

**BOARD OF EDUCATION  
OAKLAND, NEW JERSEY**

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**Meeting** A Regular Monthly Meeting of the Board of Education was held at the Administration Office on the above date. The meeting was called to order at 7:50 PM by Mr. Gaffney.

**Meeting Notice** Mr. Gaffney led those present in the Pledge of Allegiance and read the Open Public Meetings announcement as follows: The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Oakland Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted on May 3, 2014 in the Municipal Building, the Board Offices, all school offices and copies sent to newspapers serving Oakland: The Record, Ridgewood News and Suburban News. The Board reserves the right to limit public discussion of personnel items, so as to preserve individual privacy.

The Board appreciates the concerns and comments expressed by the public and will take them into consideration. However, please remain advised that, neither the Board nor the administration may comment on or respond to public inquiries or statements regarding any internal personnel matters involving a District employee.

Please be further advised that there is no privilege or qualified privilege with regard to any statements that you make before the Board of Education. Furthermore, in addition to their respective rights to privacy, employees of this school district retain all rights regarding defamation and slander according the laws of New Jersey.

Persons wishing to speak must, upon being recognized, rise, sign in, and state their names and addresses. Each speaker shall be limited to two minutes. A speaker who has not finished in the allotted time will be directed by the presiding officer to summarize quickly and relinquish the floor within 30 seconds.

**Roll Call** The following members were present: Mr. Akovity, Mr. Gaffney, Mr. Scerbo, Ms. Shelkin. Also present were Dr. Gina M. Coffaro, Superintendent of Schools, Mr. Kyle Bleeker, Business Administrator/Board Secretary and twelve members of the public.

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**Report of the Superintendent of Schools**

- Aides will be on kindergarten buses
- August 26 & 27 are new teacher orientation
- September 2 & 3 are staff development
- September 4 is first full day with students
- Update on Enrollment figures

**Swearing in of Ms. Cooper**

- Mr. Bleeker performed ceremony
- Congratulations and good luck from BOE

**REORGANIZATION MEETING  
ELECTION OF OFFICERS**

Board Secretary requested nominations for the Office of President:

Nomination: Mr. Scerbo nominated Mr. James Gaffney.

*(Discussion)*

Since there were no further nominations from the floor, the Board Secretary requested to close nominations for the Office of President.

Ms. Shelkin moved and Mr. Akovity seconded to nominate Mr. James Gaffney for the Office of President. On a roll call vote: AYES: Mr. Akovity, Mr. Gaffney, Mr. Scerbo, Ms. Shelkin. Motion carried.

*Chair is assumed by the newly elected President of the Board for the 2014/2015 school year.*

Mr. Gaffney requested nominations for the Office of Vice President:

Nomination: Mr. Akovity nominated Ms. Carita Shelkin.

Since there were no nominations from the floor, Mr. Gaffney requested that nominations for the Office of Vice President be closed.

Mr. Gaffney moved and Mr. Scerbo seconded to nominate Ms. Carita Shelkin for the Office of Vice President. On a roll call vote: AYES: Mr. Akovity, Mr. Gaffney, Mr. Scerbo, Ms. Shelkin. Motion carried.

Mr. Bleeker announced results of voting:

President: Mr. James Gaffney

Vice President: Ms. Carita Shelkin

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**LIAISON APPOINTMENTS**

The President designates the following liaison appointments:

Borough Liaison: _____	Mr. John Scerbo
Building and Grounds: _____	Mr. Robert Akovity
Finance: _____	Mr. John Scerbo
Food Service: _____	Ms. Carita Shelkin
Policy: _____	Ms. Carita Shelkin
Personnel: _____	Ms. Carita Shelkin
Regular Education: _____	Mr. Robert Akovity
Special Education: _____	Ms. Lisa Cooper
Transportation: _____	Ms. Lisa Cooper
PTO/OEF Council: _____	Ms. Lisa Cooper
Emergency Management: _____	Mr. John Scerbo
Technology: _____	Mr. Robert Akovity
Delegates to NJSBA and Garden _____	Mr. John Scerbo
State Coalition of Schools	Ms. Carita Shelkin (alternate)

**Audience Participation**

Mr. Scerbo moved and Mr. Akovity seconded to open meeting for public comment on the Agenda of this meeting. On a roll call vote: AYES: Mr. Akovity, Mr. Gaffney, Mr. Scerbo, Ms. Shelkin. ABSTAINED: Ms. Cooper. Motion carried.

*Ms. Grace Valenti*

Thanked the BOE and looks forward to being the Italian Teacher

Mr. Scerbo moved and Mr. Akovity seconded to close meeting for public comment on the Agenda of this meeting. On a roll call vote: AYES: Mr. Akovity, Mr. Gaffney, Mr. Scerbo, Ms. Shelkin. ABSTAINED: Ms. Cooper. Motion carried.

**Minutes**

**Special Mtg.  
7/7/14**

Ms. Shelkin moved and Mr. Akovity seconded to approve the minutes of the Special Meeting of July 7, 2014. On a roll call vote: AYES: Mr. Akovity, Mr. Gaffney, Mr. Scerbo, Ms. Shelkin. ABSTAINED: Ms. Cooper. Motion carried.

**Work Session  
7/15/14**

Ms. Shelkin moved and Mr. Akovity seconded to approve the minutes of the Work Session of July 7, 2014. On a roll call vote: AYES: Mr. Akovity, Mr. Gaffney, Mr. Scerbo, Ms. Shelkin. ABSTAINED: Ms. Cooper. Motion carried.

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**Minutes (continued)**

**Work Session** Ms. Shelkin moved and Mr. Akovity seconded to approve the minutes  
**Exec. Session** of the Executive Session of the Work/Special Meeting of July 15,  
**7/15/14** 2014. On a roll call vote: AYES: Mr. Akovity, Mr. Gaffney, Mr. Scerbo,  
Ms. Shelkin. ABSTAINED: Ms. Cooper. Motion carried.

**Regular Meeting** Ms. Shelkin moved and Mr. Akovity seconded to approve the minutes  
**7/15/14** of the Regular Monthly Meeting of July 15, 2014. On a roll call vote:  
AYES: Mr. Akovity, Mr. Gaffney, Mr. Scerbo, Ms. Shelkin. ABSTAINED:  
Ms. Cooper. Motion carried.

**Regular Meeting** Ms. Shelkin moved and Mr. Akovity seconded to approve the minutes  
**Exec. Session** of the Executive Session of July 15, 2014. On a roll call vote:  
**7/15/14** AYES: Mr. Akovity, Mr. Gaffney, Mr. Scerbo, Ms. Shelkin. ABSTAINED:  
Ms. Cooper. Motion carried.

**Buildings & Grounds**

**Patwood Roofing** Mr. Akovity moved and Mr. Scerbo seconded to approve application  
payment #1 to Patwood Roofing in the amount of \$709,177 for work  
related to the Heights Roof Project. (DOE project #3760-050-14-  
1001, SDA Project #3760-050-14-G1FJ). On a roll call vote: AYES:  
Mr. Akovity, Mr. Gaffney, Mr. Scerbo, Ms. Shelkin. ABSTAINED:  
Ms. Cooper. Motion carried.

**Cross Roads** Mr. Akovity moved and Mr. Scerbo seconded to approve Cross Roads  
**Pavement** Pavement Maintenance, LLC, for paving and associated work at  
Manito School in the amount of \$26,355.00. On a roll call vote: AYES:  
Mr. Akovity, Mr. Gaffney, Mr. Scerbo, Ms. Shelkin. ABSTAINED:  
Ms. Cooper. Motion carried.

**Safety Drill Report** Mr. Akovity moved and Mr. Scerbo seconded to approve the Safety  
Drill Report for the month of July, 2014. On a roll call vote: AYES:  
Mr. Akovity, Mr. Gaffney, Mr. Scerbo, Ms. Shelkin. ABSTAINED:  
Ms. Cooper. Motion carried.

*Mr. Akovity commented about the Heights Roof.*

**Cafeteria**  
**Bills List**

Ms. Shelkin moved and Mr. Akovity seconded to approve the payment  
of the attached list of bills for August 2014 when in proper legal  
form and subject to audit, provided funds are available in their  
respective accounts. On a roll call vote: AYES: Mr. Akovity,  
Mr. Gaffney, Mr. Scerbo, Ms. Shelkin. ABSTAINED: Ms. Cooper.  
Motion carried.

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**Cafeteria (continued)**

**Management Fee** Ms. Shelkin moved and Mr. Akovity seconded to approve the Management Fee and Guarantee Language between the Oakland Board of Education and Pomptonian Food Services for the 2014-2015 school year, as per the attached. On a roll call vote: AYES: Mr. Akovity, Mr. Gaffney, Mr. Scerbo, Ms. Shelkin. ABSTAINED: Ms. Cooper. Motion carried.

**Personnel**

**OCA Agreement** Mr. Scerbo moved and Mr. Akovity seconded to approve and ratify the 2014-2017 Employment Agreement between the Oakland Custodial Association and the Oakland Board of Education. On a roll call vote: AYES: Mr. Scerbo, Mr. Akovity, Mr. Gaffney, Ms. Shelkin. Motion carried. ABSTAINED: Ms. Cooper.

**Melissa Ballaera** Ms. Shelkin moved and Mr. Akovity seconded to accept the resignation of Ms. Melissa Ballaera, Reading Specialist at Valley Middles School, effective July 21, 2014. On a roll call vote: AYES: Mr. Scerbo, Mr. Akovity, Mr. Gaffney, Ms. Shelkin. Motion carried. ABSTAINED: Ms. Cooper.

**James Delaney** Ms. Shelkin moved and Mr. Akovity seconded to accept the resignation of Dr. James Delaney, School Psychologist, effective October 1, 2014. On a roll call vote: AYES: Mr. Scerbo, Mr. Akovity, Mr. Gaffney, Ms. Shelkin. Motion carried. ABSTAINED: Ms. Cooper.

**Traci Lee Dodd** Ms. Shelkin moved and Mr. Akovity seconded to rescind the appointment of Ms. Traci Lee Dodd as a Playground/Cafeteria Aide for the 2014/2015 school year. On a roll call vote: AYES: Mr. Scerbo, Mr. Akovity, Mr. Gaffney, Ms. Shelkin. Motion carried. ABSTAINED: Ms. Cooper.

**R. Manganelli** Ms. Shelkin moved and Mr. Akovity seconded to approve the appointment of Ms. Rosanne Manganelli as Supervisor of Curriculum and Instruction, effective September 1, 2014, at an annual salary of \$98,000. This appointment is contingent upon satisfactory completion of all employment requirements. On a roll call vote: AYES: Mr. Scerbo, Mr. Akovity, Mr. Gaffney, Ms. Shelkin. Motion carried. ABSTAINED: Ms. Cooper.

**Kim Festa** Ms. Shelkin moved and Mr. Akovity seconded to amend the appointment of Ms. Kim Festa to reflect an annual salary of \$53,980 (Step 0-1/MA). On a roll call vote: AYES: Mr. Scerbo, Mr. Akovity, Mr. Gaffney, Ms. Shelkin. Motion carried. ABSTAINED: Ms. Cooper.

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**Personnel (continued)**

- Kristin Carr** Ms. Shelkin moved and Mr. Akovity seconded to approve the reassignment of Ms. Kristin Carr as a Resource Center Teacher at Dogwood Hill School for the 2014-2015 school year. On a roll call vote: AYES: Mr. Scerbo, Mr. Akovity, Mr. Gaffney, Ms. Shelkin. Motion carried. ABSTAINED: Ms. Cooper.
- Casey Murphy** Ms. Shelkin moved and Mr. Akovity seconded to approve the appointment of Ms. Casey Murphy as a Part Time (.5) Teacher at Manito for the 2014-2015 school, at an annual salary of \$26,990 (Step 0-1/MA). Satisfactory completion of all employment requirements have been met. On a roll call vote: AYES: Mr. Scerbo, Mr. Akovity, Mr. Gaffney, Ms. Shelkin. Motion carried. ABSTAINED: Ms. Cooper.
- Danielle Trautwein** Ms. Shelkin moved and Mr. Akovity seconded to approve the appointment of Ms. Danielle Trautwein as a Resource Center Teacher at Manito for the 2014-2015 school year, at an annual salary of \$50,427 (Step 0-1/BA). This appointment is contingent upon satisfactory completion of all employment requirements. On a roll call vote: AYES: Mr. Scerbo, Mr. Akovity, Mr. Gaffney, Ms. Shelkin. Motion carried. ABSTAINED: Ms. Cooper.
- Cristina Granelli** Ms. Shelkin moved and Mr. Akovity seconded to approve the appointment of Ms. Cristina Granelli as a Teacher at Heights for the 2014-2015 school year, at an annual salary of \$50,427 (Step 0-1/BA). This appointment is contingent upon satisfactory completion of all employment requirements. On a roll call vote: AYES: Mr. Scerbo, Mr. Akovity, Mr. Gaffney, Ms. Shelkin. Motion carried. ABSTAINED: Ms. Cooper.
- Tia Venezia** Ms. Shelkin moved and Mr. Akovity seconded to approve the appointment of Ms. Tia Venezia as a Leave Replacement Teacher at Heights School for the 2014-2015 school year, at an annual salary of \$50,427 (0-1/BA). Ms. Venezia will be covering for Ms. Conway who is on leave. Satisfactory completion of all employment requirements have been met. On a roll call vote: AYES: Mr. Scerbo, Mr. Akovity, Mr. Gaffney, Ms. Shelkin. Motion carried. ABSTAINED: Ms. Cooper.
- Tracey Scala** Ms. Shelkin moved and Mr. Akovity seconded to approve the reassignment of Ms. Tracey Scala as Reading Specialist/Reading Teacher at Valley Middle School for the 2014/2015 school year. On a roll call vote: AYES: Mr. Scerbo, Mr. Akovity, Mr. Gaffney, Ms. Shelkin. Motion carried. ABSTAINED: Ms. Cooper.

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**Personnel (continued)**

**Lauren Binder** Ms. Shelkin moved and Mr. Akovity seconded to approve the appointment of Ms. Lauren Binder as a Resource Teacher at Valley Middle School for the 2014-2015 school year, at an annual salary of \$58,244 (Step4/BA). This appointment is contingent upon satisfactory completion of all employment requirements. On a roll call vote: AYES: Mr. Scerbo, Mr. Akovity, Mr. Gaffney, Ms. Shelkin. Motion carried. ABSTAINED: Ms. Cooper.

**Robert Lynn** Ms. Shelkin moved and Mr. Akovity seconded to approve the appointment of Mr. Robert Lynn, Part Time Custodian at Dogwood Hill School, for the 2014-2015 school year, at an hourly salary of \$10.00 (Step 1). This appointment is contingent upon satisfactory completion of all employment requirements, effective September 4, 2014. On a roll call vote: AYES: Mr. Scerbo, Mr. Akovity, Mr. Gaffney, Ms. Shelkin. Motion carried. ABSTAINED: Ms. Cooper.

**Stacy Contreras** Ms. Shelkin moved and Mr. Akovity seconded to approve Ms. Stacy Contreras to serve as Co-Student Council Advisor at Heights School with Ms. Vanessa Telischak. This stipend will be equally divided between the staff members who will be co-advisors. On a roll call vote: AYES: Mr. Scerbo, Mr. Akovity, Mr. Gaffney, Ms. Shelkin. Motion carried. ABSTAINED: Ms. Cooper.

**Bus Aides** Ms. Shelkin moved and Mr. Akovity seconded to approve the following staff members as Bus Aides (at their hourly rate of pay) for the 2014-2015 School Year:

Ms. Susan Dishuk	- 3 hours per day
Ms. Susan Lehman	- 1 hour per day
Ms. Kaitlyn McKim	- 1 hour per day

On a roll call vote: AYES: Mr. Scerbo, Mr. Akovity, Mr. Gaffney, Ms. Shelkin. Motion carried. ABSTAINED: Ms. Cooper.

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**Personnel (continued)**

**Summer Curriculum** Mr. Scerbo moved and Mr. Akovity seconded to approve additional Summer Curriculum work as follows:

<u>Curriculum</u>	<u>Liaison</u>	<u>Staff Members</u>
<b>Health Curriculum</b> (22.5 hours)	Ms. Jennifer Zimmerle	Ms. Barbara Verga Ms. Michele Wall Ms. Karen Kutlick Ms. Silvia DellaIacono
<b>Elementary Report Card Revision</b> (6 hours)	Ms. Barbara Ciambra	Ms. Juliette March Ms. Lauren Pilger Ms. Stacy Contreras Ms. Melissa Garling Ms. Heather Meade Ms. Laura Fama
<b>Gifted &amp; Talented</b> (Additional 4.25 hours)	Ms. Jennifer Zimmerle	Ms. Jena Boomhower
<b>Art</b> (Additional 12 hours)	Ms. Barbara Ciambra	Ms. Jill Jeune Ms. Vanessa Telischak
<b>Social Studies</b> (Additional 12 hours)	Ms. Barbara Ciambra	Ms. Laura Fama Ms. Kimberly Schwarz Ms. Stacy Contreras
<b>Instrumental Music</b> (Additional 12 hours)	Mr. Adam Silverstein	Ms. Marcia Marino Mr. Jason Clark
<b>Physical Education</b> (Additional 10 hours)	Mr. Adam Silverstein	Ms. Karen Ann Mastrofilipo Mr. John LaCugna
<b>ELA/Writing</b> (20 hours)	Ms. Barbara Ciambra	Ms. Laura Fama Ms. Juliet March Ms. Jennifer Grella
<b>ELA/Reading</b> (Additional 5 hours)	Mr. Glenn Clark	Ms. Erin Bauberger Ms. Amanda Steng Ms. Kathleen Danielson
<b>World Languages</b> (Additional 12 hours)	Mr. Glenn Clark	Ms. Jenny Ramirez
<b>Technology</b> (3 hours)	Mr. Adam Silverstein	Ms. AnnMarie VanSickle

On a roll call vote: AYES: Mr. Scerbo, Mr. Akovity, Mr. Gaffney, Ms. Shelkin. Motion carried. ABSTAINED: Ms. Cooper.

**Substitute Bus Aides** Mr. Scerbo moved and Mr. Akovity seconded to approve the following staff members as Substitute Bus Aides (at their hourly rate of pay) for the 2014-2015 School Year:

Ms. Clare Mingalone Ms. Ronnie Artinger

On a roll call vote: AYES: Mr. Scerbo, Mr. Akovity, Mr. Gaffney, Ms. Shelkin. Motion carried. ABSTAINED: Ms. Cooper.



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**Personnel (continued)**

- School Anti-Bullying Specialists** Mr. Scerbo moved and Mr. Akovity seconded to approve the appointment of the following teachers as 2014/2015 School Anti-Bullying Specialists:
- Ms. Susan Wyrovsky - Dogwood Hill School
  - Ms. Carlea Dries - Heights School
  - Ms. Heather Podvey - Manito School
  - Ms. Elizabeth Connolly - Valley Middle School
- On a roll call vote: AYES: Mr. Scerbo, Mr. Akovity, Mr. Gaffney, Ms. Shelkin. Motion carried. ABSTAINED: Ms. Cooper.
- Daily Substitutes** Mr. Scerbo moved and Mr. Akovity seconded to approve the appointment of the following daily substitute personnel, including teachers, nurses, teacher aides, playground/cafeteria aides, secretaries, vehicle drivers, technology aides and custodians for the 2014/2015 school year, subject to New Jersey Department of Education Criminal History Review (NJSA 18A:6-7.2) and Chemical Screening, if newly employed by the District, as per the attached lists. On a roll call vote: AYES: Mr. Scerbo, Mr. Akovity, Mr. Gaffney, Ms. Shelkin. Motion carried. ABSTAINED: Ms. Cooper.
- Professional Conferences/Workshops** Mr. Scerbo moved and Mr. Akovity seconded to approve staff participation in professional conferences/workshops outside the District, as per the attached. On a roll call vote: AYES: Mr. Scerbo, Mr. Akovity, Mr. Gaffney, Ms. Shelkin. Motion carried. ABSTAINED: Ms. Cooper.
- ABA Home Program Instr./Coordinators** Mr. Scerbo moved and Mr. Akovity seconded to approve the attached list of ABA Home Program Instructors and Coordinators for the 2014 - 2015 school year. On a roll call vote: AYES: Mr. Scerbo, Mr. Akovity, Mr. Gaffney, Ms. Shelkin. Motion carried. ABSTAINED: Ms. Cooper.
- Tracey Scala** Mr. Scerbo moved and Mr. Akovity seconded to approve the appointment of Ms. Tracey Scala to provide an Extended School Year program for one special education student, not to exceed 32 hours, at an hourly rate of \$49.70, during July and August, 2014, upon submission of an approved voucher. On a roll call vote: AYES: Mr. Scerbo, Mr. Akovity, Mr. Gaffney, Ms. Shelkin. Motion carried. ABSTAINED: Ms. Cooper.

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**Personnel (continued)**

- Casey Eichler** Mr. Scerbo moved and Mr. Akovity seconded to approve the appointment of Ms. Casey Eichler to provide IEP Meeting coverage during the month of August, 2014 at the Threshold teaching hourly rate of \$49.70 per hour, upon submission of an approved voucher. On a roll call vote: AYES: Mr. Scerbo, Mr. Akovity, Mr. Gaffney, Ms. Shelkin. Motion carried. ABSTAINED: Ms. Cooper.
- Patricia Sheridan** Mr. Scerbo moved and Mr. Akovity seconded to approve the appointment of Ms. Patricia Sheridan to provide IEP Meeting coverage during the month of August, 2014 at the Threshold teaching hourly rate of \$49.70 per hour, upon submission of an approved voucher. On a roll call vote: AYES: Mr. Scerbo, Mr. Akovity, Mr. Gaffney, Ms. Shelkin. Motion carried. ABSTAINED: Ms. Cooper.
- Michele Morgante** Mr. Scerbo moved and Mr. Akovity seconded to approve the appointment of Ms. Michele Morgante, Occupational Therapist, for the 2014-2015 school year, at an hourly rate of \$89.60, upon submission of an approved voucher. On a roll call vote: AYES: Mr. Scerbo, Mr. Akovity, Mr. Gaffney, Ms. Shelkin. Motion carried. ABSTAINED: Ms. Cooper.
- Michael Serey** Mr. Scerbo moved and Mr. Akovity seconded to approve the appointment of Mr. Michael Serey, Physical Therapist, for the 2014-2015 school year, at an hourly rate of \$75.00, upon submission of an approved voucher. On a roll call vote: AYES: Mr. Scerbo, Mr. Akovity, Mr. Gaffney, Ms. Shelkin. Motion carried. ABSTAINED: Ms. Cooper.
- Sharon Fadini** Mr. Scerbo moved and Mr. Akovity seconded to rescind the appointment of Ms. Sharon Fadini as a full time aide at Manito Schools. On a roll call vote: AYES: Mr. Scerbo, Mr. Akovity, Mr. Gaffney, Ms. Shelkin. Motion carried. ABSTAINED: Ms. Cooper.
- Sandy Hickey** Mr. Scerbo moved and Mr. Akovity seconded to approve the appointment of Ms. Sandy Hickey as a full time aide at Manito School for the 2014-2015 school year. (Ms. Hickey was previously appointed as a part time aide at Manito.) On a roll call vote: AYES: Mr. Scerbo, Mr. Akovity, Mr. Gaffney, Ms. Shelkin. Motion carried. ABSTAINED: Ms. Cooper.
- Superintendent Merit Goals** Mr. Scerbo moved and Mr. Akovity seconded to approve the Superintendent's Merit Goals for submission for approval from the Executive County Superintendent of Schools. On a roll call vote: AYES: Mr. Scerbo, Mr. Akovity, Mr. Gaffney, Ms. Shelkin. Motion carried. ABSTAINED: Ms. Cooper.

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**Personnel (continued)**

- Michael Hans** Mr. Scerbo moved and Mr. Akovity seconded to approve the appointment of Mr. Michael Hans as Groundskeeper/Maintenance salary of \$42,500, effective September 1, 2014. All employment obligations have been completed. On a roll call vote: AYES: Mr. Scerbo, Mr. Akovity, Mr. Gaffney, Ms. Shelkin. Motion carried. ABSTAINED: Ms. Cooper.
- Glenn Clark** Mr. Scerbo moved and Mr. Akovity seconded to approve the appointment of Mr. Glenn Clark as Child Protection and Permanency (formerly DYFS) Liaison in the Oakland School District for the 2014/2015 school year. On a roll call vote: AYES: Mr. Scerbo, Mr. Akovity, Mr. Gaffney, Ms. Shelkin. Motion carried. ABSTAINED: Ms. Cooper.
- Glenn Clark** Mr. Scerbo moved and Mr. Akovity seconded to approve the appointment of Mr. Glenn Clark as Homeless Liaison in the Oakland School District for the 2014/2015 school year. On a roll call vote: AYES: Mr. Scerbo, Mr. Akovity, Mr. Gaffney, Ms. Shelkin. Motion carried. ABSTAINED: Ms. Cooper.
- Barbara Ciambra** Mr. Scerbo moved and Mr. Akovity seconded to approve the appointment of Ms. Barbara Ciambra as Affirmative Action Officer in the Oakland School District for the 2014/2015 school year. On a roll call vote: AYES: Mr. Scerbo, Mr. Akovity, Mr. Gaffney, Ms. Shelkin. Motion carried. ABSTAINED: Ms. Cooper.
- Gregg Desiderio** Mr. Scerbo moved and Mr. Akovity seconded to approve the appointment of Mr. Gregg Desiderio as the 2014/2015 Substance Abuse Coordinator and the District Liaison to the Oakland Police Department and the Bergen County Prosecutor's Office, as per the requirements of the revised Uniform Memorandum of Agreement. On a roll call vote: AYES: Mr. Scerbo, Mr. Akovity, Mr. Gaffney, Ms. Shelkin. Motion carried. ABSTAINED: Ms. Cooper.
- Glenn Clark** Mr. Scerbo moved and Mr. Akovity seconded to approve the appointment of Mr. Glenn Clark as the District's Anti-Bullying Coordinator for the 2014/2015 school year, as per N.J.S.A. 18A:37-13-37-32 and N.J.A.C. 6A:16-7.1; 6A:16-7.9. On a roll call vote: AYES: Mr. Scerbo, Mr. Akovity, Mr. Gaffney, Ms. Shelkin. Motion carried. ABSTAINED: Ms. Cooper.

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**Personnel (continued)**

**DEAC** Mr. Scerbo moved and Mr. Akovity seconded to approve the following staff members to serve on the District Evaluation Advisory Committee (DEAC): Dr. Gina Coffaro, Mr. Adam Silverstein, Ms. Jennifer Zimmerle, Ms. Suzanne Hartsuiker, Mr. Anthony Smiraldi and Ms. Rosanne Manganelli. On a roll call vote: AYES: Mr. Scerbo, Mr. Akovity, Mr. Gaffney, Ms. Shelkin. Motion carried. ABSTAINED: Ms. Cooper.

**ScIP** Mr. Scerbo moved and Mr. Akovity seconded to amend the ScIP committee for Heights School for the 2014/1015 school year as follows:

Ms. Barbara Ciambra Ms. Stacy Contreras Ms. Lauren Pilger

On a roll call vote: AYES: Mr. Scerbo, Mr. Akovity, Mr. Gaffney, Ms. Shelkin. Motion carried. ABSTAINED: Ms. Cooper.

**Sharon Novelli** Mr. Scerbo moved and Mr. Akovity seconded to approve the appointment of Ms. Sharon Novelli, Part Time Student Aide at Manito School for the 2014/2015 school year at an hourly rate of \$15.00. This appointment is contingent upon satisfactory completion of all employment requirements. On a roll call vote: AYES: Mr. Scerbo, Mr. Akovity, Mr. Gaffney, Ms. Shelkin. Motion carried. ABSTAINED: Ms. Cooper.

**Christine Shields** Mr. Scerbo moved and Mr. Akovity seconded to approve the appointment of Ms. Christine Shields, Playground/Cafeteria Aide at Heights Elementary School for the 2014-2015 school year at an hourly rate of \$10.00 (Step 1). On a roll call vote: AYES: Mr. Scerbo, Mr. Akovity, Mr. Gaffney, Ms. Shelkin. Motion carried. ABSTAINED: Ms. Cooper.

**Student Teachers** Mr. Scerbo moved and Mr. Akovity seconded to acknowledge the following Student Teachers and Field Experience assigned to the Oakland School District for the Fall 2014:

<u>Name</u>	<u>Assignment</u>	<u>College/University</u>
Jenna DeMarco/ Erin Bauberger	Student Teacher/ Dogwood	Ramapo College
Brianna Mariani/ Gina White	Student Teacher/Heights	William Paterson Univ.

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**Personnel (continued)**  
**Student Teachers (continued)**

<u>Name</u>	<u>Assignment</u>	<u>College/University</u>
Kimberly Nickles Matthew Myones	Practicum/VMS	William Paterson Univ.
Paige Rainville Laura Colonnelli	Practicum/Manito	William Paterson Univ.
Victoria Nelson Tracy Soural	Practicum/Dogwood Hill	William Paterson Univ.
Samantha Ehlermann/ Juliet March	Practicum/Heights	William Paterson Univ.

On a roll call vote: AYES: Mr. Scerbo, Mr. Akovity, Mr. Gaffney, Ms. Shelkin. Motion carried. ABSTAINED: Ms. Cooper.

**Groundskeeper/  
Maintenance** Mr. Scerbo moved and Mr. Akovity seconded to approve the revised job description for Groundskeeper/Maintenance Person as per the attached. On a roll call vote: AYES: Mr. Scerbo, Mr. Akovity, Mr. Gaffney, Ms. Shelkin. Motion carried. ABSTAINED: Ms. Cooper.

*Mr. Scerbo commented that it is great to see student teachers.*

**Regular Education**  
**Dr. Chism**

Mr. Akovity moved and Mr. Scerbo seconded to approve the salary of \$6,000 to Ms. Melissa A. Chism, M.D. and Pediatricare Associates, together with the corresponding Agreement for health/medical services, as the District's Medical Inspector for the Oakland School District for the July 1, 2014 - June 30, 2015 year. On a roll call vote: Mr. Scerbo, Mr. Akovity, Mr. Gaffney, Ms. Shelkin. Motion carried. ABSTAINED: Ms. Cooper.

**Standing Orders**

Mr. Akovity moved and Mr. Scerbo seconded to approve the Health Services Standing Orders for The Oakland Public Schools for the 2014/2015 school year upon approval of the School Physician. On a roll call vote: Mr. Scerbo, Mr. Akovity, Mr. Gaffney, Ms. Shelkin. Motion carried. ABSTAINED: Ms. Cooper.

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**Regular Education (continued)**

**Nursing Services Plan** Mr. Akovity moved and Mr. Scerbo seconded to approve the Oakland School District's School Nursing Services Plan for the 2014-2015 school year to include the following:

- a) the appointment of Melissa A. Chism, M.D. and PediatriCare Associates as School Physician/Medical Examiner;
- b) the assignment of certified school nurses in each school as follows:
  - Ms. Barbara Verga, RN - Dogwood Hill School
  - Ms. Michelle Wall, RN - Heights School
  - Ms. Karen Kutlick, RN - Manito School
  - Ms. Silvia Dellalaco, RN - Valley Middle School
- c) the Standing Orders for The Oakland Public Schools, as approved by Melissa A. Chism, M.D.
- d) the guidelines provided to school nurses contained within Board Policy #5141.3 (NJSBA)/5310 (SEA): "Health Services," and Board Policy #5141.31 (NJSBA)/5320 (SEA): "Immunization;"
- e) the screening schedules (auditory, vision, scoliosis), physical examination requirements, immunization requirements; and communicable disease guidelines as per Board Policy and NJ State requirements.

On a roll call vote: Mr. Scerbo, Mr. Akovity, Mr. Gaffney, Ms. Shelkin. Motion carried. ABSTAINED: Ms. Cooper.

**NJSBA Workshop** Mr. Akovity moved and Mr. Scerbo seconded to approve the attendance of Mr. Robert Akovity, Mr. James Gaffney, Mr. John Scerbo, Ms. Carita Shelkin, and newly appointed Board Member, Dr. Gina Coffaro, Superintendent of Schools and Mr. Kyle Bleeker, Business Administrator, at the Annual New Jersey School Boards Association Workshop in Atlantic City, on October 28, 29 & 30, 2014. Expenses will be reimbursed by the District, as permissible by law, regulations and Board Policy. On a roll call vote: Mr. Scerbo, Mr. Akovity, Mr. Gaffney, Ms. Shelkin. Motion carried. ABSTAINED: Ms. Cooper.

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**Regular Education (continued)**

**Equivalency Waiver** Mr. Akovity moved and Mr. Scerbo seconded to approve the submission of the Equivalency Application Waiver to the NJ Department of Education with regards to new requirements for Teacher Evaluations. On a roll call vote: Mr. Scerbo, Mr. Akovity, Mr. Gaffney, Ms. Shelkin. Motion carried. ABSTAINED: Ms. Cooper.

**HIB Report** Mr. Akovity moved and Mr. Scerbo seconded to approve the HIB Report for the period of June 18, 2014 through August 19, 2014 as follows:  
Number of HIB Investigations - 0  
Number of Affirmed HIB Incidents - 0  
On a roll call vote: Mr. Scerbo, Mr. Akovity, Mr. Gaffney, Ms. Shelkin. Motion carried. ABSTAINED: Ms. Cooper.

**Special Education  
Region II**

Ms. Shelkin moved and Mr. Akovity seconded to approve the agreement between Region II and the Oakland Board of Education for Applied Behavioral Analysis Parent Training for the 2014/2015 school year as per the attached. On a roll call vote: Mr. Gaffney, Mr. Akovity, Mr. Scerbo, Ms. Shelkin. Motion carried. ABSTAINED: Ms. Cooper.

**Home-Based ABA Services - A Parent Training Model** Ms. Shelkin moved and Mr. Akovity seconded to approve the adoption of the Guidelines for Delivery of Home-Based ABA Services (A Parent Training Model) for the 2014/2015 school year as per the attached. On a roll call vote: Mr. Gaffney, Mr. Akovity, Mr. Scerbo, Ms. Shelkin. Motion carried. ABSTAINED: Ms. Cooper.

**VMS as a Training Site** Ms. Shelkin moved and Mr. Akovity seconded to approve Valley Middle School as the site for a Woodcock-Johnson IV Training Workshop in September, 2014, at a cost of \$3,000, to be reimbursed to the District by attendees. On a roll call vote: Mr. Gaffney, Mr. Akovity, Mr. Scerbo, Ms. Shelkin. Motion carried. ABSTAINED: Ms. Cooper.

**Finance  
Payroll**

Mr. Scerbo moved and Mr. Akovity seconded to approve the July 2014 certified gross (net & agency) payroll in the amount of \$458,105.38. On a roll call vote: AYES: Mr. Scerbo, Mr. Akovity, Mr. Gaffney, Ms. Shelkin. Motion carried. ABSTAINED: Ms. Cooper.

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**Finance (continued)**

**Board Secretary Certification** Mr. Scerbo moved and Mr. Akovity seconded to approve the Board Secretary's certification to the Oakland Board of Education that, as of August 19, 2014 no line item account has encumbrances and expenditures, which, in total, exceed the line item appropriation in violation of NJAC 6A:23A-16.10(c)3; and further,

Mr. Scerbo moved and Mr. Akovity seconded to approve the Oakland Board of Education's certification that, after a review of the Board Secretary's and Board Treasurer's monthly financial reports and the advice of District officials, there is no reason to doubt that any major account or fund has been over-expended in violation of NJAC 6A:23A-16.10(c)4. On a roll call vote: AYES: Mr. Scerbo, Mr. Akovity, Mr. Gaffney, Ms. Shelkin. Motion carried. ABSTAINED: Ms. Cooper.

**List of Bills  
July 15, 2014**

Mr. Scerbo moved and Mr. Akovity seconded to approve the payment of the list of bills with the run date of August 19, 2014, which in proper legal form and subject to audit, provided funds are available in their respective accounts. On a roll call vote: AYES: Mr. Scerbo, Mr. Akovity, Mr. Gaffney, Ms. Shelkin. Motion carried. ABSTAINED: Ms. Cooper.

**Board Secretary  
Report**

Mr. Scerbo moved and Mr. Akovity seconded to approve the Board Secretary's Financial Report for the month of June 2014. On a roll call vote: AYES: Mr. Scerbo, Mr. Akovity, Mr. Gaffney, Ms. Shelkin. Motion carried. ABSTAINED: Ms. Cooper.

**Treasurer of  
School Monies**

Mr. Scerbo moved and Mr. Akovity seconded to approve the Treasurer of School Monies Report for the month of June 2014. On a roll call vote: AYES: Mr. Scerbo, Mr. Akovity, Mr. Gaffney, Ms. Shelkin. Motion carried. ABSTAINED: Ms. Cooper.

**Transfers**

Mr. Scerbo moved and Mr. Akovity seconded to approve the school year 2013/2014 Budget appropriation transfers for the month of June 2014. On a roll call vote: AYES: Mr. Scerbo, Mr. Akovity, Mr. Gaffney, Ms. Shelkin. Motion carried. ABSTAINED: Ms. Cooper.

**Extraordinary  
Aid**

Mr. Scerbo moved and Mr. Akovity seconded to approve the acceptance of Extraordinary Aid for 2013-2014 school year in the amount of \$325,598, as per the attached. On a roll call vote: AYES: Mr. Scerbo, Mr. Akovity, Mr. Gaffney, Ms. Shelkin. Motion carried. ABSTAINED: Ms. Cooper.



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**Finance (continued)**

**Surplus Property** Mr. Scerbo moved and Mr. Akovity seconded to approve authorization to dispose of surplus property as per the attached resolution. On a roll call vote: AYES: Mr. Scerbo, Mr. Akovity, Mr. Gaffney, Ms. Shelkin. Motion carried. ABSTAINED: Ms. Cooper.

**Policy**

**Policy Manual** Mr. Akovity moved and Mr. Scerbo seconded to approve Oakland's Policy Manual as revised by New Jersey School Boards. On a roll call vote: AYES: Mr. Gaffney, Mr. Akovity, Mr. Scerbo, Ms. Shelkin. Motion carried. ABSTAINED: Ms. Cooper.

**Audience**

**Participation** Mr. Scerbo moved moved and Mr. Akovity seconded to open meeting to public participation. On a roll call vote: ALL AYES.

*None*

**Close Meeting**

Mr. Scerbo moved and Mr. Akovity seconded to close meeting to public participation. On a roll call vote: ALL AYES.

**Adjournment**

Mr. Scerbo moved and Ms. Shelkin seconded to adjourn meeting. On a voice vote: ALL AYES.

Meeting was adjourned at 8:02 PM

Respectfully submitted,

Mr. Kyle J. Bleeker  
Board Secretary/Business Administrator