

**BOARD OF EDUCATION  
OAKLAND, NEW JERSEY**

April 14, 2015

1 of 8

**Meeting** A Regular Monthly Meeting of the Board of Education was held at the Administration Office on the above date. The meeting was called to order at 7:33 PM by Mr. Gaffney.

**Meeting Notice** Mr. Gaffney led those present in the Pledge of Allegiance and read the Open Public Meetings announcement as follows: The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Oakland Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted on May 3, 2014 in the Municipal Building, the Board Offices, all school offices and copies sent to newspapers serving Oakland: The Record, Ridgewood News and Suburban News. The Board reserves the right to limit public discussion of personnel items, so as to preserve individual privacy.

The Board appreciates the concerns and comments expressed by the public and will take them into consideration. However, please remain advised that, neither the Board nor the administration may comment on or respond to public inquiries or statements regarding any internal personnel matters involving a District employee.

Please be further advised that there is no privilege or qualified privilege with regard to any statements that you make before the Board of Education. Furthermore, in addition to their respective rights to privacy, employees of this school district retain all rights regarding defamation and slander according the laws of New Jersey.

Persons wishing to speak must, upon being recognized, rise, sign in, and state their names and addresses. Each speaker shall be limited to two minutes. A speaker who has not finished in the allotted time will be directed by the presiding officer to summarize quickly and relinquish the floor within 30 seconds.

**Roll Call** The following members were present: Mr. Akovity, Ms. Cooper, Mr. Gaffney, Mr. Scerbo, Ms. Shelkin. Also present were Dr. Gina M. Coffaro, Superintendent of Schools, Mr. Kyle Bleeker, Business Administrator/Board Secretary and approximately one member of the public.

**BOARD OF EDUCATION  
OAKLAND, NEW JERSEY**

April 14, 2015  
2 of 8

**Report of the Superintendent of Schools**

**School Board Elections - Tuesday, April 21, 2015 - 2:00 - 9:00 PM**

Districts 1 and 2- Valley Middle School  
Districts 3 and 4- Oakland Senior Center  
Districts 5 and 6 - Heights School  
Districts 7 and 8 - Manito School

**Audience Participation**

Mr. Scerbo moved and Mr. Akovity seconded to open meeting for public comment on the Agenda of this meeting. On a roll call vote: AYES: Mr. Akovity, Ms. Cooper, Mr. Gaffney, Mr. Scerbo, Ms. Shelkin. Motion carried.

*Mr. Frank Spinella*

- Asked for clarificatin on the LRFP. What it is and its purpose?
- Mr. Bleeker, Dr. Coffaro and Mr. Gaffney responded

Mr. Scerbo moved and Mr. Akovity seconded to close meeting for public comment on the Agenda of this meeting. On a roll call vote: AYES: Mr. Akovity, Ms. Cooper, Mr. Gaffney, Mr. Scerbo, Ms. Shelkin. Motion carried.

**Minutes**

**Special Session  
3/3/15**

Mr. Scerbo moved and Ms. Shelkin seconded to approve the minutes of the Special Session of March 3, 2015. On a roll call vote: AYES: Mr. Akovity, Ms. Cooper, Mr. Gaffney, Mr. Scerbo, Ms. Shelkin. Motion carried.

**Executive Session  
3/3/15**

Mr. Scerbo moved and Ms. Shelkin seconded to approve the minutes of the Executive Session of March 3, 2015. On a roll call vote: AYES: Mr. Akovity, Ms. Cooper, Mr. Gaffney, Mr. Scerbo, Ms. Shelkin. Motion carried.

**Work Session  
3/17/15**

Mr. Scerbo moved and Ms. Shelkin seconded to approve the minutes of the Work Session of March 17, 2015. On a roll call vote: AYES: Mr. Akovity, Ms. Cooper, Mr. Gaffney, Mr. Scerbo, Ms. Shelkin. Motion carried.

**Executive Session  
3/17/15**

Mr. Scerbo moved and Ms. Shelkin seconded to approve the minutes of the Executive Session of March 17, 2015. On a roll call vote: AYES: Mr. Akovity, Ms. Cooper, Mr. Gaffney, Mr. Scerbo, Ms. Shelkin. Motion carried.

**BOARD OF EDUCATION  
OAKLAND, NEW JERSEY**

April 14, 2015  
3 of 8

**Minutes (continued)**

- Regular Meeting  
3/17/15** Mr. Scerbo moved and Ms. Shelkin seconded to approve the minutes of the Regular Monthly Meeting of March 17, 2015. On a roll call vote: AYES: Mr. Akovity, Ms. Cooper, Mr. Gaffney, Mr. Scerbo, Ms. Shelkin. Motion carried.
- Executive Session  
3/17/15** Mr. Scerbo moved and Ms. Shelkin seconded to approve the minutes of the Executive Session of March 17, 2015. On a roll call vote: AYES: Mr. Akovity, Ms. Cooper, Mr. Gaffney, Mr. Scerbo, Ms. Shelkin. Motion carried.
- Special Session/  
Budget Hearing  
3/24/15** Mr. Scerbo moved and Ms. Shelkin seconded to approve the minutes of the Special Session/Budget Hearing of March 24, 2015. On a roll call vote: AYES: Mr. Akovity, Ms. Cooper, Mr. Gaffney, Mr. Scerbo, Ms. Shelkin. Motion carried.

**Buildings & Grounds**

- Safety Drill Report** Mr. Akovity moved and Ms. Shelkin seconded to approve the safety drill report for the month of March. On a roll call vote: AYES: Mr. Akovity, Ms. Cooper, Mr. Gaffney, Mr. Scerbo, Ms. Shelkin. Motion carried.
- Joseph Tumminia** Mr. Akovity moved and Ms. Shelkin seconded to approve reimbursement to Mr. Joseph Tumminia, Head Custodian at Valley Middle School, of \$600. for tuition for his attendance at the Rutgers course on Environmental Stewardship: Code Compliance and Sustainability on February 17, 2015 - March 12, 2015, as per contractual agreement. On a roll call vote: AYES: Mr. Akovity, Ms. Cooper, Mr. Gaffney, Mr. Scerbo, Ms. Shelkin. Motion carried.
- VMS Site  
Improvements** Mr. Akovity moved and Ms. Shelkin seconded to approve the submission of the application for Site Improvements at Valley Middle School, State Project #03-3760-080-15-1000 by LAN Associates, Engineering, Planning, Architecture, Surveying Inc. to the New Jersey Department of Education. This project is not included in the District's Long Range Facilities Plan list of projects to be completed, and therefore, The Board of Education approves amending the School District's Long Range Facilities Plan to include this project. On a roll call vote: AYES: Mr. Akovity, Ms. Cooper, Mr. Gaffney, Mr. Scerbo, Ms. Shelkin. Motion carried.

**BOARD OF EDUCATION  
OAKLAND, NEW JERSEY**

April 14, 2015  
4 of 8

**Cafeteria**

**Cafeteria Report** Ms. Shelkin moved and Ms. Cooper seconded to approve the cafeteria report for the month of March 2015. On a roll call vote: AYES: Ms. Shelkin, Mr. Akovity, Ms. Cooper, Mr. Gaffney, Mr. Scerbo. Motion carried.

**Bills List**

Ms. Shelkin moved and Ms. Cooper seconded to approve the payment of the attached list of bills for April 2015 when in proper legal form and subject to audit, provided funds are available in their respective accounts. On a roll call vote: AYES: Ms. Shelkin, Mr. Akovity, Ms. Cooper, Mr. Gaffney, Mr. Scerbo. Motion carried.

**Personnel**

**Substitutes**

Ms. Shelkin moved and Mr. Akovity seconded to approve the list of daily substitute personnel, including teachers, nurses, teacher aides, playground/cafeteria aides, secretaries, vehicle drivers, technology aides and custodians for the 2014/2015 school year, subject to New Jersey Department of Education Criminal History Review (NJSA 18A:6-7.2) and Chemical Screening, if newly employed by the District, as per the attached lists. On a roll call vote: AYES: Ms. Shelkin, Mr. Akovity, Ms. Cooper, Mr. Gaffney, Mr. Scerbo. Motion carried.

**Conferences/  
Workshops**

Ms. Shelkin moved and Mr. Akovity seconded to approve staff participation in professional conferences/workshops outside the District, as per the attached. On a roll call vote: AYES: Ms. Shelkin, Mr. Akovity, Ms. Cooper, Mr. Gaffney, Mr. Scerbo. Motion carried.

**D. Gostomski**

Ms. Shelkin moved and Mr. Akovity seconded to accept, with regret, the retirement/resignation of Ms. Deborah Gostomski, Teacher at Heights School, effective July 1, 2015. On a roll call vote: AYES: Ms. Shelkin, Mr. Akovity, Ms. Cooper, Mr. Gaffney, Mr. Scerbo. Motion carried.

**W. DeRoker**

Ms. Shelkin moved and Mr. Akovity seconded to accept, with regret, the retirement/resignation of Mr. William DeRoker, Teacher at Valley Middle School, effective July 1, 2015. On a roll call vote: AYES: Ms. Shelkin, Mr. Akovity, Ms. Cooper, Mr. Gaffney, Mr. Scerbo. Motion carried.

*Ms. Shelkin recognized the two retirements and that a formal recognition will be done in June.*

**BOARD OF EDUCATION  
OAKLAND, NEW JERSEY**

April 14, 2015

5 of 8

**Personnel (continued)**

**S. Mercogliano** Ms. Shelkin moved and Mr. Akovity seconded to approve the appointment of Ms. Stephanie Mercogliano as a Long Term Substitute Teacher at Dogwood Hill School at a per diem rate of \$280.15, beginning on April 13, 2015 for the remainder of the 2014-2015 school year. On a roll call vote: AYES: Ms. Shelkin, Mr. Akovity, Ms. Cooper, Mr. Gaffney, Mr. Scerbo. Motion carried.

**Summer Program Liaisons** Ms. Shelkin moved and Mr. Akovity seconded to approve the administrative liaison appointments for Summer School Programs as follows:

- Safety Town - Ms. Ciambra/Ms. Christiano
- Summer Enrichment Program - Ms. Christiano/Mr. Desiderio
- Summer Threshold - Ms. Zimmerle/Mr. Clark
- Multisensory Reading Program - Ms. Zimmerle/Mr. Silverstein
- Summer Preschool Program - Ms. Zimmerle/Mr. Clark

On a roll call vote: AYES: Ms. Shelkin, Mr. Akovity, Ms. Cooper, Mr. Gaffney, Mr. Scerbo. Motion carried.

**Summer 2015 Enrichment** Ms. Shelkin moved and Mr. Akovity seconded to approve the following proposed courses for the Summer 2015 Enrichment Program:

Tennis	Grades 5 - 8
Dance Across Oakland – Look Who’s dancing now!	Grades 3 – 6
Discovery Science Lab	Grades 6 – 8
Singapore Math “Bootcamp”	Grades 2 & 3
Let’s Get Physical-ly Educated	Grades 3 – 5
Sports Debate Club	Grades 6 – 8
Heroes Club	Grades 6 – 8
Digital Storytelling – My Story	Grades 5 – 8
Lights! Camera! Action!	Grades 5 – 6
Summer Kitchen Cooking and Baking	Grades 6 – 8
Jazz Band	Grades 6 – 8
BAND/Instrumental Music	Grades 6 – 8

On a roll call vote: AYES: Ms. Shelkin, Mr. Akovity, Ms. Cooper, Mr. Gaffney, Mr. Scerbo. Motion carried.

**Safetytown Coordinators** Ms. Shelkin moved and Mr. Akovity seconded to approve the appointment of Ms. Gina White and Ms. Kim Festa as 2015 *Safetytown Teacher/Coordinators* at a stipend of \$1,435 each, upon submission of an approved voucher. (These salaries will be funded with tuitions paid by program participants.) On a roll call vote: AYES: Ms. Shelkin, Mr. Akovity, Ms. Cooper, Mr. Gaffney, Mr. Scerbo. Motion carried.

**BOARD OF EDUCATION  
OAKLAND, NEW JERSEY**

April 14, 2015  
6 of 8

**Regular Education**

**Field Trips**

Mr. Akovity moved and Mr. Scerbo seconded to approve the field trips for students in the Oakland School District for the 2014/2015 school year, as per the attached. On a roll call vote: AYES: Mr. Akovity, Ms. Cooper, Mr. Gaffney, Mr. Scerbo, Ms. Shelkin. Motion carried.

**HIB Report**

Mr. Akovity moved and Mr. Scerbo seconded to approve the HIB Report for the period of February 25, 2015 through March 17, 2015 as follows:

Number of HIB Investigations                      - 0  
Number of Affirmed HIB Incidents               - 1

On a roll call vote: AYES: Mr. Akovity, Ms. Cooper, Mr. Gaffney, Mr. Scerbo, Ms. Shelkin. Motion carried.

**Revised 14/15  
Calendar**

Mr. Akovity moved and Mr. Scerbo seconded to approve the *Revised* 2014/2015 calendar as follows:

- Friday, May 22, 2015                                      All Schools Closed

(This calendar change is contingent upon no emergency school closings for the remainder of the year.)

On a roll call vote: AYES: Mr. Akovity, Ms. Cooper, Mr. Gaffney, Mr. Scerbo, Ms. Shelkin. Motion carried.

**Equivalency  
Application Waiver**

Mr. Akovity moved and Mr. Scerbo seconded to approve the submission of the Equivalency Application Waiver for the 2015/2016 school year to the NJ Department of Education with regards to new requirements for Teacher Evaluations. On a roll call vote: AYES: Mr. Akovity, Ms. Cooper, Mr. Gaffney, Mr. Scerbo, Ms. Shelkin. Motion carried.

**Special Education**

**Summit Oaks  
Hospital**

Ms. Cooper moved and Mr. Akovity seconded approve an agreement with Professional Education Services, Inc. for hospital educational services at Summit Oaks Hospital, for one Valley Middle School student, effective March 27, 2015 for an undetermined length of time. On a roll call vote: AYES: Ms. Cooper, Mr. Gaffney, Mr. Akovity, Mr. Scerbo, Ms. Shelkin. Motion carried.

**Finance**

**Payroll**

Mr. Scerbo moved and Ms. Shelkin seconded to approve the March 2015 certified gross (net & agency) payroll in the amount of \$1,693,921.17. On a roll call vote: AYES: Mr. Scerbo, Mr. Akovity, Ms. Cooper, Mr. Gaffney, Ms. Shelkin. Motion carried.

**BOARD OF EDUCATION  
OAKLAND, NEW JERSEY**

April 14, 2015

7 of 8

**Finance (continued)**

**Board Secretary Certification** Mr. Scerbo moved and Ms. Shelkin seconded to approve the Board Secretary's certification to the Oakland Board of Education that, as of April 14, 2015 no line item account has encumbrances and expenditures, which, in total, exceed the line item appropriation in violation of NJAC 6A:23A-16.10(c)3; and further,

Mr. Scerbo moved and Ms. Shelkin seconded to approve the Oakland Board of Education's certification that, after a review of the Board Secretary's and Board Treasurer's monthly financial reports and the advice of District officials, there is no reason to doubt that any major account or fund has been over-expended in violation of NJAC 6A:23A-16.10(c)4. On a roll call vote: AYES: Mr. Scerbo, Mr. Akovity, Ms. Cooper, Mr. Gaffney, Ms. Shelkin. Motion carried.

**List of Bills** Mr. Scerbo moved and Ms. Shelkin seconded to approve the payment of the list of bills with the run date of April 14, 2015, which in proper legal form and subject to audit, provided funds are available in their respective accounts. On a roll call vote: AYES: Mr. Scerbo, Mr. Akovity, Ms. Cooper, Mr. Gaffney, Ms. Shelkin. Motion carried.

**Board Secretary's Report** Mr. Scerbo moved and Ms. Shelkin seconded to approve the Board Secretary's Financial Report for the month of February 2015. On a roll call vote: AYES: Mr. Scerbo, Mr. Akovity, Ms. Cooper, Mr. Gaffney, Ms. Shelkin. Motion carried.

**Treasurer of School Monies** Mr. Scerbo moved and Ms. Shelkin seconded to approve the Treasurer of School Monies Report for the month of February 2015. On a roll call vote: AYES: Mr. Scerbo, Mr. Akovity, Ms. Cooper, Mr. Gaffney, Ms. Shelkin. Motion carried.

**Budget Transfers** Mr. Scerbo moved and Ms. Shelkin seconded to approve the school year Budget appropriation transfers for February 2015, as per the attached list. On a roll call vote: AYES: Mr. Scerbo, Mr. Akovity, Ms. Cooper, Mr. Gaffney, Ms. Shelkin. Motion carried.

**Audience Participation** Mr. Scerbo moved and Mr. Akovity seconded to open meeting to public participation. On a roll call vote: ALL AYES.

None

Mr. Scerbo moved and Mr. Akovity seconded to close meeting to public participation. On a roll call vote: ALL AYES.

**BOARD OF EDUCATION  
OAKLAND, NEW JERSEY**

April 14, 2015  
8 of 8

**Adjournment**

Ms. Cooper moved and Ms. Shelkin seconded to adjourn meeting.  
On a voice vote: ALL AYES.

Meeting was adjourned at 7:52 PM

Respectfully submitted,

Mr. Kyle J. Bleeker  
Board Secretary/Business Administrator