

**BOARD OF EDUCATION
OAKLAND, NEW JERSEY**

April 24, 2018

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Meeting A Regular Monthly Meeting of the Board of Education was held at the Valley Middle School on the above date. The meeting was called to order at 7:35 PM by Ms. Cooper.

Meeting Notice Ms. Cooper led those present in the Pledge of Allegiance and read the Open Public Meetings announcement as follows: The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Oakland Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted on May 15, 2017 in the Municipal Building, the Board Offices, all school offices and copies sent to newspapers serving Oakland: The Record and The Herald News. The Board reserves the right to limit public discussion of personnel items, so as to preserve individual privacy.

The Board appreciates the concerns and comments expressed by the public and will take them into consideration. However, please remain advised that, neither the Board nor the administration may comment on or respond to public inquiries or statements regarding any internal personnel matters involving a District employee.

Please be further advised that there is no privilege or qualified privilege with regard to any statements that you make before the Board of Education. Furthermore, in addition to their respective rights to privacy, employees of this school district retain all rights regarding defamation and slander according the laws of New Jersey.

Persons wishing to speak must, upon being recognized, rise, sign in, and state their names and addresses. Each speaker shall be limited to two minutes. A speaker who has not finished in the allotted time will be directed by the presiding officer to summarize quickly and relinquish the floor within 30 seconds.

Roll Call The following members were present: Ms. Cooper, Mr. Gaffney, Mr. Mazzilli, Mr. Scerbo, Ms. Shelkin. Also present were Dr. Gina M. Coffaro, Superintendent of Schools, Ms. Rachel DeCarlo, Board Secretary/Business Administrator and 88 members of the public.

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Report of the Superintendent of School

End of Year Dates:

Monday, May 28	- Memorial Day
Friday, June 8	- 8 th Grade Social (Minimum Day for 8 th Grade Only)
Wednesday, June 13-15	- 8 th Grade Overnight Trip – Philadelphia Area
Tuesday, June 19	- 8 th Grade Graduation/Minimum Day VMS Students Only (and Staff Attending Graduation)
Wednesday, June 20	- Minimum Day
Thursday, June 21	- Minimum Day
Friday, June 22	- Minimum Day - Last Day for Staff and Students

Minutes

**Work Session
3/20/18** Ms. Shelkin moved and Mr. Mazzilli seconded to approve the minutes of the Work Session of March 20, 2018. On a roll call vote:
AYES: Ms. Cooper, Mr. Gaffney, Mr. Scerbo, Ms. Shelkin.
Motion carried.

**Executive Session
3/20/18** Ms. Shelkin moved and Mr. Mazzilli seconded to approve the minutes of the Executive Session of March 20, 2018. On a roll call vote:
AYES: Ms. Cooper, Mr. Gaffney, Mr. Mazzilli, Mr. Scerbo, Ms. Shelkin.
Motion carried.

**Regular Monthly
3/20/18** Ms. Shelkin moved and Mr. Mazzilli seconded to approve the minutes of the Regular Monthly Meeting of March 20, 2018. On a roll call
AYES: Ms. Cooper, Mr. Gaffney, Mr. Mazzilli, Mr. Scerbo, Ms. Shelkin.
Motion carried.

**Executive Session
3/20/18** Ms. Shelkin moved and Mr. Mazzilli seconded to approve the minutes of the Executive Session of March 20, 2018. On a roll call vote:
AYES: Ms. Cooper, Mr. Gaffney, Mr. Mazzilli, Mr. Scerbo, Ms. Shelkin.
Motion carried

**Budget Hearing
3/26/18** Ms. Shelkin moved and Mr. Mazzilli seconded to approve the minutes of the Special Session/Budget Hearing of March 26, 2018. On a roll call vote: Ms. Cooper, Mr. Gaffney, Mr. Mazzilli, Mr. Scerbo, Ms. Shelkin. Motion carried.

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Buildings & Grounds

Safety Drills Mr. Mazzilli moved and Mr. Gaffney seconded to approve the safety drill report for the month of February. On a roll call vote: AYES: Ms. Cooper, Mr. Gaffney, Mr. Mazzilli, Mr. Scerbo, Ms. Shelkin. Motion carried.

HVAC Control Upgrade Mr. Mazzilli moved and Mr. Gaffney seconded to approve additional payments for the HVAC control upgrade to the following vendors:

Westchester Environmental	\$3,833
Karl Environmental	\$2,450
Induct	\$5,485
National Air Balance	\$2,975
GL Group	\$8,300

Funds for these payments are coming out of excess Capital Reserve withdrawal that was originally slated for VMS roof replacement. On a roll call vote: AYES: Ms. Cooper, Mr. Gaffney, Mr. Mazzilli, Mr. Scerbo, Ms. Shelkin. Motion carried.

Cafeteria

Cafeteria Report Mr. Mazzilli moved and Mr. Scerbo seconded to approve the cafeteria report for the month of March 2018. On a roll call vote: AYES: Ms. Cooper, Mr. Gaffney, Mr. Mazzilli, Mr. Scerbo, Ms. Shelkin. Motion carried.

Bills List Mr. Mazzilli moved and Mr. Scerbo seconded to approve the cafeteria report for the month of April 2018. On a roll call vote: AYES: Ms. Cooper, Mr. Gaffney, Mr. Mazzilli, Mr. Scerbo, Ms. Shelkin. Motion carried.

Personnel

Substitutes Mr. Gaffney moved and Mr. Scerbo seconded to approve the appointment of the following daily substitute personnel, including teachers, nurses, teacher aides, playground/cafeteria aides, secretaries, vehicle drivers, technology aides and custodians for the 2017/2018 school year, subject to New Jersey Department of Education Criminal History Review (NJSA 18A:6-7.2) and Chemical Screening, if newly employed by the District, as per the attached lists. On a roll call vote: AYES: Ms. Cooper, Mr. Gaffney, Mr. Scerbo, Ms. Shelkin. Motion carried. ABSENT: Mr. Mazzilli.

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Personnel (continued)

- Conferences/
Workshops** Mr. Gaffney moved and Mr. Scerbo seconded to approve staff participation in professional conferences/workshops outside the District, as per the attached. On a roll call vote: AYES: Ms. Cooper, Mr. Gaffney, Mr. Mazzilli, Mr. Scerbo, Ms. Shelkin. Motion carried.
- Leaves Without
Pay** Mr. Gaffney moved and Mr. Scerbo seconded to approve the requests for leave without pay, as per the attached. On a roll call vote: AYES: Ms. Cooper, Mr. Gaffney, Mr. Mazzilli, Mr. Scerbo, Ms. Shelkin. Motion carried.
- Donald Dean** Mr. Gaffney moved and Mr. Scerbo seconded to approve the request of Mr. Donald Dean, Teacher at Valley Middle School, for FMLA starting on April 12, 2018 through on or about April 16, 2018, returning to work on April 17, 2018. On a roll call vote: AYES: Ms. Cooper, Mr. Gaffney, Mr. Mazzilli, Mr. Scerbo, Ms. Shelkin. Motion carried.
- Heather Asip** Mr. Gaffney moved and Mr. Scerbo seconded to approve the request for Ms. Heather Asip, School Counselor at Heights/Manito Schools for Board Policy Leave starting on or about May 23, 2018 for the remainder of the 2017-2018 school year. Ms. Asip plans to return to her position of School Counselor on September 1, 2018. On a roll call vote: AYES: Ms. Cooper, Mr. Gaffney, Mr. Mazzilli, Mr. Scerbo, Ms. Shelkin. Motion carried.
- Kristen Gombas** Mr. Gaffney moved and Mr. Scerbo seconded to approve the appointment of Ms. Kristen Gombas as Long Term Substitute at a per diem salary of \$276.22 covering for Ms. Brittany Pobanz to start on or about May 24, 2018 through the end of the 2017/2018 school year. This is not a tenure track position and carries no benefits. Ms. Gombas will shadow Ms. Pobanz, at a daily substitute rate, on May 21, 22 and 23, 2018. On a roll call vote: AYES: Ms. Cooper, Mr. Gaffney, Mr. Mazzilli, Mr. Scerbo, Ms. Shelkin. Motion carried.
- Amy Marion** Mr. Gaffney moved and Mr. Scerbo seconded to rescind the appointment of Ms. Amy Marion as a chaperone on the 8th Grade Philadelphia Trip on June 13-15, 2018. On a roll call vote: AYES: Ms. Cooper, Mr. Gaffney, Mr. Mazzilli, Mr. Scerbo, Ms. Shelkin. Motion carried.

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Personnel (continued)

Kathy Gay Mr. Gaffney moved and Mr. Scerbo seconded to approve the additional two hours on March 29, 2018 for Ms. Kathy Gay, Student Aide at Manito, to accompany one student on a field trip. On a roll call vote: AYES: Ms. Cooper, Mr. Gaffney, Mr. Mazzilli, Mr. Scerbo, Ms. Shelkin. Motion carried.

Superintendent Merit Pay Mr. Gaffney moved and Mr. Scerbo seconded to approve the attached Resolution approving the submission of the successful completion of the merit pay criteria for the 2017-2018 school year for Dr. Gina M. Coffaro to the Interim County Superintendent for review and final approval. On a roll call vote: AYES: Ms. Cooper, Mr. Gaffney, Mr. Mazzilli, Mr. Scerbo, Ms. Shelkin. Motion carried.

Track & Field Officials Mr. Gaffney moved and Mr. Scerbo seconded to approve the appointment of the following as Valley Middle School Interscholastic Track and Field Officials for the 2017/2018 Season, at the Board approved \$42 per game, upon submission of an approved voucher:

Steven Cohen	Jacqueline DiMattina	Ryan Gilligan
Gina Gaboda	Jason Clark	Stacy Kasper
Jessica Semeraro	Amy Marion	Lauren Butterworth
Timothy Hausch		

On a roll call vote: AYES: Ms. Cooper, Mr. Gaffney, Mr. Mazzilli, Mr. Scerbo, Ms. Shelkin. Motion carried.

Lauren Baumgarten Mr. Gaffney moved and Mr. Scerbo seconded to accept the resignation of Ms. Lauren Baumgarten, Teacher at Heights/Dogwood Hill Schools, effective June 30, 2018. On a roll call vote: AYES: Ms. Cooper, Mr. Gaffney, Mr. Mazzilli, Mr. Scerbo, Ms. Shelkin. Motion carried.

Angelo Armagno Mr. Gaffney moved and Mr. Scerbo seconded to accept the resignation of Mr. Angelo Armagno, full time aide, effective April 20, 2018. On a roll call vote: AYES: Ms. Cooper, Mr. Gaffney, Mr. Mazzilli, Mr. Scerbo, Ms. Shelkin. Motion carried.

Felicia Kicinski Mr. Gaffney moved and Mr. Scerbo seconded to accept the resignation of Ms. Felicia Kicinski, Bookkeeper, effective May 31, 2018. On a roll call vote: AYES: Ms. Cooper, Mr. Gaffney, Mr. Mazzilli, Mr. Scerbo, Ms. Shelkin. Motion carried.

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Personnel (continued)

Jacqueline DiMattina Mr. Gaffney moved and Mr. Scerbo seconded to approve the request for Jacqueline DiMattina, Teacher at Valley Middle School, for FMLA starting on or about September 24, 2018 using 26 sick days through on or about October 29, 2018 paid with benefits. NJFLA unpaid with benefits beginning October 30, 2018 through January 29, 2019, returning to work on or about January 30, 2019. On a roll call vote: AYES: Ms. Cooper, Mr. Gaffney, Mr. Mazzilli, Mr. Scerbo, Ms. Shelkin. Motion carried.

Taylor Zimmer Mr. Gaffney moved and Mr. Scerbo seconded to approve the attached Resolution with regards to Ms. Taylor Zimmer and her appointment as a leave replacement teacher from May 14, 2018 through on June 22, 2018, at a per diem rate of \$276.22. On a roll call vote: AYES: Ms. Cooper, Mr. Gaffney, Mr. Mazzilli, Mr. Scerbo, Ms. Shelkin. Motion carried.

Regular Education

HIB Report

Ms. Shelkin moved and Mr. Mazzilli seconded to approve the HIB Report for the period of March 21, 2018 through April 24, 2018, as follows:

Number of HIB Investigations	- 2 -
Number of Affirmed HIB Incidents	- 0 -

On a roll call vote: AYES: Ms. Cooper, Mr. Gaffney, Mr. Mazzilli, Mr. Scerbo, Ms. Shelkin. Motion carried..

Field Trips

Ms. Shelkin moved and Mr. Mazzilli seconded to approve the field trips for students in the Oakland School District for the 2017/2018 school year, as per the attached. On a roll call vote: AYES: Ms. Cooper, Mr. Gaffney, Mr. Mazzilli, Mr. Scerbo, Ms. Shelkin. Motion carried.

***REVISED* 17/18
School Calendar**

Ms. Shelkin moved and Mr. Mazzilli seconded to approve the *REVISED* 2017/2018 School Year Calendar. On a roll call vote: AYES: Ms. Cooper, Mr. Gaffney, Mr. Mazzilli, Mr. Scerbo, Ms. Shelkin. Motion carried.

***REVISED* 18/19
School Calendar**

Ms. Shelkin moved and Mr. Mazzilli seconded to approve the *REVISED* 2018/2019 School Year Calendar. On a roll call vote: AYES: Ms. Cooper, Mr. Gaffney, Mr. Mazzilli, Mr. Scerbo, Ms. Shelkin. Motion carried.

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Regular Education (continued)

Home Instruction Ms. Shelkin moved and Mr. Mazzilli seconded to approve the home instruction of one elementary school student pending out of district placement. On a roll call vote: AYES: Ms. Cooper, Mr. Gaffney, Mr. Mazzilli, Mr. Scerbo, Ms. Shelkin. Motion carried.

Home Instruction Ms. Shelkin moved and Mr. Mazzilli seconded to approve the home instruction of one elementary school student through April 16, 2018. On a roll call vote: AYES: Ms. Cooper, Mr. Gaffney, Mr. Mazzilli, Mr. Scerbo, Ms. Shelkin. Motion carried.

Home Instruction Ms. Shelkin moved and Mr. Mazzilli seconded to approve the home instruction of one middle school student as needed. On a roll call vote: AYES: Ms. Cooper, Mr. Gaffney, Mr. Mazzilli, Mr. Scerbo, Ms. Shelkin. Motion carried.

Home Instruction Ms. Shelkin moved and Mr. Mazzilli seconded to approve the extension of home instruction of one middle school student through the end of the school year. On a roll call vote: AYES: Ms. Cooper, Mr. Gaffney, Mr. Mazzilli, Mr. Scerbo, Ms. Shelkin. Motion carried.

Home Instruction Ms. Shelkin moved and Mr. Mazzilli seconded to approve the extension of home instruction of one middle school student pending out of district placement. On a roll call vote: AYES: Ms. Cooper, Mr. Gaffney, Mr. Mazzilli, Mr. Scerbo, Ms. Shelkin. Motion carried.

Summer 2018 Curriculum Work Ms. Shelkin moved and Mr. Mazzilli seconded to approve the attached list of Summer 2018 Curriculum Work. On a roll call vote: AYES: Ms. Cooper, Mr. Gaffney, Mr. Mazzilli, Mr. Scerbo, Ms. Shelkin. Motion carried

Settlement Agreement Ms. Shelkin moved and Mr. Mazzilli seconded that it BE RESOLVED by the Oakland Board of Education that the terms, stipulations and conditions as established in the Settlement Agreement and Release between the Board and the Parents of a student whose name is on file in the Superintendent's Office are hereby adopted and approved by the Board. The Board President and Business Administrator/Board Secretary are hereby authorized and directed to execute the Settlement Agreement and Release, and any other documents necessary to effectuate the settlement. On a roll call vote: AYES: Ms. Cooper, Mr. Gaffney, Mr. Mazzilli, Mr. Scerbo, Ms. Shelkin. Motion carried.

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Special Education

LDT-C

Mr. Gaffney moved and Mr. Scerbo seconded to approve a contract with Bergen County Special Services for one LDT-C for three days per week at a daily rate of \$459.00, at a cost not to exceed \$21,114. On a roll call vote: AYES: Ms. Cooper, Mr. Gaffney, Mr. Mazzilli, Mr. Scerbo, Ms. Shelkin. Motion carried.

Teacher of the Deaf Mr. Gaffney moved and Mr. Scerbo seconded to approve contract with Bergen County Special Services for teacher of the deaf for the remainder of the 2017-2018 school year for one student, at a cost not to exceed \$495. On a roll call vote: AYES: Ms. Cooper, Mr. Gaffney, Mr. Mazzilli, Mr. Scerbo, Ms. Shelkin. Motion carried.

Sheppard School Mr. Gaffney moved and Mr. Scerbo seconded to approve the out of district placement of one student at Sheppard School for the remainder of the 2-17-2018 school year, at a cost not to exceed \$13,612.50. On a roll call vote: AYES: Ms. Cooper, Mr. Gaffney, Mr. Mazzilli, Mr. Scerbo, Ms. Shelkin. Motion carried.

Finance

Payroll

Mr. Scerbo moved and Mr. Gaffney seconded to approve the March 2018 certified gross (net & agency) payroll in the amount of \$1,764,689.35. On a roll call vote: AYES: Ms. Cooper, Mr. Gaffney, Mr. Mazzilli, Mr. Scerbo, Ms. Shelkin. Motion carried.

**Board Secretary
Certification**

Mr. Scerbo moved and Mr. Gaffney seconded to approve the Board Secretary's certification to the Oakland Board of Education that, as April 24, 2018 no line item account has encumbrances and expenditures, which, in total, exceed the line item appropriation in violation of NJAC 6A:23A-16.10(c)3; and further,

Approve the Oakland Board of Education's certification that, after a review of the Board Secretary's and Board Treasurer's monthly financial reports and the advice of District officials, there is no reason to doubt that any major account or fund has been over-expended in violation of NJAC 6A:23A-16.10(c)4. On a roll call vote: AYES: Ms. Cooper, Mr. Gaffney, Mr. Mazzilli, Mr. Scerbo, Ms. Shelkin. Motion carried.

Bills List

Mr. Scerbo moved and Mr. Gaffney seconded to approve the payment of the attached list of bills with the run dates of April 24, 2018, which in proper legal form and subject to audit, provided funds are available in their respective accounts. On a roll call vote: AYES: Ms. Cooper, Mr. Gaffney, Mr. Mazzilli, Mr. Scerbo, Ms. Shelkin. Motion carried.

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Finance (continued)

Budget Transfers Mr. Scerbo moved and Mr. Gaffney seconded to approve the school year Budget appropriation transfers for February 2018, as per the attached list. On a roll call vote: AYES: Ms. Cooper, Mr. Gaffney, Mr. Mazzilli, Mr. Scerbo, Ms. Shelkin. Motion carried.

Board Secretary's Report Mr. Scerbo moved and Mr. Gaffney seconded to approve the Board Secretary's Financial Report for the month of February 2018. On a roll call vote: AYES: Ms. Cooper, Mr. Gaffney, Mr. Mazzilli, Mr. Scerbo, Ms. Shelkin. Motion carried.

Treasurer of School Monies Mr. Scerbo moved and Mr. Gaffney seconded to approve the Treasurer of School Monies Report for the month of February 2018. On a roll call vote: AYES: Ms. Cooper, Mr. Gaffney, Mr. Mazzilli, Mr. Scerbo, Ms. Shelkin. Motion carried.

Unemployment Compensation Mr. Scerbo moved and Mr. Gaffney seconded to approve the payment to the NJ Department of Labor for NJ Unemployment Compensation of \$1,604.71 (Check #022) for 4th Quarter of 2017. On a roll call vote: AYES: Ms. Cooper, Mr. Gaffney, Mr. Mazzilli, Mr. Scerbo, Ms. Shelkin. Motion carried.

Transportation
Subscription Fee

Mr. Gaffney moved and Mr. Scerbo seconded to approve the per seat subscription transportation fee of \$425 for the 2018/2019 school year. On a roll call vote: AYES: Ms. Cooper, Mr. Gaffney, Mr. Mazzilli, Mr. Scerbo, Ms. Shelkin. Motion carried.

Subscription Fee Family Mr. Gaffney moved and Mr. Scerbo seconded to approve the family subscription fee of \$1,000 for families with more than two children utilizing subscription busing services for the 2018/2019 school year. On a roll call vote: AYES: Ms. Cooper, Mr. Gaffney, Mr. Mazzilli, Mr. Scerbo, Ms. Shelkin. Motion carried.

Logic 54 Mr. Gaffney moved and Mr. Scerbo seconded to approve the contract with Logic 54 Computer Software Program at an annual cost of \$3,528 for the 2018/2019 school year. On a roll call vote: AYES: Ms. Cooper, Mr. Gaffney, Mr. Mazzilli, Mr. Scerbo, Ms. Shelkin. Motion carried.

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Transportation (continued)

Logic 54 Mr. Gaffney moved and Mr. Scerbo seconded to approve the Logic 54 Computer Software Program currently used by the Oakland Board of Education, as the determining factor for purposes of eligibility for mandated transportation during the 2018/2019 school year. On a roll call vote: AYES: Ms. Cooper, Mr. Gaffney, Mr. Mazzilli, Mr. Scerbo, Ms. Shelkin. Motion carried.

Region 1 Mr. Gaffney moved and Mr. Scerbo seconded to approve that It Be Resolved that the Oakland Board of Education does hereby approve an agreement with the Region1/Mahwah Board of Education, a Coordinated Transportation Services Agency, for the purpose of transporting students in accordance with Chapter 53, P.L. 1997 for the 2018/2019 school year. The services to be provided include, but are not limited to, the coordinated transportation of public nonpublic and special education students.

Be It Further Resolved, that the Oakland Board of Education agrees to abide by the Transportation Services Agreement as published by the Region 1/Mahwah Board of Education and attached to this Agenda. On a roll call vote: AYES: Ms. Cooper, Mr. Gaffney, Mr. Mazzilli, Mr. Scerbo, Ms. Shelkin. Motion carried.

Policy

Series 5000 Ms. Shelkin moved and Mr. Mazzilli seconded to approve the following Policies from the 5000 Series – Pupils:

- #5131 – Conduct and Discipline
- #5131.5 – Violence and Vandalism
- #5131.6 – Substance Abuse
- #5145.4 – Equal Educational Opportunity

On a roll call vote: AYES: Ms. Cooper, Mr. Gaffney, Mr. Mazzilli, Mr. Scerbo, Ms. Shelkin. Motion carried.

Series 6000 Ms. Shelkin moved and Mr. Mazzilli seconded to approve the following Policy from the 6000 Series – Instruction

- #6171.4 – Special Education (Addendum Page 29)

On a roll call vote: AYES: Ms. Cooper, Mr. Gaffney, Mr. Mazzilli, Mr. Scerbo, Ms. Shelkin. Motion carried.

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Audience Participation

Ms. Shelkin moved and Mr. Mazzilli seconded to open meeting to public participation. On a voice vote: ALL AYES.

Sue Hartsuiker & Matt McQuillen

- Members show commitment above and beyond what is expected of them.
- Voicing disappointment over negotiations and the fact that there is still no settled contract.
- Some people have to work several jobs, sell houses, put off having children. Asking for fair settlement.

Scott Fenton

- Here as loyal vendor that installed elementary playgrounds
- Wants project bid out

Rachel DeCarlo

- The Board has decided to put project to bid. Check LAN Associates Web Site for information on bid packets when available.

John Scerbo

- Thank you to all for voting
- Thank you to Carita for serving as President and thank you to Lisa Cooper.

Ms. Shelkin moved and Mr. Scerbo seconded to close meeting to public participation. On a voice vote: ALL AYES.

Executive Session Ms. Shelkin moved and Mr. Mazilli seconded to enter Executive Session. On a roll call vote: AYES: Ms. Cooper, Mr. Gaffney, Mr. Mazzilli, Mr. Scerbo, Ms. Shelkin. Motion carried.
Executive Session was entered at 7:55 PM

Return to Open Session

Ms. Cooper moved and Mr. Gaffney seconded to return to open session. On a voice vote: ALL AYES.

Open Session was returned to at 9:10 PM

Adjournment

Mr. Scerbo moved and Ms. Shelkin seconded to adjourn meeting. On a voice vote: ALL AYES.

Meeting was Adjourned at 9:15 PM

Respectfully submitted,

Ms. Rachel DeCarlo
Business Administrator/
Board Secretary