

**BOARD OF EDUCATION
OAKLAND, NEW JERSEY**

MAY 8, 2018

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Meeting A Regular Monthly Meeting of the Board of Education was held at the Valley Middle School on the above date. The meeting was called to order at 7:30 PM by Ms. Cooper.

Meeting Notice Ms. Cooper led those present in the Pledge of Allegiance and read the Open Public Meetings announcement as follows: The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Oakland Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted on April 27, 2018 in the Municipal Building, the Board Offices, all school offices and copies sent to newspapers serving Oakland: The Record and The Herald News. The Board reserves the right to limit public discussion of personnel items, so as to preserve individual privacy.

The Board appreciates the concerns and comments expressed by the public and will take them into consideration. However, please remain advised that, neither the Board nor the administration may comment on or respond to public inquiries or statements regarding any internal personnel matters involving a District employee.

Please be further advised that there is no privilege or qualified privilege with regard to any statements that you make before the Board of Education. Furthermore, in addition to their respective rights to privacy, employees of this school district retain all rights regarding defamation and slander according the laws of New Jersey.

Persons wishing to speak must, upon being recognized, rise, sign in, and state their names and addresses. Each speaker shall be limited to three minutes. A speaker who has not finished in the allotted time will be directed by the presiding officer to summarize quickly and relinquish the floor within 30 seconds.

Roll Call The following members were present: Ms. Cooper, Mr. Gaffney, Mr. Scerbo, Ms. Shelkin. Also present were Dr. Gina M. Coffaro, Superintendent of Schools, Ms. Rachel DeCarlo, Board Secretary/ Business Administrator and three members of the public.
ABSENT: Mr. Mazzilli.

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Report of the Superintendent of School

End of Year Dates:

Monday, May 28	- Memorial Day
Friday, June 8	- 8 th Grade Social (Minimum Day for 8 th Grade Only)
Wednesday, June 13-15	- 8 th Grade Overnight Trip – Philadelphia Area
Tuesday, June 19	- 8 th Grade Graduation/Minimum Day VMS Students Only (and Staff Attending Graduation)
Wednesday, June 20	- Minimum Day
Thursday, June 21	- Minimum Day
Friday, June 22	- Minimum Day - Last Day for Staff and Students

Promising Practices! – Character Education - All Four Schools Selected

Dogwood Hill - Elementary Schools – Promising Practice - Ms. Ciambra, Heights & Manito Mr. Silverstein and Mr. Bowe – Kindergarten Registrations Wellness Programs, Teacher Appreciations, Global Education, June 5 Art Exhibit, Readings at Library by all Principals and End of Year Shows/Concerts

Valley Middle – Wellness Character Education – Clothing and Food Drives, Program for Oakland Animal Shelters. Mr. Desiderio discussed further programs and activities that reinforced the wellness and character education themes.

Curriculum - M. Manganeli and Ms. Baykal – all guides have been updated, K-5 Discovery Ed Science has received positive feedback, Foss Kits, Math- I excel in 2-5 and VMS, Increased Soliday training, Exploring K-1 phonics, Social Studies – new grade 7 and 8 programs, Health & Wellness curriculum has been updated, Summer Plans, Common Assessments – Math & Writing, Science, Grade 4, 5, 6 Questions within CER framework, Foods, Creative Writing to be updated, ELA updating.

Dr. Coffaro thanked all presenters including Ms. Carr and Ms. Zimmerle.

National History Day Winners!

Students won First Place at the State Competition.
Onward to Nationals in June at The University of Maryland.

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Minutes

**Reorganization
4/24/18**

Ms. Shelkin moved and Mr. Scerbo seconded to approve the minutes of the Reorganization Meeting of April 24, 2018. On a roll call vote: AYES: Ms. Cooper, Mr. Gaffney, Mr. Scerbo, Ms. Shelkin. Motion carried. ABSENT: Mr. Mazzilli.

**Work Session
4/24/18**

Ms. Shelkin moved and Mr. Scerbo seconded to approve the minutes of the Work Session of April 24, 2018. On a roll call vote: AYES: Ms. Cooper, Mr. Gaffney, Mr. Scerbo, Ms. Shelkin. Motion carried. ABSENT: Mr. Mazzilli.

**Executive Session
4/24/18**

Ms. Shelkin moved and Mr. Scerbo seconded to approve the minutes of the Executive Session of April 24, 2018. On a roll call vote: AYES: Ms. Cooper, Mr. Gaffney, Mr. Scerbo, Ms. Shelkin. Motion carried. ABSENT: Mr. Mazzilli.

**Regular Monthly
4/24/18**

Ms. Shelkin moved and Mr. Scerbo seconded to approve the minutes of the Regular Monthly Meeting of April 24, 2018. On a roll call vote: AYES: Ms. Cooper, Mr. Gaffney, Mr. Scerbo, Ms. Shelkin. Motion carried. ABSENT: Mr. Mazzilli.

**Executive Session
4/24/18**

Ms. Shelkin moved and Mr. Scerbo seconded to approve the minutes of the Executive Session of April 24, 2018. On a roll call vote: AYES: Ms. Cooper, Mr. Gaffney, Mr. Scerbo, Ms. Shelkin. Motion carried. Mr. Mazzilli.

Buildings & Grounds

Safety Drills

Ms. Shelkin moved and Mr. Scerbo seconded to approve the safety drill report for the month of April. On a roll call vote: AYES: Ms. Cooper, Mr. Gaffney, Mr. Scerbo, Ms. Shelkin. Motion carried. ABSENT: Mr. Mazzilli.

**Restroom
Renovations**

Ms. Shelkin moved and Mr. Scerbo seconded that WHEREAS, the Oakland Board of Education (“the Board”) advertised for bids for the Restroom Renovations Project at Manito and Heights Elementary Schools (“Project”); and WHEREAS, on May 2, 2018, the Board received the following five bids for the Project:

<u>Contractor</u>	<u>Base Bid Price</u>
BGD Contracting	\$417,850
Aero Plumbing & Heating	\$489,244
Construction Contractors of NY	\$519,000
Larocca Inc.	\$528,000
Pal-Pro Builders, LLC	\$628,000

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Buildings & Grounds (continued)

and

WHEREAS, the bids submitted were in excess of the cost estimates for the Project and, as such, are not reasonable as to price on the basis of the estimates prepared by the Architect on behalf of the Board.

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. The bids submitted for this Project are hereby rejected as the bids exceed the cost estimates of the Project and, as such, are unreasonable as to price on the basis of the estimates prepared on behalf of the Board.
2. The Business Administrator is hereby authorized to re-advertise the Project for bids.

On a roll call vote: AYES: Ms. Cooper, Mr. Gaffney, Mr. Scerbo, Ms. Shelkin. Motion carried. ABSENT: Mr. Mazzilli.

**AME
Maintenance
Agreement**

Ms. Shelkin moved and Mr. Scerbo seconded to approve the renewal of the maintenance agreement with AME, Bloomfield, NJ, for the period of July 1, 2018 to June 30, 2019 in the amount of \$11,280 for preventative maintenance for our energy control system. On a roll call vote: AYES: Ms. Cooper, Mr. Gaffney, Mr. Scerbo, Ms. Shelkin. Motion carried. ABSENT: Mr. Mazzilli.

**Cafeteria
Cafeteria Report**

Ms. Shelkin moved and Mr. Gaffney seconded to approve the cafeteria report for the month of April 2018. On a roll call vote: AYES: Ms. Cooper, Mr. Gaffney, Mr. Scerbo, Ms. Shelkin. Motion carried. ABSENT: Mr. Mazzilli.

Bills List

Ms. Shelkin moved and Mr. Gaffney seconded to approve the cafeteria report for the month of May 2018. On a roll call vote: AYES: Ms. Cooper, Mr. Gaffney, Mr. Scerbo, Ms. Shelkin. Motion carried. ABSENT: Mr. Mazzilli.

**Pomptonian
Renewal**

Ms. Shelkin moved and Mr. Gaffney seconded to approve the renewal of Pomptonian Food Service as the District's food service manager for the 2018-2019 school year. On a roll call vote: AYES: Ms. Cooper, Mr. Gaffney, Mr. Scerbo, Ms. Shelkin. Motion carried. ABSENT: Mr. Mazzilli.

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Cafeteria (continued)

Lunch Prices Ms. Shelkin moved and Mr. Gaffney seconded to approve the food and milk prices for the 2018/2019 school year as follows:

Type A lunch-All Students	\$2.80
Reduced price lunches (all schools)	\$.40
Adult lunches (exclusive of beverage)	\$3.75
Village Fresh Lunch - students	\$4.00
Village Fresh Lunch - adults	\$4.65
Milk - all students	\$.65
Milk - adults	\$.65

On a roll call vote: AYES: Ms. Cooper, Mr. Gaffney, Mr. Scerbo, Ms. Shelkin. Motion carried. ABSENT: Mr. Mazzilli.

National School Lunch Program Ms. Shelkin moved and Mr. Gaffney seconded to approve the participation of the Oakland Public Schools in the National School Lunch Program at all schools for the 2018-2019 school year in accordance with the rules and regulations promulgated by the Bureau of Child Nutrition Programs, New Jersey Department of Education. On a roll call vote: AYES: Ms. Cooper, Mr. Gaffney, Mr. Scerbo, Ms. Shelkin. Motion carried. ABSENT: Mr. Mazzilli.

Free & Reduced Lunch Program Ms. Shelkin moved and Mr. Gaffney seconded to approve the participation of the Oakland Public Schools in the Free and Reduced Price School Lunch Program at all schools, for the 2018-2019 school year in accordance with the regulations and income guidelines of the Bureau of Child Nutrition Programs, New Jersey Department of Education. On a roll call vote: AYES: Ms. Cooper, Mr. Gaffney, Mr. Scerbo, Ms. Shelkin. Motion carried. ABSENT: Mr. Mazzilli.

Food Service Agreement Ms. Shelkin moved and Mr. Gaffney seconded to approve from the fourth addendum to the original contract dated April 15, 2014, between the Oakland Board of Education (also known as SFA), and the Pomptonian Inc. (also known as FSMC). The parties hereby agree that this is the fourth renewal of the contract and previous addendum, and agree to renew the contract as previously amended and renewed. The terms and conditions of which will remain the same except as set for below.

Food Service 2018-2019 Management Fee(s) Guarantees;

The FSMC shall receive, in addition to the costs of operation, an administrative/ management fee of \$.1122 per reimbursable meal and meal equivalent to compensate the FSMC for administrative and management costs. This fee shall be billed monthly as a cost of

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Cafeteria (continued)

operation. The SFA guarantees the payment of such costs and fee to the FSMC.

Total meals are calculated by adding reimbursable meal pattern meals (lunch program meals) served and meal equivalents. The number of reimbursable meals served to the children shall be determined by actual count. Cash receipts, other than from sales of reimbursable program meals served to the children, shall be divided by \$1.00 to arrive at an equivalent meal count.

The per meal administrative/management fee of \$.1122 will be multiplied by total meals.

The FSMC guarantees the SFA a minimum profit of five thousand dollars (\$5,000.00) for school year 2018-2019. On a roll call vote: AYES: Ms. Cooper, Mr. Gaffney, Mr. Scerbo, Ms. Shelkin. Motion carried. ABSENT: Mr. Mazzilli.

**Personnel
2018/2019
Appointments**

Mr. Gaffney moved and Mr. Scerbo seconded to approve the appointment of Administrative, Certificated, Custodial, Secretarial and Non-Aligned staff in The Oakland Public Schools for the 2018/2019 school year, as per the attached. On a roll call vote: AYES: Ms. Cooper, Mr. Gaffney, Mr. Scerbo, Ms. Shelkin. Motion carried. ABSENT: Mr. Mazzilli.

Vehicle Drivers

Mr. Gaffney moved and Mr. Scerbo seconded to approve the appointment of District Vehicle Drivers for the 2018/2019 school year, as per the attached. On a roll call vote: AYES: Ms. Cooper, Mr. Gaffney, Mr. Scerbo, Ms. Shelkin. Motion carried. ABSENT: Mr. Mazzilli.

**Summer
Custodians**

Mr. Gaffney moved and Mr. Scerbo seconded to approve the appointment of 2018 Summer Custodians, as per the attached. On a roll call vote: AYES: Ms. Cooper, Mr. Gaffney, Mr. Scerbo, Ms. Shelkin. Motion carried. ABSENT: Mr. Mazzilli.

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Personnel (continued)

- Substitutes** Mr. Gaffney moved and Mr. Scerbo seconded to approve the appointment of the following daily substitute personnel, including teachers, nurses, teacher aides, playground/cafeteria aides, secretaries, vehicle drivers, technology aides and custodians for the 2017/2018 school year, subject to New Jersey Department of Education Criminal History Review (NJSA 18A:6-7.2) and Chemical Screening, if newly employed by the District, as per the attached lists. On a roll call vote: AYES: Ms. Cooper, Mr. Gaffney, Mr. Scerbo, Ms. Shelkin. Motion carried. ABSENT: Mr. Mazzilli.
- Conferences/
Workshops** Mr. Gaffney moved and Mr. Scerbo seconded to approve staff participation in professional conferences/workshops outside the District, as per the attached. On a roll call vote: AYES: Ms. Cooper, Mr. Gaffney, Mr. Scerbo, Ms. Shelkin. Motion carried. ABSENT: Mr. Mazzilli
- Leaves Without
Pay** Mr. Gaffney moved and Mr. Scerbo seconded to approve the requests for leave without pay, as per the attached. On a roll call vote: AYES: Ms. Cooper, Mr. Gaffney, Mr. Scerbo, Ms. Shelkin. Motion carried. ABSENT: Mr. Mazzilli.
- Brendan Barbosa** Mr. Gaffney moved and Mr. Scerbo seconded to approve the appointment of Brendan Barbosa, financial intern, contracted through Northern Region Educational Services Commission for 29 hours per week from April 30, 2018 to July 31, 2018 at no cost to the district. On a roll call vote: AYES: Ms. Cooper, Mr. Gaffney, Mr. Scerbo, Ms. Shelkin. Motion carried. ABSENT: Mr. Mazzilli.
- Michele Wall
Summer Nurse** Mr. Gaffney moved and Mr. Scerbo seconded to approve the appointment of Ms. Michele Wall as Nurse for the 2018 Summer Programs. On a roll call vote: AYES: Ms. Cooper, Mr. Gaffney, Mr. Scerbo, Ms. Shelkin. Motion carried. ABSENT: Mr. Mazzilli.
- Heather Anzalone
Gina White** Mr. Gaffney moved and Mr. Scerbo seconded to approve the appointment of Ms. Heather Anzalone and Ms. Gina White as Safety Town Teacher/Coordinators at a stipend of \$1,435 each, upon submission of an approved voucher. (These salaries will be funded with tuitions paid by program participants.) On a roll call vote: AYES: Ms. Cooper, Mr. Gaffney, Mr. Scerbo, Ms. Shelkin. Motion carried. ABSENT: Mr. Mazzilli.

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Personnel (continued)

Summer Threshold Program Mr. Gaffney moved and Mr. Scerbo seconded to approve the following teachers for the 2018 Summer Threshold Program, plus preparation time, at an hourly salary of \$49.70, upon submission of an approved voucher:

Mr. William Kobb-Reading Ms. Kelly Enright-Mathematics

Ms. Mallory Fuentes-Reading

Ms. Antoinette D'Ambrosio-Reading

On a roll call vote: AYES: Ms. Cooper, Mr. Gaffney, Mr. Scerbo, Ms. Shelkin. Motion carried. ABSENT: Mr. Mazzilli.

**Alexandra
Russomanno**

Mr. Gaffney moved and Mr. Scerbo seconded to approve the appointment of Ms. Alexandra Russomanno for the 2018 Summer Preschool Disabled Program, plus preparation time, at an hourly salary of \$49.70, upon submission of an approved voucher. On a roll call vote: AYES: Ms. Cooper, Mr. Gaffney, Mr. Scerbo, Ms. Shelkin. Motion carried. ABSENT: Mr. Mazzilli.

Kimberly Seisz

Mr. Gaffney moved and Mr. Scerbo seconded to approve the appointment of Ms. Kimberly Seisz for the 2018 Summer Multi-Sensory Program, plus preparation time, at an hourly salary of \$49.70, upon submission of an approved voucher. On a roll call vote: AYES: Ms. Cooper, Mr. Gaffney, Mr. Scerbo, Ms. Shelkin. Motion carried. ABSENT: Mr. Mazzilli.

Allison Perkins

Mr. Gaffney moved and Mr. Scerbo seconded to approve the appointment of Ms. Allison Perkins as the Special Education Teacher for the Summer 2018 Grades 6-7 LLD Program, plus preparation time, at an hourly salary of \$49.70, upon submission of an approved voucher. On a roll call vote: AYES: Ms. Cooper, Mr. Gaffney, Mr. Scerbo, Ms. Shelkin. Motion carried. ABSENT: Mr. Mazzilli.

Sarah Freeman

Mr. Gaffney moved and Mr. Scerbo seconded to approve the appointment of Ms. Sarah Freeman as the 2018 Summer Speech Language Specialist at an hourly salary of \$49.70, upon submission of an approved voucher. On a roll call vote: AYES: Ms. Cooper, Mr. Gaffney, Mr. Scerbo, Ms. Shelkin. Motion carried. ABSENT: Mr. Mazzilli.

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Personnel (continued)

- PT/OT
Summer** Mr. Gaffney moved and Mr. Scerbo seconded to approve the appointment of the following staff members for the 2018 Summer School Programs:
Mr. Michael Serey Physical Therapist \$80/hour
Ms. Lisa Macaluso Occupational Therapist \$80/hour
On a roll call vote: AYES: Ms. Cooper, Mr. Gaffney, Mr. Scerbo, Ms. Shelkin. Motion carried. ABSENT: Mr. Mazzilli.
- Bookkeeper/Staff
Accountant** Mr. Gaffney moved and Mr. Scerbo seconded to approve the attached Resolution abolishing the Bookkeeper position in the Business Office and creating a Staff Accountant position in the Business Office. On a roll call vote: AYES: Ms. Cooper, Mr. Gaffney, Mr. Scerbo, Ms. Shelkin. Motion carried. ABSENT: Mr. Mazzilli.
- Michael Hans** Mr. Gaffney moved and Mr. Scerbo seconded to approve a non-pensionable stipend of \$2,500 to Mr. Michael Hans for bus driving duties during the spring/summer 2018. On a roll call vote: AYES: Ms. Cooper, Mr. Gaffney, Mr. Scerbo, Ms. Shelkin. Motion carried. ABSENT: Mr. Mazzilli.
- Justin O’Flaherty** Mr. Gaffney moved and Mr. Scerbo seconded to approve an NJFLA leave (unpaid with benefits) for Mr. Justin O’Flaherty with dates to be determined. On a roll call vote: AYES: Ms. Cooper, Mr. Gaffney, Mr. Scerbo, Ms. Shelkin. Motion carried. ABSENT: Mr. Mazzilli.
- Valerie Mulieri** Mr. Gaffney moved and Mr. Scerbo seconded to approve Ms. Valerie Mulieri as an aide to one student during the 8th grade graduation on June 19, 2018. On a roll call vote: AYES: Ms. Cooper, Mr. Gaffney, Mr. Scerbo, Ms. Shelkin. Motion carried. ABSENT: Mr. Mazzilli.
- Alexandra
Russomanno** Mr. Gaffney moved and Mr. Scerbo seconded to approve the request for Ms. Alexandra Russomanno, Teacher at Heights Elementary School for FMLA starting on or about September 14, 2018 using 37 sick days through on or about November 9, 2018 paid with benefits. Beginning on November 12, 2018, continuing FMLA, unpaid with benefits until FMLA is exhausted. NJFLA unpaid with benefits beginning November 12, 2018 through February 11, 2019 returning to work on or about February 12, 2019. On a roll call vote: AYES: Ms. Cooper, Mr. Gaffney, Mr. Scerbo, Ms. Shelkin. Motion carried. ABSENT: Mr. Mazzilli.

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Personnel (continued)

Kristen Gombas Mr. Gaffney moved and Mr. Scerbo seconded to approve the revision to the dates appointing Ms. Kristen Gombas as a Long Term Substitute at a per diem salary of \$276.22 covering for Ms. Brittany Pobanz starting on or about May 23, 2018 through the end of the 2017-2018 school year. This is not a tenure track position and carries no benefits. Ms. Gombas will shadow Ms. Pobanz at a daily substitute rate on May 18, 21 and 22, 2018. On a roll call vote: AYES: Ms. Cooper, Mr. Gaffney, Mr. Scerbo, Ms. Shelkin. Motion carried. ABSENT: Mr. Mazzilli.

Kathleen Sanzari Mr. Gaffney moved and Mr. Scerbo seconded to accept the resignation of Ms. Kathleen Sanzari, Student Aide at Heights Elementary School effective May 19, 2018. On a roll call vote: AYES: Ms. Cooper, Mr. Gaffney, Mr. Scerbo, Ms. Shelkin. Motion carried. ABSENT: Mr. Mazzilli.

Regular Education

HIB Report Ms. Shelkin moved and Mr. Gaffney seconded to approve the HIB Report for the period of April 25, 2018 through May 8, 2018, as follows:

Number of HIB Investigations	- 3 -
Number of Affirmed HIB Incidents	- 2 -

On a roll call vote: AYES: Ms. Cooper, Mr. Gaffney, Mr. Scerbo, Ms. Shelkin. Motion carried. ABSENT: Mr. Mazzilli.

Field Trips Ms. Shelkin moved and Mr. Gaffney seconded to approve the field trips for students in the Oakland School District for the 2017/2018 school year, as per the attached. On a roll call vote: AYES: Ms. Cooper, Mr. Gaffney, Mr. Scerbo, Ms. Shelkin. Motion carried. ABSENT: Mr. Mazzilli.

Home Instruction Ms. Shelkin moved and Mr. Gaffney seconded to approve the home instruction of one middle school student. On a roll call vote: AYES: Ms. Cooper, Mr. Gaffney, Mr. Scerbo, Ms. Shelkin. Motion carried. ABSENT: Mr. Mazzilli.

Staff Accountant Ms. Shelkin moved and Mr. Gaffney seconded to approve the attached Job Description for Staff Accountant. On a roll call vote: AYES: Ms. Cooper, Mr. Gaffney, Mr. Scerbo, Ms. Shelkin. Motion carried. ABSENT: Mr. Mazzilli.

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Regular Education (continued)

**Summer 2018
Enrichment** Ms. Shelkin moved and Mr. Gaffney seconded to approve the operation of the District's 2018 Summer Enrichment School Program at Valley Middle School for students from June 25 – 29, 2018 at a tuition rate of \$100 per course and contingent upon enrollment numbers. On a roll call vote: AYES: Ms. Cooper, Mr. Gaffney, Mr. Scerbo, Ms. Shelkin. Motion carried. ABSENT: Mr. Mazzilli.

**National History
Day Team** Ms. Shelkin moved and Mr. Gaffney seconded to approve the Valley Middle School National History Day Team attendance as the New Jersey First Place winners at the Nationals for National History Day Competition at The University of Maryland from June 10, 2018 to June 14, 2018. The team includes four eighth grade students Nora Mohamed, Jamie Rittgers, Maya Watters and Anjali Anbu and teacher/coach Ms. Jenna Boomhower. The Board will pay for student/teacher expenses, including the Team Dinner, not covered by the Competition, upon submission of approved vouchers. On a roll call vote: AYES: Ms. Cooper, Mr. Gaffney, Mr. Scerbo, Ms. Shelkin. Motion carried. ABSENT: Mr. Mazzilli.

Special Education

**Professional
Education Services** Mr. Gaffney moved and Ms. Shelkin seconded to approve Professional Education Services for 10 hours per week for up to eight weeks at \$60 per hour, not to exceed \$4,800 for middle school student. On a roll call vote: AYES: Ms. Cooper, Mr. Gaffney, Mr. Scerbo, Ms. Shelkin. Motion carried. ABSENT: Mr. Mazzilli.

**Four Winds
Hospital** Mr. Gaffney moved and Ms. Shelkin seconded to approve a contract for educational services with Four Winds Hospital for ten hours the week of April 15, 2018 for one middle school student. On a roll call vote: AYES: Ms. Cooper, Mr. Gaffney, Mr. Scerbo, Ms. Shelkin. Motion carried. ABSENT: Mr. Mazzilli.

Kim Seisz Mr. Gaffney moved and Ms. Shelkin seconded to approve the appointment of Ms. Kim Seisz as a substitute for Orton Gillingham instruction during the week of May 29, three times/week. On a roll call vote: AYES: Ms. Cooper, Mr. Gaffney, Mr. Scerbo, Ms. Shelkin. Motion carried. ABSENT: Mr. Mazzilli.

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Finance

Payroll

Mr. Scerbo moved and Mr. Gaffney seconded to approve the April 2018 certified gross (net & agency) payroll in the amount of \$1,793,401.41. On a roll call vote: AYES: Ms. Cooper, Mr. Gaffney, Mr. Scerbo, Ms. Shelkin. Motion carried. ABSENT: Mr. Mazzilli.

**Board Secretary
Certification**

Mr. Scerbo moved and Mr. Gaffney seconded to approve the Board Secretary's certification to the Oakland Board of Education that, as May 8, 2018 no line item account has encumbrances and expenditures, which, in total, exceed the line item appropriation in violation of NJAC 6A:23A-16.10(c)3; and further,

Approve the Oakland Board of Education's certification that, after a review of the Board Secretary's and Board Treasurer's monthly financial reports and the advice of District officials, there is no reason to doubt that any major account or fund has been over-expended in violation of NJAC 6A:23A-16.10(c)4. On a roll call vote: AYES: Ms. Cooper, Mr. Gaffney, Mr. Scerbo, Ms. Shelkin. Motion carried. ABSENT: Mr. Mazzilli.

Bills List

Mr. Scerbo moved and Mr. Gaffney seconded to approve the payment of the attached list of bills with the run dates of May 8, 2018, which in proper legal form and subject to audit, provided funds are available in their respective accounts. On a roll call vote: AYES: Ms. Cooper, Mr. Gaffney, Mr. Scerbo, Ms. Shelkin. Motion carried. ABSENT: Mr. Mazzilli.

Budget Transfers

Mr. Scerbo moved and Mr. Gaffney seconded to approve the school year Budget appropriation transfers for March 2018, as per the attached list. On a roll call vote: AYES: Ms. Cooper, Mr. Gaffney, Mr. Scerbo, Ms. Shelkin. Motion carried. ABSENT: Mr. Mazzilli.

**Board Secretary's
Report**

Mr. Scerbo moved and Mr. Gaffney seconded to approve the Board Secretary's Financial Report for the month of March 2018. On a roll call vote: AYES: Ms. Cooper, Mr. Gaffney, Mr. Scerbo, Ms. Shelkin. Motion carried. ABSENT: Mr. Mazzilli.

**Treasurer of
School Monies**

Mr. Scerbo moved and Mr. Gaffney seconded to approve the Treasurer of School Monies Report for the month of March 2018. On a roll call vote: AYES: Ms. Cooper, Mr. Gaffney, Mr. Scerbo, Ms. Shelkin. Motion carried. ABSENT: Mr. Mazzilli.

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Finance (continued)

- Cooperative Bids** Mr. Scerbo moved and Mr. Gaffney seconded to approve the 2018/2019 cooperative bids prepared by Education Data Services, Inc. for General Classroom, Photography, Science Supplies, Athletic, Custodial, Library, Physical Education, Technology, Health & Trainer, Audio Visual, Fine Art, Music, Computer/Toner, Elementary Teaching Aids, Special Needs, and Operational and Maintenance Supplies and Equipment effective December 1, 2017 through November 30, 2018. On a roll call vote: AYES: Ms. Cooper, Mr. Gaffney, Mr. Scerbo, Ms. Shelkin. Motion carried. ABSENT: Mr. Mazzilli.
- Ed Data** Mr. Scerbo moved and Mr. Gaffney seconded to approve the use of the Ed Data Cooperative Bids for Time & Materials - beginning April 1, 2017 (as per lists on file in the Business Office). On a roll call vote: AYES: Ms. Cooper, Mr. Gaffney, Mr. Scerbo, Ms. Shelkin. Motion carried. ABSENT: Mr. Mazzilli.
- Tuition
2018/2019** Mr. Scerbo moved and Mr. Gaffney seconded to approve the *estimated* tuition costs for the 2018/2019 school year:
- Kindergarten \$18,352
 - Grades 1-5 \$17,720
 - Grades 6-8 \$17,130
- On a roll call vote: AYES: Ms. Cooper, Mr. Gaffney, Mr. Scerbo, Ms. Shelkin. Motion carried. ABSENT: Mr. Mazzilli.
- Security
Coordinator** Mr. Scerbo moved and Mr. Gaffney seconded to approve the Shared Services Agreement for District Security Coordinator Services for the 2018/2019 School Year. On a roll call vote: AYES: Ms. Cooper, Mr. Gaffney, Mr. Scerbo, Ms. Shelkin. Motion carried. ABSENT: Mr. Mazzilli.
- Realtime Renewal** Mr. Scerbo moved and Mr. Gaffney seconded to approve the renewal of the Student Information System Agreement with Realtime Information Technology, Inc. for the 2018/2019 school year at a cost of \$32,962.50. On a roll call vote: AYES: Ms. Cooper, Mr. Gaffney, Mr. Scerbo, Ms. Shelkin. Motion carried. ABSENT: Mr. Mazzilli.
- T-Eval Software** Mr. Scerbo moved and Mr. Gaffney seconded to approve the renewal with Educator Software Solutions for the annual renewal for T-Eval Evaluation software for the 2018-2019 school year at an annual fee of \$3,400. On a roll call vote: AYES: Ms. Cooper, Mr. Gaffney, Mr. Scerbo, Ms. Shelkin. Motion carried. ABSENT: Mr. Mazzilli.

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Finance (continued)

192/193 Services Mr. Scerbo moved and Mr. Gaffney seconded to approve the contract with Bergen County Special Services School District for services to non-public schools 192/193 for the 2018/2019 school year. On a roll call vote: AYES: Ms. Cooper, Mr. Gaffney, Mr. Scerbo, Ms. Shelkin. Motion carried. ABSENT: Mr. Mazzilli.

Public Employer Trust Agreement Mr. Scerbo moved and Mr. Gaffney seconded to approve the Public Employer Trust Agreement for the policy period beginning July 1, 2018 through June 30, 2019. On a roll call vote: AYES: Ms. Cooper, Mr. Gaffney, Mr. Scerbo, Ms. Shelkin. Motion carried. ABSENT: Mr. Mazzilli.

Dental Coverage Mr. Scerbo moved and Mr. Gaffney seconded to approve the contract with Horizon Blue Cross/Blue Shield of New Jersey for Dental coverage for District employees for the policy period beginning July 1, 2018 through June 30, 2019. On a roll call vote: AYES: Ms. Cooper, Mr. Gaffney, Mr. Scerbo, Ms. Shelkin. Motion carried. ABSENT: Mr. Mazzilli.

Flexible Spending Mr. Scerbo moved and Mr. Gaffney seconded to approve the flexible spending account administrative services agreement between the Oakland Board of Education and Horizon Healthcare Services, Inc. for the 2018/2019 school year. On a roll call vote: AYES: Ms. Cooper, Mr. Gaffney, Mr. Scerbo, Ms. Shelkin. Motion carried. ABSENT: Mr. Mazzilli.

WB Mason Paper Mr. Scerbo moved and Mr. Gaffney seconded to approve the award of copier paper contract to WB Mason from March 1, 2018 through September 30, 2018 as per bid #EDS-NJ-N-7630 under Ed Data Cooperative Management System. On a roll call vote: AYES: Ms. Cooper, Mr. Gaffney, Mr. Scerbo, Ms. Shelkin. Motion carried. ABSENT: Mr. Mazzilli.

Flex Spending Medical Mr. Scerbo moved and Mr. Gaffney seconded to approve the new maximum allowed Flex Spending *Medical* contribution of \$2,650.00. On a roll call vote: AYES: Ms. Cooper, Mr. Gaffney, Mr. Scerbo, Ms. Shelkin. Motion carried. ABSENT: Mr. Mazzilli.

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Finance (continued)

Bergen County Shared Services Technician Mr. Scerbo moved and Mr. Gaffney seconded to approve the Shared Services Agreement between the Oakland Board of Education and the Bergen County Technical Schools Board of Education for the following services for the 2018/2019 school year:

Level 1 Technician \$70,300

On a roll call vote: AYES: Ms. Cooper, Mr. Gaffney, Mr. Scerbo, Ms. Shelkin. Motion carried. ABSENT: Mr. Mazzilli.

Transportation
Town Carnival

Mr. Gaffney moved and Mr. Scerbo seconded to approve the loan of one District vehicle and driver to the Borough for transportation to and from Town Carnival on June 15 and 16, 2018. On a roll call vote: AYES: Ms. Cooper, Mr. Gaffney, Mr. Scerbo, Ms. Shelkin. Motion carried. ABSENT: Mr. Mazzilli.

Bus Evacuation Drills

Mr. Gaffney moved and Mr. Scerbo seconded to approve the Bus Evacuation Drills for the 2017/2018 school year, as per the attached. On a roll call vote: AYES: Ms. Cooper, Mr. Gaffney, Mr. Scerbo, Ms. Shelkin. Motion carried. ABSENT: Mr. Mazzilli.

Audience Participation

Ms. Cooper moved and Ms. Shelkin seconded to open meeting to public participation. On a voice vote: ALL AYES.

Dr. Ryan Strazeskie, 340C Ramapo Valley Road –witnessing disturbing trend in requests for ADHD medication. Feels there is a direct correlation between screen time and ADHD.

Dr. Coffaro would like to do another Parent University on the subject.

Mr. Scerbo moved and Mr. Gaffney seconded to close meeting to public participation. On a voice vote: ALL AYES.

Adjournment

Mr. Scerbo moved and Mr. Gaffney seconded to adjourn meeting. On a voice vote: ALL AYES.

Meeting was Adjourned at 8:10 PM

Respectfully submitted,

Ms. Rachel DeCarlo
Business Administrator/
Board Secretary