney, Ms. Matts, Mr. Scerbo, Mr. Talamini. Also present were Mr. James Davis, Business Administrator/Board Secretary, Dr. Richard G. Heflich, Superintendent of Schools and 10 members of the public and six administrators.

**Report of the
Superintendent**

The Proposed 2011/2012 School District Budget:

Public Hearing: PTO Council-Sponsored District	March 29, 2011	7:30 p.m. - VMS
Budget Presentation:	April 4, 2011	7:00 p.m. - VMS
Board Elections:	April 27, 2011	2:00 p.m. - 9:00 p.m.

Oakland Education Foundation Annual Fundraiser
Portobello's Banquet Location - March 19, 2011

**Audience
Participation** Ms. Matts moved and Mr. Talamini seconded to open the meeting for public comment on the Agenda of this meeting.

None

**Close for Public
Comment** Ms. Matts moved and Mr. Talamini seconded to close meeting for public comment on the Agenda of this meeting.

Minutes

**Public Work Sess.
2/8/11** Mr. Gaffney moved and Ms. Matts seconded to approve the minutes of the Public Work Session of February 8, 2011. On a roll call vote: AYES: Mr. Akovity, Mr. Gaffney, Ms. Matts, Mr. Talamini, Mr. Scerbo. Motion carried.

**BOARD OF EDUCATION
OAKLAND, NEW JERSEY**

March 15, 2011
2 of 9

Minutes (continued)

Public Work Sess. Mr. Gaffney moved and Ms. Matts seconded to approve the minutes
Executive Session of the Executive Session of the Public Work Session of February 8,
2/8/11 2011. On a roll call vote: AYES: Mr. Akovity, Mr. Gaffney, Ms. Matts,
Mr. Talamini, Mr. Scerbo. Motion carried.

Public Work Sess. Mr. Gaffney moved and Ms. Matts seconded to approve the minutes
2/15/11 of the Public Work Session of February 15, 2011. On a roll call vote:
AYES: Mr. Akovity, Mr. Gaffney, Ms. Matts, Mr. Talamini, Mr. Scerbo.
Motion carried.

Public Work Sess. Mr. Gaffney moved and Ms. Matts seconded to approve the minutes
Executive Session of the Executive Session of the Public Work Session of February 15,
2/15/11 2011. On a roll call vote: AYES: Mr. Akovity, Mr. Gaffney, Ms. Matts,
Mr. Talamini, Mr. Scerbo. Motion carried.

Regular Mthly. Mr. Gaffney moved and Ms. Matts seconded to approve the minutes
2/15/11 of the Regular Monthly Meeting of February 15, 2011. On a roll call
vote: AYES: Mr. Akovity, Mr. Gaffney, Ms. Matts, Mr. Talamini,
Mr. Scerbo. Motion carried

Buildings & Grounds

Safety Drill Mr. Talamini moved and Ms. Matts seconded to approve the safety
Report drill report for the month of February. On a roll call vote: AYES:
Mr. Talamini, Mr. Akovity, Mr. Gaffney, Ms. Matts, Mr. Scerbo. Motion
carried.

Cafeteria

Cafeteria Report Mr. Akovity moved and Mr. Gaffney seconded to approve the
cafeteria report for the month of February 2011. On a roll call vote:
AYES: Mr. Akovity, Mr. Gaffney, Ms. Matts, Mr. Talamini, Mr. Scerbo.
Motion carried.

List of Bills

Mr. Akovity moved and Mr. Gaffney seconded to approve the payment
of the attached list of bills for March 2011 when in proper legal
form and subject to audit, provided funds are available in their
respective accounts. On a roll call vote: AYES: Mr. Akovity,
Mr. Gaffney, Ms. Matts, Mr. Talamini, Mr. Scerbo. Motion carried.

**BOARD OF EDUCATION
OAKLAND, NEW JERSEY**

March 15, 2011
3 of 9

Regular Education

Substitutes

Ms. Matts moved and Mr. Gaffney seconded to approve the appointment of the following daily substitute personnel, including teachers, nurses, teacher aides, playground/cafeteria aides, secretaries, vehicle drivers, technology aides and custodians for the 2010/2011 school year, subject to New Jersey Department of Education Criminal History Review (NJSA 18A:6-7.2) and Chemical Screening, if newly employed by the District, as per the attached list. On a roll call vote: AYES: Ms. Matts, Mr. Akovity, Mr. Gaffney, Mr. Talamini, Mr. Scerbo. Motion carried.

**Conferences/
Workshops**

Ms. Matts moved and Mr. Gaffney seconded to approve staff participation in professional conferences/workshops outside the District, as per attached. On a roll call vote: AYES: Ms. Matts, Mr. Akovity, Mr. Gaffney, Mr. Talamini, Mr. Scerbo. Motion carried.

**Nursing Services
Report**

Ms. Matts moved and Mr. Gaffney seconded to approve the Nursing Services Report for February 2011, as per the attached. On a roll call vote: AYES: Ms. Matts, Mr. Akovity, Mr. Gaffney, Mr. Talamini, Mr. Scerbo. Motion carried.

Field Trips

Ms. Matts moved and Mr. Gaffney seconded to approve the field trips for students in the Oakland School District for the 2010/2011 school year, as per the attached. On a roll call vote: AYES: Ms. Matts, Mr. Akovity, Mr. Gaffney, Mr. Talamini, Mr. Scerbo. Motion carried.

Andrea Weaver

Ms. Matts moved and Mr. Gaffney seconded to approve a leave of absence without salary for Ms. Andrea Weaver, School Nurse at Valley Middle School, for March 3 and March 4, 2011. On a roll call vote: AYES: Ms. Matts, Mr. Akovity, Mr. Gaffney, Mr. Talamini, Mr. Scerbo. Motion carried.

Manito PTO Gift

Ms. Matts moved and Mr. Gaffney seconded to accept a check in the gift amount of \$283.00 from the Manito PTO for the repair of a damaged laptop computer not covered by insurance. On a roll call vote: AYES: Ms. Matts, Mr. Akovity, Mr. Gaffney, Mr. Talamini, Mr. Scerbo. Motion carried.

**BOARD OF EDUCATION
OAKLAND, NEW JERSEY**

March 15, 2011
4 of 9

Special Education

**J. Roncoroni-
Tannucilli**

Mr. Gaffney moved and Ms. Matts seconded to approve the appointment of Ms. Jennifer Roncoroni-Tannucilli as a Home Coordinator at an hourly salary of \$90. and as a Home Instructor at an hourly salary of \$55 for the 2010/2011 school year, effective on or about March 16, 2011, upon submission of an approved voucher. This appointment is subject to New Jersey Department of Education Criminal History Review (NJSA 18A:6-7.2), Chemical Screening and CPR/AED certification. On a roll call vote: AYES: Mr. Gaffney, Mr. Akovity, Ms. Matts, Mr. Talamini, Mr. Scerbo. Motion carried.

A. Collins-Weisse

Mr. Gaffney moved and Ms. Matts seconded to approve the appointment of Ms. Alisa Collins-Weisse as a part time Special Education Teacher/Student Aide at Valley Middle School, effective March 16, 2011, for 3.42 hours per regular school day and 2.47 hours per minimum school day, at an hourly salary of \$14.50. On a roll call vote: AYES: Mr. Gaffney, Mr. Akovity, Ms. Matts, Mr. Talamini, Mr. Scerbo. Motion carried.

Diane Oltmans

Mr. Gaffney moved and Ms. Matts seconded to approve an additional 25 minutes of work per day for Ms. Diane Oltmans, part time Special Education Teacher/Student Aide at Valley Middle School effective March 16, 2011, at an hourly salary of \$14.50. On a roll call vote: AYES: Mr. Gaffney, Mr. Akovity, Ms. Matts, Mr. Talamini, Mr. Scerbo. Motion carried.

Claire Mingalone

Mr. Gaffney moved and Ms. Matts seconded to approve a request by Ms. Claire Mingalone, Special Education Teacher Aide, for a leave of absence without pay from June 17, 2011 through June 24, 2011. On a roll call vote: AYES: Mr. Gaffney, Mr. Akovity, Ms. Matts, Mr. Talamini, Mr. Scerbo. Motion carried.

Denise Salazar

Mr. Gaffney moved and Ms. Matts seconded to approve a request by Ms. Denise Salazar, Part-Time Special Education Teacher Aide, for a leave of absence without pay from March 14-15, 2011. On a roll call vote: AYES: Mr. Gaffney, Mr. Akovity, Ms. Matts, Mr. Talamini, Mr. Scerbo. Motion carried.

**BOARD OF EDUCATION
OAKLAND, NEW JERSEY**

March 15, 2011

5 of 9

Finance

**February
Payroll**

Ms. Matts moved and Mr. Talamini seconded to approve the February, 2011 certified gross (net & agency) payroll in the amount of \$1,376,327.60, as per attached. On a roll call vote: AYES: Ms. Matts, Mr. Akovity, Mr. Gaffney, Mr. Talamini, Mr. Scerbo. Motion carried.

**Board
Certification**

Ms. Matts moved and Mr. Talamini seconded to approve the Board Secretary's certification to the Oakland Board of Education that, as of March 15, 2011 and pursuant to NJAC 6A:23-2.11(c) 3, no line item account has encumbrances and expenditures, which, in total, exceed the line item appropriation in violation of NJAC 6A:23-2.11(a); and further,

Approve the Oakland Board of Education's certification that, pursuant to NJAC6A:23-2-11(c)4, after a review of the board secretary's and board treasurer's monthly financial reports and the advice of district officials, there is no reason to doubt that any major account or fund has been over-expended in violation of NJAC 6A:23-2.11(b). On a roll call vote: AYES: Ms. Matts, Mr. Akovity, Mr. Gaffney, Mr. Talamini, Mr. Scerbo. Motion carried.

Bills List

Ms. Matts moved and Mr. Talamini seconded to approve the payment of the attached list of bills with the run date of March 15, 2011, when in proper legal form and subject to audit, provided funds are available in their respective accounts. On a roll call vote: AYES: Ms. Matts, Mr. Akovity, Mr. Gaffney, Mr. Talamini, Mr. Scerbo. Motion carried.

Budget Transfers

Ms. Matts moved and Mr. Talamini seconded to approve school year Budget appropriation transfers for the period from February 12, 2011 through March 11, 2011, as per the attached list. On a roll call vote: AYES: Ms. Matts, Mr. Akovity, Mr. Gaffney, Mr. Talamini, Mr. Scerbo. Motion carried.

**Board Secretary's
Financial Report**

Ms. Matts moved and Mr. Talamini seconded to approve the Board Secretary's Financial Report for the month of January. On a roll call vote: AYES: Ms. Matts, Mr. Akovity, Mr. Gaffney, Mr. Talamini, Mr. Scerbo. Motion carried.

**Treasurer of
School Monies**

Ms. Matts moved and Mr. Talamini seconded to approve the Treasurer of School Monies Report for the month of January. On a roll call vote: AYES: Ms. Matts, Mr. Akovity, Mr. Gaffney, Mr. Talamini, Mr. Scerbo. Motion carried.

**BOARD OF EDUCATION
OAKLAND, NEW JERSEY**

March 15, 2011

6 of 9

Finance (continued)

**Public Hearing
2011/2012
Budget** Ms. Matts moved and Mr. Talamini seconded to approve a Special Board Meeting to be held on the evening of Tuesday, March 29, 2011, at 7:30 PM in the Valley Middle School Cafetorium pertaining to the public hearing on the proposed 2011/2012 budget. On a roll call vote: AYES: Ms. Matts, Mr. Akovity, Mr. Gaffney, Mr. Talamini, Mr. Scerbo. Motion carried.

Polling Locations Ms. Matts moved and Mr. Talamini seconded to approve the following locations in which to hold the annual school election of April 27, 2011 from 2 PM to 9 PM:

Polling Place No. 1	Valley Middle School	Districts 1 & 2	Rm. #309 & #311
Polling Place No. 2	Senior Center 20 Lawlor Drive	Districts 3 & 4	Main Room
Polling Place No. 3	Heights School	Districts 5 & 6	Gymnasium
Polling Place No. 4	Manito School	Districts 7 & 8	Gymnasium

On a roll call vote: AYES: Ms. Matts, Mr. Akovity, Mr. Gaffney, Mr. Talamini, Mr. Scerbo. Motion carried.

**Safety Grant
Program** Ms. Matts moved and Mr. Talamini seconded to approve the submission of the grant application for the 2011 Safety Grant Program through the New Jersey School Boards Association Insurance Group's ERIC NORTH Subfund in the amount of \$8,122.00, as per the attached. On a roll call vote: AYES: Ms. Matts, Mr. Akovity, Mr. Gaffney, Mr. Talamini, Mr. Scerbo. Motion carried.

James Davis QPA Ms. Matts moved and Mr. Talamini seconded to approve the authorization of Mr. James J. Davis, School Business Administrator, to make purchases of goods or services per the current State established rate of \$36,000 effective July 1, 2010 since Mr. Davis has a valid certificate as a Qualified Purchasing Agent (Q.P.A.). On a roll call vote: AYES: Ms. Matts, Mr. Akovity, Mr. Gaffney, Mr. Talamini, Mr. Scerbo. Motion carried.

Policies

Special Education Mr. Gaffney moved and Ms. Matts seconded to approve for final reading, Policy #6171.4 (NJSBA)/#2460 (SEA), entitled *Special Education*. (This Policy will replace the existing policy of the same numbers.) On a roll call vote: AYES: Mr. Gaffney, Mr. Akovity, Ms. Matts, Mr. Talamini, Mr. Scerbo. Motion carried.

**BOARD OF EDUCATION
OAKLAND, NEW JERSEY**

March 15, 2011
7 of 9

Policies (continued)

Student Records Mr. Gaffney moved and Ms. Matts seconded to approve for final reading, Policy #5125 (NJSBA)/#8330 (SEA), entitled *Student Records*. (This Policy will replace the existing policy of the same numbers.) On a roll call vote: AYES: Mr. Gaffney, Mr. Akovity, Ms. Matts, Mr. Talamini, Mr. Scerbo. Motion carried.

Special Education Regulations Mr. Gaffney moved and Ms. Matts seconded to approve the following Regulations to accompany Board Policy #6171.4/#2460, entitled *Special Education*:

<u>Regulation #</u>	<u>Regulation Title</u>
6171.4R-7 (NJSBA) R2460.7 (SEA)	Procedures to Locate Students with Disabilities (Child Find)
6171.4R-71 (NJSBA) R2460.71 (SEA)	Procedures for Interventions in the General Education Program
6171.4R-72 (NJSBA) R2460.72 (SEA)	Special Education Referral Procedures for Eligibility Determination
6171.4R-73 (NJSBA) R2460.73 (SEA)	Surrogate Parents and Foster Parents (This Regulation will replace the existing Policy #6171.5/#2467 which is abolished.)
6171.4R-8 (NJSBA) R2460.8 (SEA)	Free and Appropriate Public Education to Students with Disabilities Who are Suspended or Expelled
6171.4R-81 (NJSBA) R2460.81 (SEA)	Free and Appropriate Public Education for Preschool Age Students with Disabilities
6171.4R-82 (NJSBA) R2460.82 (SEA)	Free and Appropriate Public Education to Pupils With Disabilities Who Are Advancing From Grade to Grade
6171.4R-83 (NJSBA) R2460.83 (SEA)	Procedural Safeguards to Pupils Not Yet Eligible For Special Services
6171.4R-9 (NJSBA) R2460.9 (SEA)	Transition from Early Intervention Programs to Preschool Programs
6171.4R-16 (NJSBA) R2460.16 (SEA)	Instructional Material to Blind or Print-Disabled Pupils

On a roll call vote: AYES: Mr. Gaffney, Mr. Akovity, Ms. Matts,
Mr. Talamini, Mr. Scerbo. Motion carried.

**BOARD OF EDUCATION
OAKLAND, NEW JERSEY**

March 15, 2011

8 of 9

Policies (continued)

Abolish Mr. Gaffney moved and Ms. Matts seconded to abolish the following existing Board Policies and the associated Regulations and Procedures:

<u>Policy #</u>	<u>Title</u>	<u>Year of Policy Adoption</u>
6171.4-1	Students With Disabilities	2000
6171.4R/2460.1	Special Education-Location, Identification and Referral	2004
6171.4	Procedures - Students With Disabilities	2000
6171.4-2	Evaluation of Students	2000
6171.4-3	Individualized Education	2000
6171.4-4	Least Restrictive Environment	2000
6171.4-5	Inclusion In State & District Assessment	2000
6171.4-5	Procedures-Inclusion In State & District Assessment	2000
6171.4-5R	Regulation-Special Education Exemption From Statewide Testing	2004
6171.4-5	Special Education-Participation In Statewide Testing	2000
6171.4-5	Special Education-Sending District	2005
6171.4-6	Procedural Safeguards	2000
6171.4-7	Appropriate Availability of Public Education	2004
6171.4-7	Special Education-Free And Appropriate Education	2004
6171.4-7	Least Restrictive Environment	1999
6171.4R-73	Surrogate Parents and Foster Parents	2005
6171.4-8	Procedures-Transition From Early Intervention To Preschool Programs	2000
6171.4-9	Full Educational Opportunity	2000

**BOARD OF EDUCATION
OAKLAND, NEW JERSEY**

March 15, 2011
9 of 9

Policies (continued)

Abolish	Mr. Gaffney moved and Ms. Matts seconded to abolish the following existing Board Policies and the associated Regulations and Procedures:	
<u>Policy #</u>	<u>Title</u>	<u>Adoption</u>
6171.4-9	Procedural Safeguards	1999
6171.4-10	Procedures-Records Confidentiality	2000
6171.4-11	Parent Placements In Nonpublic Schools	2000
6171.4-12	District Placement In Private Schools	2000
6171.4-13	Certificated and Licensed Personnel	2000
6171.4-14	Inservice Training	2000

On a roll call vote: AYES: Mr. Gaffney, Mr. Akovity, Ms. Matts, Mr. Talamini, Mr. Scerbo. Motion carried.

Open to Audience Participation Ms. Matts moved and Mr. Talamini seconded to open the meeting to public participation. On a voice vote: ALL AYES.

None

Close to Audience Participation Ms. Matts moved and Mr. Talamini seconded to close to audience participation.

Executive Session Ms. Matts moved and Mr. Talamini seconded to enter Executive Session. On a voice vote: ALL AYES.

Executive Session entered at 7:50 PM

Return to Open Ms. Matts moved and Mr. Talamini seconded to return to open session.

Adjournment Ms. Matts moved and Mr. Talamini seconded to adjourn meeting. On a voice vote: ALL AYES.

Meeting was adjourned at 9:20 PM

Respectfully submitted,

Mr. James Davis
Board Secretary/
Business Administrator