

**BOARD OF EDUCATION
OAKLAND, NEW JERSEY**

April 5, 2011
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Meeting A Regular Monthly Meeting of the Board of Education was held at the Valley Middle School on the above date. The meeting was called to order at 7:30 PM by Mr. Scerbo.

Flag Salute The salute to the flag was led by Mr. Scerbo.

Meeting Notice Legal notice of the meeting was posted and the press was notified as required by law.

Roll Call The following members were present: Mr. Akovity, Mr. Gaffney, Ms. Matts, Mr. Scerbo, Mr. Talamini. Also present were Mr. James Davis, Business Administrator/Board Secretary, Dr. Richard G. Heflich, Superintendent of Schools and nine members of the public and five administrators.

**Report of the
Superintendent**

- Spring Break -- Schools Closed - April 11-15, 2011
- Spring Parent/Teacher Conferences:
 - Elementary Schools - April 27 and April 29: Minimum Days for Elementary School Students
 - Valley Middle School - April 28 and April 29: Minimum Days for Valley Middle School Students

- National History Day Competition - Ms. Vihonski
Congratulations! - Onward to the State Competition

Sara Zhou - individual performance (Cuban Missile Crisis)
Brandon Vabre - individual documentary (Korean War)
Jade Pace, Kelly Long - group exhibit (Immigration)
Julia Hansen, Chiara DiBella, Sanjana Suraneni - group performance (Privacy-Galella v. Onassis)
Dylan Pappas, Matthew Richards, Stephen Hoover, Jack Gutfleish, Group exhibit (Manhattan Project)
Patrick Dente, Tara Candelmo, Emily Zanetti - group exhibit (Berlin Wall)

- School Board Elections: Wednesday, April 27, 2011
 - 2:00 pm - 9:00 pm
 - Districts 1 and 2 - Valley Middle School
 - Districts 3 and 4 - Oakland Senior Center
 - Districts 5 and 6 - Heights School
 - Districts 7 and 8 - Manito School

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Audience Participation Ms. Matts moved and Mr. Talamini seconded to open the meeting for public comment on the Agenda of this meeting.

Ms. Ciambra stated that Ms. Vihonski is a fabulous teacher, and she is a true asset to the District and especially to our students.

Close for Public Comment Ms. Matts moved and Mr. Talamini seconded to close meeting for public comment on the Agenda of this meeting.

Minutes

Special Budget Budget Work Sess. 3/3/11 Mr. Talamini moved and Ms. Matts seconded to approve the minutes of the Special Budget Work Session of March 3, 2011. On a roll call vote: AYES: Mr. Akovity, Ms. Matts, Mr. Talamini, Mr. Scerbo. Motion carried. ABSTAINED: Mr. Gaffney.

Executive Sess. Special Budget Budget Work Sess. 3/3/11 Mr. Talamini moved and Ms. Matts seconded to approve the minutes of the Executive Session of the Special Budget Work Session of March 3, 2011. On a roll call vote: AYES: Mr. Akovity, Ms. Matts, Mr. Talamini, Mr. Scerbo. Motion carried. ABSTAINED: Mr. Gaffney.

Public Work Sess. 3/15/11 Mr. Talamini moved and Ms. Matts seconded to approve the minutes of the Public Work Session of March 15, 2011. On a roll call vote: AYES: Mr. Akovity, Mr. Gaffney, Ms. Matts, Mr. Talamini, Mr. Scerbo. Motion carried.

Regular Mthly. 3/15/11 Mr. Talamini moved and Ms. Matts seconded to approve the minutes of the Regular Monthly Meeting of March 15, 2011. On a roll call vote: AYES: Mr. Akovity, Mr. Gaffney, Ms. Matts, Mr. Talamini, Mr. Scerbo. Motion carried

Executive Sess. Regular Mthly. 3/15/11 Mr. Talamini moved and Ms. Matts seconded to approve the minutes of the Executive Session of the Regular Monthly Meeting of March 15, 2011. On a roll call vote: AYES: Mr. Akovity, Mr. Gaffney, Ms. Matts, Mr. Talamini, Mr. Scerbo. Motion carried.

Public Hearing 3/29/11 Mr. Talamini moved and Ms. Matts seconded to approve the minutes of the Public Hearing Meeting of March 29, 2011. On a roll call vote: AYES: Mr. Akovity, Mr. Gaffney, Ms. Matts, Mr. Talamini, Mr. Scerbo. Motion carried.

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Buildings & Grounds

Safety Drill Report Mr. Talamini moved and Ms. Matts seconded to approve the safety drill report for the month of March. On a roll call vote: AYES: Mr. Talamini, Mr. Akovity, Mr. Gaffney, Ms. Matts, Mr. Scerbo. Motion carried.

Cafeteria

Cafeteria Report Mr. Akovity moved and Mr. Gaffney seconded to approve the cafeteria report for the month of March 2011. On a roll call vote: AYES: Mr. Akovity, Mr. Gaffney, Ms. Matts, Mr. Talamini, Mr. Scerbo. Motion carried.

List of Bills

Mr. Akovity moved and Mr. Gaffney seconded to approve the payment of the attached list of bills for April 2011 when in proper legal form and subject to audit, provided funds are available in their respective accounts. On a roll call vote: AYES: Mr. Akovity, Mr. Gaffney, Ms. Matts, Mr. Talamini, Mr. Scerbo. Motion carried.

National School Lunch Program

Mr. Akovity moved and Mr. Gaffney seconded to approve the participation of the Oakland Public Schools in the National School Lunch Program at all schools for the 2011-2012 school year in accordance with the rules and regulations promulgated by the Bureau of Child Nutrition Programs, New Jersey Department of Education. On a roll call vote: AYES: Mr. Akovity, Mr. Gaffney, Ms. Matts, Mr. Talamini, Mr. Scerbo. Motion carried.

Free & Reduced Lunch Program

Mr. Akovity moved and Mr. Gaffney seconded to approve the participation of the Oakland Public Schools in the Free and Reduced Price School Lunch Program at all schools, for the 2011-2012 school year in accordance with the regulations and income guidelines of the Bureau of Child Nutrition Programs, New Jersey Department of Education. On a roll call vote: AYES: Mr. Akovity, Mr. Gaffney, Ms. Matts, Mr. Talamini, Mr. Scerbo. Motion carried.

Regular Education Substitutes

Ms. Matts moved and Mr. Talamini seconded to approve the appointment of the following daily substitute personnel, including teachers, nurses, teacher aides, playground/cafeteria aides, secretaries, vehicle drivers, technology aides and custodians for the 2010/2011 school year, subject to New Jersey Department of Education Criminal History Review (NJSA 18A:6-7.2) and Chemical Screening, if newly employed by the District, as per the attached list. On a roll call vote: AYES: Ms. Matts, Mr. Akovity, Mr. Gaffney, Mr. Talamini, Mr. Scerbo. Motion carried.

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Regular Education (continued)

- Conferences/
Workshops** Ms. Matts moved and Mr. Talamini seconded to approve staff participation in professional conferences/workshops outside the District, as per attached. On a roll call vote: AYES: Ms. Matts, Mr. Akovity, Mr. Gaffney, Mr. Talamini, Mr. Scerbo. Motion carried.
- Nursing Services
Report** Ms. Matts moved and Mr. Talamini seconded to approve the Nursing Services Report for March 2011, as per the attached. On a roll call vote: AYES: Ms. Matts, Mr. Akovity, Mr. Gaffney, Mr. Talamini, Mr. Scerbo. Motion carried.
- Field Trips** Ms. Matts moved and Mr. Talamini seconded to approve the field trips for students in the Oakland School District for the 2010/2011 school year, as per the attached. On a roll call vote: AYES: Ms. Matts, Mr. Akovity, Mr. Gaffney, Mr. Talamini, Mr. Scerbo. Motion carried.
- Summer 2011
Threshold** Ms. Matts moved and Mr. Talamini seconded to approve the operation of the District's **Summer 2011 Threshold Program** from June 29, 2011 through July 27, 2011. (Program teachers will voucher additional set-up/parent conference time. Conferences will occur on July 28 & 29.) On a roll call vote: AYES: Ms. Matts, Mr. Akovity, Mr. Gaffney, Mr. Talamini, Mr. Scerbo. Motion carried.
- Summer 2011
Enrichment Prog.** Ms. Matts moved and Mr. Talamini seconded to approve the operation of the District's **Summer 2011 Enrichment Program** from July 5, 2011 through July 15, 2011. (Operation of the Program will be dependent upon enrollment.) On a roll call vote: AYES: Ms. Matts, Mr. Akovity, Mr. Gaffney, Mr. Talamini, Mr. Scerbo. Motion carried.
- Approval to
Operate Summer
School** Ms. Matts moved and Mr. Talamini seconded to approve the submission of the Oakland School District's Application for Approval to Operate Summer School to the Executive County Superintendent of Schools. On a roll call vote: AYES: Ms. Matts, Mr. Akovity, Mr. Gaffney, Mr. Talamini, Mr. Scerbo. Motion carried.
- Summer Program
Admin. Liaisons** Ms. Matts moved and Mr. Talamini seconded to approve the administrative liaison appointments for Summer School Programs as follows:
- Safety Town Program - Ms. Ciambra/Mr. Silverstein
 - Summer Enrichment Program - Mr. Desiderio/Mr. Silverstein
 - Summer Threshold - Dr. Cabezas/Mr. Clark
- On a roll call vote: AYES: Ms. Matts, Mr. Akovity, Mr. Gaffney, Mr. Talamini, Mr. Scerbo. Motion carried.

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Regular Education (continued)

- Glenn Clark Training** Ms. Matts moved and Mr. Talamini seconded to approve the attendance of Mr. Glenn Clark, Principal, Dogwood Hill School, at a *Non-Violent Crisis Intervention* training program in Philadelphia, PA, sponsored by Crisis Prevention Institute, Inc., from April 26, 2011 through April 28, 2011. The registration fee of \$599 and lodging of \$480.38 will be funded using NCLB staff professional development funding. On a roll call vote: AYES: Ms. Matts, Mr. Akovity, Mr. Gaffney, Mr. Talamini, Mr. Scerbo. Motion carried.
- OEF Donation** Ms. Matts moved and Mr. Talamini seconded to accept, with much appreciation, a donation in the amount of \$800. from the Oakland Education Association to be used as scholarship funds for students attending the Grade 8 Philadelphia Overnight Trip. On a roll call vote: AYES: Ms. Matts, Mr. Akovity, Mr. Gaffney, Mr. Talamini, Mr. Scerbo. Motion carried.
- Safetytown Coordinators** Ms. Matts moved and Mr. Talamini seconded to approve the appointment of Ms. Jamie Opalka and Ms. Melissa Garling as *2011 Safetytown Teacher/Coordinators* at a stipend of \$1,400 each, upon submission of an approved voucher. (These salaries will be funded with tuitions paid by program participants.) On a roll call vote: AYES: Ms. Matts, Mr. Akovity, Mr. Gaffney, Mr. Talamini, Mr. Scerbo. Motion carried.
- Jill Jeune Return from Leave** Ms. Matts moved and Mr. Talamini seconded to acknowledge the return from Family Leave of Ms. Jill Jeune, Valley Middle School Art Teacher, on Monday, April 4, 2011. On a roll call vote: AYES: Ms. Matts, Mr. Akovity, Mr. Gaffney, Mr. Talamini, Mr. Scerbo. Motion carried.
- Paola Rached End of Employ.** Ms. Matts moved and Mr. Talamini seconded to acknowledge the end of employment as a leave replacement Art Teacher of Ms. Paola Rached, effective April 4, 2011. (Ms. Rached will work on April 4 to effect a smooth transition. Ms. Rached will remain on the District's daily substitute list.) On a roll call vote: AYES: Ms. Matts, Mr. Akovity, Mr. Gaffney, Mr. Talamini, Mr. Scerbo. Motion carried.
- Pamela Baykal Return from Leave** Ms. Matts moved and Mr. Talamini seconded to acknowledge the return from Board Policy #4151.2 Leave of Ms. Pamela Baykal, Mathematics Teacher at Valley Middle School, effective April 4, 2011. On a roll call vote: AYES: Ms. Matts, Mr. Akovity, Mr. Gaffney, Mr. Talamini, Mr. Scerbo. Motion carried.

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Regular Education (continued)

**M. Strohmeyer
End of Employ.** Ms. Matts moved and Mr. Talamini seconded to acknowledge the end of employment as a leave replacement Mathematics Teacher of Ms. Mary Gael Strohmeyer, effective April 5, 2011. (Ms. Strohmeyer will work on April 4 and 5 to effect a smooth transition. Ms. Strohmeyer will remain on the District's daily substitute list. On a roll call vote: AYES: Ms. Matts, Mr. Akovity, Mr. Gaffney, Mr. Talamini, Mr. Scerbo. Motion carried.

**M. Strohmeyer
Parent Conf.** Ms. Matts moved and Mr. Talamini seconded to approve the employment of Ms. Strohmeyer to conference with parents at Spring Parent/Teacher Conferences on April 28 and April 29, at her prorated per diem salary, and upon submission of an approved voucher. On a roll call vote: AYES: Ms. Matts, Mr. Akovity, Mr. Gaffney, Mr. Talamini, Mr. Scerbo. Motion carried.

Year End Calendar Ms. Matts moved and Mr. Talamini seconded to approve the 2010/2011 end of the school year calendar as follows:

- Friday, May 27, 2011 (Memorial Day Weekend) Minimum Day - All Schools (Students and Staff)
 - Friday, June 10, 2011 Minimum Day (Grade 8 Only)
 - Wednesday, June 22, 2011 Last Day of Work for Playground/Cafeteria Aides
 - Thursday, June 23, 2011 Minimum Day (Students Only)
 - Friday, June 24, 2011 Last Day of School for Students and Special Education Aides -- Min. Day (Students Only)
 - Friday, June 24, 2011 VMS Graduation, Indian Hills High School Auditorium - 5:45 PM
 - Monday, June 27, 2011 Last Day of School for Teachers
- On a roll call vote: AYES: Ms. Matts, Mr. Akovity, Mr. Gaffney, Mr. Talamini, Mr. Scerbo. Motion carried.

**Future City Grant
Award** Ms. Matts moved and Mr. Talamini seconded to accept the Grant Award of \$5,000 from the National Society of Professional Engineers for the VMS Future City Team's National Second Place Award in the National Future City Competition in Washington, DC. This award is to be used for the Valley Middle School technology program. On a roll call vote: AYES: Ms. Matts, Mr. Akovity, Mr. Gaffney, Mr. Talamini, Mr. Scerbo. Motion carried.

**District Prof.
Development Plan** Ms. Matts moved and Mr. Talamini seconded to approve the submission of the Oakland School District's Professional Development Plan for 2011/2012 to the Executive County Superintendent of Schools. On a roll call vote: AYES: Ms. Matts, Mr. Akovity, Mr. Gaffney, Mr. Talamini, Mr. Scerbo. Motion carried.

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Special Education

Summer School Mr. Gaffney moved and Ms. Matts seconded to approve the operation of the District's ***2011 Summer School Program*** from July 5, 2011 through July 29, 2011. On a roll call vote: AYES: Ms. Gaffney, Mr. Akovity, Ms. Matts, Mr. Talamini, Mr. Scerbo. Motion carried.

Summer Preschool Mr. Gaffney moved and Ms. Matts seconded to approve the operation of the District's ***Summer 2011 Preschool Program*** from July 5, 2011 through July 29, 2011. (Program teacher will voucher additional time for set-up/clean-up.) . On a roll call vote: AYES: Ms. Gaffney, Mr. Akovity, Ms. Matts, Mr. Talamini, Mr. Scerbo. Motion carried.

Summer Program Liaisons Mr. Gaffney moved and Ms. Matts seconded to approve the administrative liaison appointments for Summer School Programs as follows:

- Summer Preschool Program - Dr. Cabezas/Mr. Clark
- Summer School Program - Dr. Cabezas/Mr. Clark

On a roll call vote: AYES: Ms. Gaffney, Mr. Akovity, Ms. Matts, Mr. Talamini, Mr. Scerbo. Motion carried.

Denise Salazar Mr. Gaffney moved and Ms. Matts seconded to approve an additional 40 minutes of work per day for Ms. Denise Salazar, Special Education Teacher Aide, effective March 29, 2011. (Ms. Salazar will work one period at Heights School.) . On a roll call vote: AYES: Ms. Gaffney, Mr. Akovity, Ms. Matts, Mr. Talamini, Mr. Scerbo. Motion carried.

Finance

Payroll Ms. Matts moved and Mr. Talamini seconded to approve the March 2011 certified gross (net & agency) payroll in the amount of \$1,383,220.18, as per attached. On a roll call vote: AYES: Ms. Matts, Mr. Akovity, Mr. Gaffney, Mr. Talamini, Mr. Scerbo. Motion carried.

Board Secretary Certification Ms. Matts moved and Mr. Talamini seconded to approve the Board Secretary's certification to the Oakland Board of Education that, as of April 5, 2011 and pursuant to NJAC 6A:23-2.11(c) 3, no line item account has encumbrances and expenditures, which, in total, exceed the line item appropriation in violation of NJAC 6A:23-2.11(a); and further,

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Finance (continued)

Approve the Oakland Board of Education's certification that, pursuant to NJAC 6A:23-2-11(c)4, after a review of the board secretary's and board treasurer's monthly financial reports and the advice of district officials, there is no reason to doubt that any major account or fund has been over-expended in violation of NJAC 6A:23-2.11(b).
On a roll call vote: AYES: Ms. Matts, Mr. Akovity, Mr. Gaffney, Mr. Talamini, Mr. Scerbo. Motion carried.

Bills List

Ms. Matts moved and Mr. Talamini seconded to approve the payment of the attached list of bills with the run date April 5, 2011, when in proper legal form and subject to audit, provided funds are available in their respective accounts. On a roll call vote: AYES: Ms. Matts, Mr. Akovity, Mr. Gaffney, Mr. Talamini, Mr. Scerbo. Motion carried.

Budget Transfers

Ms. Matts moved and Mr. Talamini seconded to approve school year Budget appropriation transfers for the period from March 12, 2011 through April 1, 2011, as per the attached list. On a roll call vote: AYES: Ms. Matts, Mr. Akovity, Mr. Gaffney, Mr. Talamini, Mr. Scerbo. Motion carried.

Board Secretary's Report

Ms. Matts moved and Mr. Talamini seconded to approve the Board Secretary's Financial Report for the month of February. On a roll call vote: AYES: Ms. Matts, Mr. Akovity, Mr. Gaffney, Mr. Talamini, Mr. Scerbo. Motion carried.

Treasurer of School Monies

Ms. Matts moved and Mr. Talamini seconded to approve the Treasurer of School Monies Report for the month of February. On a roll call vote: AYES: Ms. Matts, Mr. Akovity, Mr. Gaffney, Mr. Talamini, Mr. Scerbo. Motion carried.

Ed Data Cooperative Bids

Ms. Matts moved and Mr. Gaffney seconded to approve participation in the New Jersey Cooperative Bidding Program through Educational Data Services, Inc. for the 2011-2012 school year with a licensing and maintenance fee of \$5,400, as per the attached. On a roll call vote: Ms. Matts, Mr. Akovity, Mr. Gaffney, Mr. Scerbo. Motion carried.
ABSTAINED: Mr. Talamini.

James Davis Conference

Ms. Matts moved and Mr. Talamini seconded to approve the attendance of Mr. James J. Davis, Business Administrator/Board Secretary, at the 49th Annual Conference of School Business Administrators on June 1-3, 2011, as per his Employment Agreement and upon submission of an approved voucher. On a roll call vote: AYES: Ms. Matts, Mr. Akovity, Mr. Gaffney, Mr. Talamini, Mr. Scerbo. Motion carried.

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Open to Audience Participation Ms. Matts moved and Mr. Talamini seconded to open the meeting to public participation. On a voice vote: ALL AYES.

None

Close to Audience Participation Ms. Matts moved and Mr. Gaffney seconded to close to audience participation.

Executive None

Adjournment Ms. Matts moved and Mr. Gaffney seconded to adjourn meeting. On a voice vote: ALL AYES.

Meeting was adjourned at 7:45 PM

Respectfully submitted,

Mr. James Davis
Board Secretary/
Business Administrator